

# LOUISIANA DEPARTMENT OF EDUCATION PREPARATION PROVIDER MONTHLY EMAIL

Dear Believe and Prepare community,

Below are important updates and events for the month of September. As always, please reach out with any question you may have.

Sincerely,  
Nicole Bono

## **UPCOMING EVENTS**

September 30: Preparation Provider monthly [webinar](#)

October 5: Release of the Louisiana Teacher Preparation Providers Onsite Review Exemplar Guidance

October 8th & 9th: Mentor and Resident data collection process [webinar](#) (school system facing)

## **IMPORTANT DEADLINES**

**September 25:** Preparation programs complete review of Resident teachers for the Mentor and Resident teacher compensation

**October 1:** Deadline for resident certificate issuance in order for resident to be eligible for resident compensation

**October 9:** 2019-2020 Informational Performance Profile data collection due

**November 6:** [ETS Title II Data Collection](#) due

**November 20:** 2019-2020 Informational Performance Profile data verification due

## **NEWS AND OPPORTUNITIES**

### **PREPARATION PROVIDER CONTACT SURVEY**

In order to ensure that the Department can provide information to the relevant members of teacher preparation provider teams, we are asking that each preparation provider dean or program lead complete this [contact survey](#).

In addition, we are looking to adopt office hours to support in areas of greatest interest by elevating expertise from the field. Please complete the [survey](#) as soon as possible to ensure effective communications.

Please contact [Nicole.bono@la.gov](mailto:Nicole.bono@la.gov) with any questions.

## **MENTOR CERTIFICATION WAIVER**

On August 12, 2020 the Board of Elementary and Secondary Education (BESE) approved a waiver of policy\*, on a case-by-case basis, regarding the requirement that all undergraduate residents and post-baccalaureate candidates are mentored by a Mentor who holds the Ancillary Mentor Teacher certificate, the Ancillary Provisional Mentor Teacher certificate, or the Supervisor of Student Teaching certificate. This waiver is for the 2020-2021 school year only. Each Mentor who does not hold one of the credentials listed above must be granted an individual waiver, based upon being highly recommended by their principal or their principal's designee.

**Preparation providers** are responsible for submitting the Mentor credential waiver application. The waivers will be issued on an individual basis. In order to apply for the waiver you will use [WizeHive](#) to complete applications for each mentor and submit the [attestation form](#). Additionally, you will provide information regarding the candidates to whom the Mentor teacher is supporting. Upon submission of an application you will receive confirmation of receipt and a status of approval within 72 hours.

[Mentor Credential Waiver Application System](#)  
[Mentor Credential Waiver Attestation Form](#)

*\*Please refer Bulletin 746, Louisiana Standards for State Certification of School Personnel, and Bulletin 996, Standards for Approval of Teacher and/or Educational Leader Preparation Programs for the Mentor credential requirements.*

For more information, please contact [Believeandprepare@la.gov](mailto:Believeandprepare@la.gov)

## **ELEMENTARY MENTOR ASSESSMENTS**

In June BESE adopted a policy change that scales down the Elementary assessment series, from six to four individual assessments. Beginning on October 20, 2020, the new policy change will go into effect. This [training and assessment series guidance document](#) details which pathway may be best suited for a teacher depending on his/her teaching assignment.

The notes below outline a few details about the implementation of this policy.

- For educators enrolled on BloomBoard prior to 8/1/2020, by 9/15/2020, BloomBoard will automatically update accounts to reflect the change in assessment requirements.
  - Educators enrolled after 8/1/2020, will see updates after training providers have submitted training pathways and training start date in the [new updated enrollment form](#).
- After 9/15/2020, participants will have access to print a BloomBoard assessment completion certificate identifying completion of the appropriate four individual assessments from their BloomBoard profile.
- On 10/20/2020, participants that have completed the appropriate four individual assessments can apply for certification.
- Participants planning to host an undergraduate or post-baccalaureate resident in the 2020-2021 school year, should apply for a provisional certificate to serve in the role for the year. Once they qualify, they should submit an application for the full ancillary certificate anytime within the year after 10/20/2020.

Please contact [believeandprepare@la.gov](mailto:believeandprepare@la.gov) with any questions.

## **MENTOR AND RESIDENT DATA COLLECTION PROCESS**

In the 2020-2021 school year Mentors of yearlong undergraduate residents will continue to receive a stipend for their work. Their employing school system will receive \$1,000 for the mentor of these residents. Funding for residents completing a year-long residency will continue to be provided through MFP funds.

The [slide deck](#) of the webinar detailing the process and a list of [frequently asked questions](#) for the Resident Teacher and Mentor Teacher Compensation can be found in the preparation library on LouisianaBelieves.com.

Preparation providers have been sent a current list of resident certificates that have been issued for the 2020-2021 academic year as of 9/4/2020. Providers will review the file for the following:

- Indicate if the resident has withdrawn from the program.
- Indicate if the residency placement LEA listed in TCMS needs updating.
- Indicate any residents you have applied for their certification, but are not included on the list.

If any updates are needed, providers will indicate the updates on the excel file and submit to their FTP by **September 25, 2020**.

Two webinars will be held on October 8th and 9th focused on the school system portion of the reporting.

**Webinar #1 Details:**

- Webinar Date and Time: Thursday, October 8; 1:00 PM- 2:00 PM
- Webinar Link: <https://ldoe.zoom.us/j/3455048179>
- Webinar Phone Number: +16468769923,,3455048179#
- Meeting ID#: 345 504 8179

**Webinar #2 Details:**

- Webinar Date and Time: Friday, October 9; 1:00PM-2:00PM
- Webinar Link: <https://ldoe.zoom.us/j/3455048179>
- Webinar Phone Number: +16468769923,,3455048179#
- Meeting ID#: 345 504 8179

We will also host office hours if you are unable to attend either webinar or would like support in the verification process. Please email [toriano.hayward@la.gov](mailto:toriano.hayward@la.gov) to schedule office hour time.

## **PREPARATION PROVIDER MONTHLY WEBINAR**

The Department will continue holding monthly webinars for teacher preparation providers to provide updates and information. The next webinar will be on **September 30 at 10:00 a.m.** All preparation provider leaders and faculty members are welcome to join.

**Webinar Details:**

- Webinar Date and Time: Wednesday, September 30 from 10:00-11:00 a.m.
- Webinar Link: <https://ldoe.zoom.us/j/440246097>
- Webinar Phone Number: 646-876-9923
- Meeting ID#: 440 246 097

Please contact [nicole.bono@la.gov](mailto:nicole.bono@la.gov) with questions.

## **TEACHER CERTIFICATION**

When submitting applications, please use most current [application packets](#) from TeachLA Live site. Ensure **all** parts of application are complete, especially dates (program admission dates, etc.).

When scheduling [office hours](#), please be sure to include as much case/topic information as possible in the invite--case number, certificate number, full name.

Resident applications have been updated to include an indicator of which type of residency the applicant is enrolled in--undergrad or post-bacc. Please clearly indicate residency type on all [resident applications](#). New applications will be required by October 1, 2020.

## **TEACHER PREPARATION QUALITY RATING SYSTEM**

### **New Website Launched - Louisiana Teacher Preparation Providers**

The Department — in collaboration with the Board of Regents — launched a new [website](#) that allows prospective educators to explore teacher preparation programs. The website includes information on Louisiana's 29 teacher preparation programs, including certification areas offered, testimonials, and the demographics of their program completers and retention data. Each provider's performance on Louisiana's [Teacher Preparation Quality Rating System](#) will be added to the website this winter. Prospective educators can use the website to select teacher preparation programs that best meet their needs, and school systems can use the information to address their educator workforce needs.

Thank you for your support with the launch of the website. If you have any questions, please contact [Sara.Delano@la.gov](mailto:Sara.Delano@la.gov).

### **Louisiana Teacher Preparation Providers Onsite Review Exemplar Guidance**

Based upon feedback from teacher preparation providers, the Department will release an *Onsite Review Exemplar Document* on October 5, 2020. The guidance will have exemplar tools and resources to support preparation providers with the Preparation Program Experience onsite review process.

The Department will also host a series of webinars to support preparation providers with the exemplar guidance this winter.

If you have any questions, please contact [Sara.Delano@la.gov](mailto:Sara.Delano@la.gov).

## **2019-2020 PERFORMANCE PROFILE DATA COLLECTION AND VERIFICATION**

The Department will launch the data collection and verification process for the 2019-2020 informational performance profiles on **September 21**. All data must be submitted for the data collection by **October 9**.

The following data will be collected for the performance profiles:

- 2019-2020 Program completers residency year and location
- 2019-2020 Post-baccalaureate program completers route type (certification only, master's, or practitioner teacher)
- 2019-2020 Add-on certification program completers certified in high-need certification areas
- [VAM consent forms](#) for program completers (the consent form has been updated to allow for electronic signatures)

The slide deck detailing the data collection process can be found [here](#). Please email [erich.schultz@la.gov](mailto:erich.schultz@la.gov) and [lydia.hill@la.gov](mailto:lydia.hill@la.gov) if you would like to schedule office hour time regarding the data collection.

Please contact [erich.schultz@la.gov](mailto:erich.schultz@la.gov) and [lydia.hill@la.gov](mailto:lydia.hill@la.gov) with questions.

## TEACHER PREPARATION PROGRAM APPROVAL

### **2021 Program Approval Applications**

Teacher, early childhood ancillary certificate program, educational leader proposals for initial approval, and mentor and content leader training proposals are accepted and considered by BESE twice per year. Proposals that meet all initial submission requirements will be evaluated by a panel of reviewers to ensure proposals meet certification policy requirements. The deadlines to submit applications are highlighted in the chart below.

<b>BESE Meeting</b>	<b>Application Deadline</b>
April 2021	February 21, 2021
October 2021	July 30, 2021

Preparation providers seeking approval to offer new programs that result in initial certification must first submit a [Notice of Intent](#) (NOI), and once that is received, the Department will send a link to the application. Current and new providers may access resources available on the [Department's website](#) via the [Preparation Library](#).

If you have any questions, please contact [Sara.Delano@la.gov](mailto:Sara.Delano@la.gov).