

2020-2021 IDEA Corrective Action Plan (CAP)

LEA/CHARTER ORGANIZATION	Delta Charter School, MST			
DATE(S) OF COMPLIANCE REVIEW	April 7, 2021	CAP BEGIN DATE: August 2021		
REGULATION REFERENCE(S)	§300.320 (a)(1)(i) and §300.320 (a)(2)(i)(A)(B)			
<p>FINDING(S):</p> <p>§300.320(a)(1)(i): Definition of an Individualized Education Program - A statement of the child’s present levels of academic achievement and functional performance, including how the student’s disability affects involvement and progress in the general education curriculum (i.e., the same curriculum as for nondisabled children).</p> <p>§300.320 (a)(2)(i)(A)(B): Definition of Individualized Education Program - A statement of measurable annual goals, including academic and functional goals designed to meet the child’s needs that result from the child’s disability to enable the child to be involved in and make progress in the general education curriculum; and meet each of the child’s other educational needs that result from the child’s disability.</p>				
ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DOCUMENTATION DUE DATE
1.1 Correct all student specific citations identified in the results summary report NOTE: This activity represents an individual CAP for providing remedies to address all student specific IDEA citations.	August 2021	Director of Special Education School Principal or Designee	LEA will email the LDOE when all citations have been corrected and submit any additional documentation to substantiate compliance. Upon email notification from the LEA, the LDOE IDEA reviewer will review the revised IEPs in SER.	September 10, 2021

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DOCUMENTATION DUE DATE
<p>1.2 Provide training to special education staff (e.g., special education teachers and related service providers) on writing compliant IEPs to include the following topics:</p> <ul style="list-style-type: none"> ▪ writing measureable goals; ▪ data-driven present level academic achievement and functional performance (PLAAFP) statements; and ▪ writing objectives linked to the goals that are measurable. 	August 2021	<p>Director of Special Education</p> <p>Special Education Staff</p> <p>School Principal or Designee</p>	<p>Agenda</p> <p>Sign-in-sheets</p> <p>Handouts</p> <p>PowerPoint</p> <p>Presentation</p>	<p>August 27, 2021</p> <p>September 30, 2021</p> <p>November 30, 2021</p> <p>December 22, 2021</p> <p>January 31, 2022</p> <p>February 25, 2022</p> <p>March 31, 2022</p> <p>April 29, 2022</p> <p>May 27, 2022</p>
<p>1.3 The IEP compliance manager will perform monthly consistency checks to ensure IEP fidelity by internally monitoring all IEPs before the IEP is submitted to SER to make it official with a focus on:</p> <ul style="list-style-type: none"> ▪ goals/objectives and PLAAFPs using the IEP evaluation rubric; and ▪ IEP components (general student information, accommodations and program services pages). 	August 2021	<p>Director of Special Education</p> <p>School Principal or Designee</p>	<p>Recommended summary of monthly reviews should include:</p> <ul style="list-style-type: none"> ▪ number of IEPs reviewed; ▪ number of IEPs with goal(s) issues; and ▪ number of IEPs with objective and/or goal issues. 	<p>August 27, 2021</p> <p>September 30, 2021</p> <p>November 30, 2021</p> <p>December 22, 2021</p> <p>January 31, 2022</p> <p>February 25, 2022</p> <p>March 31, 2022</p> <p>April 29, 2022</p> <p>May 27, 2022</p>

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DOCUMENTATION DUE DATE
<p>1.4 Staff will view the IEP Training Modules on the LDOE website provided by the Human Development Center - LSUHSC group with a particular focus on Module 2: Data-Driven Present Levels of Performance and Module 3: Measurable Goals. Staff will sign a form verifying they have viewed the training.</p> <p>https://louisianabelieves.com/resources/library/academics</p>	August 2021	Director of Special Education Special Education Staff School Principal or Designee	Copy of signatures from SPED staff members verifying they have reviewed the IEP training on LDOE's website.	December 2021

2020-2021 IDEA Corrective Action Plan (CAP)

LEA/CHARTER ORGANIZATION	GEO Prep Mid City of Greater Baton Rouge	
DATE OF COMPLIANCE REVIEW	May 1, 2021	CAP BEGIN DATE: October 27, 2021
REGULATION REFERENCE(S)	See below	
<p>The May 1, 2021, compliance review monitoring indicated findings of non-compliance in the following:</p> <ol style="list-style-type: none"> 1. The parents were invited to the Individualized Education Program (IEP) meeting. §300.322(a) 2. If neither parent was able to attend the IEP team meeting, there is documentation of attempts to ensure parental participation. §300.501(b) 3. The appropriate team members were present at the IEP team meeting (signature provided at IEP team meeting). §300.321(a)- (b) 4. If the appropriate team members were not present at the IEP meeting (signature provided at IEP meeting), an excusal form is available for the team member(s). §300.321(a)(7) (e)(1-2)(i-ii) 5. The IEP for a school-age student includes a statement of present levels of academic achievement and functional performance, including how the student’s disability affects involvement and progress in the general education curriculum. §300.320(a)(1)(i)(2)(i). 6. The IEP includes measurable, standards-based annual goals, including academic and functional goals. Benchmarks or short- term objectives should be included for students who take alternate assessments aligned to alternate achievement standards. §300.320(a)(2) and 300.160(5a)(b2ii)(c-9). 		

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
<p>1. Correct all student specific citations identified in the Summary of Findings report.</p> <p>NOTE: This activity represents an individual corrective action plan for providing remedies for all student specific IDEA citations.</p>	October 27, 2021	C. Thierry - SPED Director T. Mitchell - SPED Coordinator	IEP's Prior Notice Letters Evaluations	November 4, 2021	
<p>2. Professional Development will be implemented every nine weeks or as needed to ensure special education acknowledgment of the policies regarding:</p> <ul style="list-style-type: none"> • prior notice for evaluations and IEP meetings/excusals notices; • IEP development documentation; • writing PLAAFP statements; • writing SMART goals; • progress reports and/or logs; and • compensatory services. 	October 27, 2021	C. Thierry - SPED Director T. Mitchell - SPED Coordinator T. Porter - Compliance Facilitator	Agendas Sign-in Sheets Slides/materials Spreadsheet summary of activities	November 4, 2021 December 17, 2021 March 20, 2022 May 18, 2022	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
3. Review of each IEP before submission to SER will be implemented to ensure all documents are attached. Continued support will be given to teachers to ensure IEPs contain sufficient documentation.	October 27, 2021	C. Thierry - SPED Director T. Mitchell - SPED T. Porter - Compliance Facilitator	Spreadsheet summary of activity	November 4, 2021 December 20, 2021 January 20, 2022 February 20, 2022 March 20, 2022 April 20, 2022 May 20, 2022	
4. Documentation of technical assistance will be provided on spreadsheet during monthly CAP submissions.	October 27, 2021	C. Thierry - SPED Director T. Mitchell - SPED Coordinator T. Porter - Compliance Facilitator	Spreadsheet summary of activity	November 4, 2021 December 20, 2021 January 20, 2022 February 20, 2022 March 20, 2022 April 20, 2022 May 20, 2022	
5. Randomly monitored progress reports will be checked to ensure the progress reports are completed in SER and filed in the IEP folders.	October 27, 2021	C. Thierry - SPED Director T. Mitchell - SPED Coordinator T. Porter - Compliance Facilitator	Spreadsheet summary of activity	November 20, 2021 February 20, 2022 April 20, 2022	

2020-2021 IDEA Corrective Action Plan (CAP)

LEA/CHARTER ORGANIZATION	JCFA - East	
DATE(S) OF COMPLIANCE REVIEW	February 8, 2021	CAP DUE DATE:
REGULATION REFERENCE(S)	§300.17, §300.300 (c)(1), §300.320 (a)(1)(i) and §300.320 (a)(2)(i)(A)(B)	
<p>FINDING(S):</p> <p>§300.17: Free appropriate public education - Free appropriate public education or FAPE means special education and related services that are provided at public expense, under public supervision and direction, and without charge; meet the standards of the SEA, including the requirements of this part; include an appropriate preschool, elementary school, or secondary school education in the State involved; and are provided in conformity with an individualized education program (IEP) that meets the requirements of §300.320 through §300.324.</p> <p>§300.300(c)(1): Parental Consent for Reevaluations - Must obtain informed parental consent, in accordance with §300.300(a)(1), prior to conducting any reevaluation of a child with a disability.</p> <p>§300.320(a)(1)(i): Definition of an Individualized Education Program - IEP must include a statement of the child’s present levels of academic achievement and functional performance, including how the student’s disability affects involvement and progress in the general education curriculum (i.e., the same curriculum as for nondisabled children).</p> <p>§300.320 (a)(2)(i)(A)(B): Definition of Individualized Education Program - A statement of measurable annual goals, including academic and functional goals designed to meet the child’s needs that result from the child’s disability to enable the child to be involved in and make progress in the general education curriculum; and meet each of the child’s other educational needs that result from the child’s disability.</p>		

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DOCUMENTATION DUE DATE	DOCUMENT STATUS
<p>1.1 Correct all student specific citations identified in the results summary report</p> <p>NOTE: This activity represents an individual CAP for providing remedies to address all student specific IDEA citations.</p> <p>Case managers will be directed to change student specific citations when the proposed manner for writing goals is approved. As identified in the Student Support Workshop power point, the suggestion has been made to write goals for the courses in which the disability manifests itself, as opposed to writing a general goal or a goal for every course.</p>	August 2021	Case Manager Chief Academic Officer Director of Special Education Special Education Staff School Principal or Designee	LEA will email the LDOE when all citations have been corrected and submit any additional documentation to substantiate compliance. Upon email notification from the LEA, the LDOE IDEA reviewer will review the revised IEPs in SER.	September 10, 2021	
<p>1.2 Provide training to special education staff (e.g., special education teachers and related service providers) on writing compliant IEPs to include the following topics:</p> <ul style="list-style-type: none"> ▪ writing measureable goals; ▪ data-driven present level academic achievement and functional performance (PLAAFP) statements; ▪ writing objectives linked to the goals that are measurable; ▪ documenting student progress using progress reports; ▪ ensuring required participants of the IEP team are invited to all IEP meetings, included as an IEP participant and signatures are on the IEP; and ▪ how and when to document waiver of attendance of a participant for an IEP meeting using the excusal form. 	August 2021	Case Manager Chief Academic Officer Director of Special Education Special Education Staff School Principal or Designee	Agenda Sign-in-sheets Handouts PowerPoint Presentation	August 2021 October 2021 December 2021 February 2022 April 2022	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DOCUMENTATION DUE DATE	DOCUMENT STATUS
<p>An example powerpoint has been submitted for review. Content of presentation may vary depending on needs and requests from special education staff and/or administrators. The need for reviews will be conducted on a monthly basis and training may be given on a quarterly basis. When presentations are given, statewide monitoring will be provided with all applicable documents including sign-in sheets and presentation (examples attached). Agendas and handouts will also be provided, but the agendas and handouts will vary depending on the content of the presentations. Handouts will be designed to be engaging and informative and serve as a personal resource for special education staff after the training has concluded.</p>					

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<p>1.3 The IEP compliance manager will perform monthly consistency checks to ensure IEP fidelity by internally monitoring all IEPs before the IEP is submitted to SER to make it official with a focus on:</p> <ul style="list-style-type: none"> ▪ goals/objectives and PLAAFPs using the IEP evaluation rubric; and ▪ IEP components (general student information, accommodations and program services pages). <p>Dates provided for JCFA-East will allow for monthly consistency checks on the second Thursday of every month. An example of the internal monitoring form is attached for review. The information documented during monthly consistency checks will inform the information to be sent to the state and may also serve as a resource for determining what additional trainings that special education staff may require.</p>			<ul style="list-style-type: none"> ▪ Recommended summary of monthly reviews should include: number of IEPs reviewed; ▪ number of IEPs with goal(s) issues; and ▪ number of IEPs with objective and/or goal issues. 	<p>Provide LDOE recommended monthly dates for the 2021-2022 SY</p> <p>September October November December January February March April May</p>	
<p>1.4 Staff will view the IEP Training Modules on the LDOE website provided by the Human Development Center - LSUHSC group with a particular focus on Module 2: Data-Driven Present Levels of Performance and Module 3: Measurable Goals. Staff will sign a form verifying they have viewed the training.</p> <p>https://louisianabelieves.com/resources/library/academics</p> <p>Special education staff will be required to review information provided by the LDOE, either during group training or individually. A form has been created so that staff may sign verifying that they have viewed the training and an example is attached.</p>	September 10, 2021	Case Manager Chief Academic Officer Director of Special Education Special Education Staff School Principal or Designee	Copy of signatures from SPED staff members verifying they have reviewed the IEP training on LDOE's website.	December 2021	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DOCUMENTATION DUE DATE	DOCUMENT STATUS
<p>1.5 Provide on-going training in the following areas: IEP writing (e.g., measurable goals and PLAAFP statements), provision and documentation of accommodations, documenting special education services and progress monitoring of student data.</p> <p>An example power point has been submitted for review. Content of presentation may vary depending on needs and requests from special education staff and/or administrators. The need for reviews will be conducted on a monthly basis and training may be given on a quarterly basis. When presentations are given, statewide monitoring will be provided with all applicable documents including sign-in sheets and presentation (examples attached). Agendas and handouts will also be provided, but the agendas and handouts will vary depending on the content of the presentations. Handouts will be designed to be engaging and informative and serve as a personal resource for special education staff after the training has concluded.</p>	2021-2022 School Year	Case Manager Chief Academic Officer Director of Special Education Special Education Staff School Principal or Designee	Agenda Sign-In sheets Handouts PowerPoint Presentation	Provide documentation training throughout the 2021-2022 school year	

2020-2021 IDEA Corrective Action Plan (CAP)

LEA/CHARTER ORGANIZATION	JCFA – Lafayette	
DATE(S) OF COMPLIANCE REVIEW	February 8, 2021	CAP DUE DATE:
REGULATION REFERENCE(S)	§300.17, §300.300 (c)(1), §300.320 (a)(1)(i) and §300.320 (a)(2)(i)(A)(B)	

FINDING(S):

§300.17: Free appropriate public education - Free appropriate public education or FAPE means special education and related services that are provided at public expense, under public supervision and direction, and without charge; meet the standards of the SEA, including the requirements of this part; include an appropriate preschool, elementary school, or secondary school education in the State involved; and are provided in conformity with an individualized education program (IEP) that meets the requirements of §300.320 through §300.324.

§300.300(c)(1): Parental Consent for Reevaluations - Must obtain informed parental consent, in accordance with §300.300(a)(1), prior to conducting any reevaluation of a child with a disability.

§300.320(a)(1)(i): Definition of an Individualized Education Program - IEP must include a statement of the child’s present levels of academic achievement and functional performance, including how the student’s disability affects involvement and progress in the general education curriculum (i.e., the same curriculum as for nondisabled children).

§300.320 (a)(2)(i)(A)(B): Definition of Individualized Education Program - A statement of measurable annual goals, including academic and functional goals designed to meet the child’s needs that result from the child’s disability to enable the child to be involved in and make progress in the general education curriculum; and meet each of the child’s other educational needs that result from the child’s disability.

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DOCUMENTATION DUE DATE	DOCUMENT STATUS
<p>1.1 Correct all student specific citations identified in the results summary report</p> <p>NOTE: This activity represents an individual corrective action plan for providing remedies to address all student specific IDEA citations.</p> <p>Case managers will be directed to change student specific citations when the proposed manner for writing goals is approved. As identified in the Student Support Workshop power point, the suggestion has been made to write goals for the courses in which the disability manifests itself, as opposed to writing a general goal or a goal for every course.</p>	August 2021	Case Manager Chief Academic Officer Director of Special Education Special Education Staff School Principal or Designee	Email notifying the LDOE all student specific citations have been corrected and any other documentation to substantiate compliance. LDOE will check those IEPs in SER to ensure they are compliant.	September 10, 2021	
<p>1.2 Provide training to special education staff (e.g., special education teachers and related service providers) on writing compliant IEPs to include the following topics:</p> <ul style="list-style-type: none"> ▪ writing measurable goals; ▪ data-driven present level academic achievement and functional performance (PLAAFP) statements; ▪ writing objectives linked to the goals that are measurable; ▪ documenting student progress using progress reports; ▪ ensuring required participants of the IEP team are invited to all IEP meetings, included as an IEP participant, and signatures are on the IEP; and ▪ how and when to document waiver of attendance of a participant for an IEP meeting using a participant excusal form. 	August 2021	Case Manager Chief Academic Officer Director of Special Education Special Education Staff School Principal or Designee	Agenda Sign-in-sheets Handouts PowerPoint Presentation	August 2021 October 2021 December 2021 February 2022 April 2022	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DOCUMENTATION DUE DATE	DOCUMENT STATUS
<p>An example power point has been submitted for review. Content of presentation may vary depending on needs and requests from special education staff and/or administrators. The need for reviews will be conducted on a monthly basis and training may be given on a quarterly basis. When presentations are given, statewide monitoring will be provided with all applicable documents including sign-in sheets and presentation (examples attached). Agendas and handouts will also be provided, but the agendas and handouts will vary depending on the content of the presentations. Handouts will be designed to be engaging and informative and serve as a personal resource for special education staff after the training has concluded.</p>					

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<p>1.3 The IEP compliance manager will perform monthly consistency checks to ensure IEP fidelity by internally monitoring all IEPs before the IEP is submitted to SER to make it official with a focus on:</p> <ul style="list-style-type: none"> ▪ goals/objectives and PLAAFP using the IEP evaluation rubric; and ▪ IEP components (general student information, accommodations and program services pages). <p>Dates provided for JCFA-Lafayette will allow for monthly consistency checks on the third Thursday of every month. An example of the internal monitoring form is attached for review. The information documented during monthly consistency checks will inform the information to be sent to the state and may also serve as a resource for determining what additional trainings that special education staff may require.</p>			<ul style="list-style-type: none"> ▪ Recommended summary of monthly reviews should include: number of IEPs reviewed; ▪ number of IEPs with goal(s) issues; and ▪ number of IEPs with objective and/or goal issues. 	<p>Provide LDOE recommended monthly dates for the 2021-2022 SY</p> <p>September October November December January February March April May</p>	
<p>1.4 Staff will view the IEP Training Modules on the LDOE website provided by the Human Development Center - LSUHSC group with a particular focus on Module 2: Data-Driven Present Levels of Performance and Module 3: Measurable Goals. Staff will sign a form verifying they have viewed the training.</p> <p>https://louisianabelieves.com/resources/library/academics</p> <p>NOTE: Special education staff will be required to review information provided by the LDOE, either during group training or individually. A form has been created so that staff may sign verifying that they have viewed the training and an example is attached.</p>	September 10, 2021	Case Manager Chief Academic Officer Director of Special Education Special Education Staff School Principal or Designee	Copy of signatures from SPED staff members verifying they have reviewed the IEP training on LDOE's website.	December 2021	

2020-2021 IDEA SPLC INTENSIVE CORRECTIVE ACTION PLAN (ICAP)

LEA/CHARTER/ORGANIZATION	Einstein Charter at Village de L'Est				
DATE OF COMPLIANCE REVIEW	May 10 – 11, 2021				
AREA OF FINDING(S)	Enrollment				
ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
<p>1.1 Correct all student-specific citations identified in the Summary of Findings report.</p> <p>NOTE: This activity represents an individual corrective action plan for providing remedies for all student-specific IDEA citations.</p>	November 2021	Special Education Coordinator School Leader	Email notifying LDOE staff the IEP instructional plans for the non-compliant students have been amended in SER. The LDOE staff will review the IEPs to ensure they are compliant.	January 31, 2022	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
<p>1.2 Provide training to special education staff (SPED teachers and related service providers) on writing compliant IEPs to include the following topics:</p> <ul style="list-style-type: none"> utilizing student data to create effective IEP instructional and functional results. Special emphasis will be placed on ensuring that specific supports and strategies are addressed in the documentation; writing subject-specific goals that are measurable, aligned with the student standards and specifically address the impairment(s) that are listed on the evaluation or re-evaluation; writing data-driven present level of academic achievement functional performance (PLAAFP) statements; writing measureable objectives linked to the goal; documenting student progress using progress reports; ensuring required participants of the IEP team are invited to the IEP meeting, included as an IEP participant on the IEP and sign the IEP; writing transition goals and checking goals targeted for transition; and how and when to document waiver of attendance of a participant for an IEP meeting using the excusal form. <p>Train staff on forms created by LDOE. Training should consist of using the following correctly: IEP evaluation rubric, IEP goal(s), PLAAFP templates and IEP checklist. Also, the training will focus on ensuring that special education services are appropriately documented. For example, ensuring students receive services under the appropriate location (regular class, community or special</p>	November 2021	Special Education Coordinator School Leader	Agenda Sign-In sheets Handouts PowerPoint Presentation	<p>Submission of training materials to LDOE staff for review and feedback: (submit training materials a month prior to training)</p> <p><u>Date of submission of materials:</u> January 2022 August 2022</p> <p><u>Documentation of training:</u> February 2022 September 2022</p>	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
<p>1.2 (continued) class), the number of minutes per day and the number of sessions per week.</p> <p>NOTE: The content of the training must be submitted to LDOE staff for review and feedback prior to delivery of the training by the LEA. SPED staff will be required to use the rubric and IEP checklist when reviewing and writing IEPs.</p>					
<p>1.3 LEA will provide on-going job-embedded mandatory training and support in the following areas: IEP writing (e.g., measurable goals and PLAAFP statements), provision and documentation of accommodations, documenting special education services, progress monitoring of student data, student academic intervention needs, IEP revisions and data-driven decision making (reviewing LEAP scores, class grades/report cards/progress reports, class schedules and evaluation results to help make appropriate instructional, services, placement and program decisions to ensure students are provided services in the LRE).</p>	November 2021	<p>Special Education Coordinator</p> <p>School Leader</p>	<p>Agenda Sign-In sheets Handouts PowerPoint Presentation</p>	<p>Submission of training materials to LDOE staff for review and feedback: (submit training materials a month prior to training)</p> <p><u>Date of submission of materials:</u> December 2021 March 2022 September 2022</p> <p><u>Documentation of training:</u> January 2022 April 2022 October 2022</p>	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
<p>1.3 (continued)</p> <p>NOTE: The content of the training must be submitted to LDOE staff for review and feedback prior to delivery of the training by the LEA.</p>					
<p>1.4 The SPED director or lead teacher will perform monthly consistency checks to ensure IEP fidelity by internally monitoring all IEPs before the IEP is submitted to SER to make it official with a focus on:</p> <ul style="list-style-type: none"> • goals/objectives and PLAAFP statements using the IEP evaluation rubric; • IEP components (general student information (GSI), accommodations, program services and services/placement) using the IEP checklist; and • reviewing student’s IEP folders to ensure prior notice letters are provided to parents for IEP meetings and documentation of excusal letters for staff not participating in IEP meetings. <p>NOTE: LDOE staff will randomly select students bi-monthly (December 20th, February 3rd, April 1st and June 1st, August 31st, October 1st) in SER to determine if the IEP’s annual review date is within the two most current review months. LDOE staff will use the checklists (IEP evaluation rubric and IEP checklist) provided to the LEA to complete reviews and provide feedback. An action plan will be sent by LDOE staff if there are any issues found during the review with a required response to those actions within a week timeframe.</p>	November 2021	Special Education Coordinator School Leader	<p>Summary of monthly reviews must include:</p> <ul style="list-style-type: none"> • number of IEPs reviewed; • number of IEPs with goal(s) issues; • number of IEPs with objectives issues; • number of IEPs with PLAAFP issues; • number of IEPs with IEP component issue (specify the component area and issue); • number of IEPs with prior notice and/or excusal notice issues; • actions taken to ensure staff makes corrections; and • results of those actions. 	<p>December 17, 2021 January 31, 2022 February 28, 2022 March 31, 2022 April 29, 2022 May 31, 2022 August 31, 2022 September 30, 2022 October 28, 2022 November 30, 2022</p>	

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1.5 The SPED director, special education lead teacher or a special education teacher selected by the SPED director will attend the special education summer training hosted by Orleans Parish School Board Exceptional Children's Services Department in July. The SPED director will contact the executive director of Exceptional Children's Services to acquire details of the training and obtain registration information for the training.	November 2021	Special Education Coordinator School Leader	Documentation of attendance for the training sessions (copy of sign-in sheets from sessions attended).	August 31, 2022	

2020-2021 IDEA SPLC INTENSIVE CORRECTIVE ACTION PLAN (ICAP)

LEA/CHARTER ORGANIZATION	Frederick Douglass High School				
DATE OF COMPLIANCE REVIEW	May 5-6, 2021				
AREA OF FINDING(S)	Related Services				
ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
<p>1.1 Correct all student-specific citations identified in the summary of findings report.</p> <p>NOTE: This activity represents an individual corrective action plan for providing remedies for all student specific IDEA citations.</p>	November 2021	Special Education Coordinator School Leader	Email notifying LDOE staff the IEP instructional plans for those identified students have been amended in SER. LDOE staff will review the IEPs to ensure they are compliant.	January 31, 2022	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
<p>1.2 Provide training to special education staff (SPED teachers and related service providers) on writing compliant IEPs to include the following topics:</p> <ul style="list-style-type: none"> • utilizing student data to create effective IEP instructional and functional results. Special emphasis will be placed on ensuring that specific supports and strategies are addressed in the documentation; • writing subject-specific goals that are measurable, aligned with the student standards and specifically address the impairment(s) that are listed on the evaluation or re-evaluation; • writing data-driven present level of academic achievement functional performance (PLAAFP) statements; • writing measureable objectives linked to the goal; • documenting student progress using progress reports; • ensuring required participants of the IEP team are invited to the IEP meeting, included as IEP participant on the IEP and sign the IEP; • writing transition goals and selecting IEP goals targeted for transition; and • how and when to document waiver of attendance of a participant for an IEP meeting using the excusal form. <p>Train staff on forms created by LDOE. Training should consist of using the following correctly: IEP evaluation rubric, IEP goal(s), PLAAFP templates and IEP checklist. Also, the training will focus on ensuring that special education services are appropriately documented. For example, ensuring students receive services under the appropriate location (regular class, community, or special minutes per</p>	November 2021	Special Education Coordinator School Leader	Agenda Sign-In sheets Handouts PowerPoint Presentation	<p>Submission of training materials to LDOE staff for review and feedback (submit training materials a month prior to training:</p> <p>Date of Submission of materials:</p> <p>January 2022 August 2022</p> <p>Documentation of training:</p> <p>February 2022 September 2022</p>	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
<p>1.2 (continued) day and the number of sessions per week that the special education student will receive.</p> <p>NOTE: The content of the training shall be submitted to the LDOE for review and feedback prior to delivery of the training by the LEA. SPED staff will be required to use the rubric and IEP checklist when reviewing and writing IEPs.</p>					
<p>1.3 LEA will provide ongoing job-embedded mandatory training and support in the following areas: IEP writing (e.g., measurable goals and PLAAFP statements), provision and documentation of accommodations, documenting special education services, progress monitoring of student data, student academic intervention needs, IEP revisions and data-driven decision making (reviewing LEAP scores, class grades/report cards/progress reports, class schedules and evaluation results to help make appropriate instructional, services, placement and program decisions to ensure students are provided services in the LRE).</p> <p>NOTE: The content of the training must be submitted to LDOE staff for review and feedback prior to delivery of the training by the LEA.</p>	November 2021	Special Education Coordinator School Leader	Agenda Sign-In sheets Handouts PowerPoint Presentation	<p>Submission of training materials to LDOE staff for review and feedback (submit training materials a month prior to training)</p> <p>Date of Submission of materials:</p> <p>December 2021 March 2022 September 2022</p> <p>Documentation of training:</p> <p>January 2022 April 2022 October 2022</p>	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
<p>1.4 The SPED director or lead teacher will perform monthly consistency checks to ensure IEP fidelity by internally monitoring all IEPs before the IEP is submitted to SER to make it official with a focus on:</p> <ul style="list-style-type: none"> • goals/objectives and PLAAFP statements using the IEP evaluation rubric; • IEP components (general student information (GSI), accommodations, program services and services/placement) using the IEP checklist; and • reviewing student’s IEP folders to ensure prior notice letters are provided to parents for IEP meetings and documentation of excusal letters for staff not participating in IEP meetings. <p>NOTE: LDOE staff will randomly select students bi-monthly (December 20th, February 20th, April 1st and June 1st, August 31st, and October 1st) in SER to determine if the IEP’s annual review date is within the two most current review months. LDOE staff will use the checklists (IEP evaluation rubric and IEP checklist) provided to the LEA to complete reviews and provide feedback. An action plan will be sent by LDOE staff if there are any issues found during the review with a required response to those actions within a week timeframe.</p>	November 2021	Special Education Coordinator School Leader	<p>Summary of monthly reviews <u>must</u> include:</p> <ul style="list-style-type: none"> • number of IEPs reviewed; • number of IEPs with goal(s); issues; • number of IEPs with objectives issues; • number of IEPs with PLAAFP issues; • number of IEPs with IEP component issue (specify the component area and issue); • number of IEPs with prior notice and/or excusal notice issues; • actions taken to ensure staff makes corrections; and • results of those actions. 	December 17, 2021 January 31, 2022 February 28, 2022 March 31, 2022 April 29, 2022 May 31, 2022 August 31, 2022 September 30, 2022 October 28, 2022 November 30, 2022	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
<p>1.5 The SPED director, special education lead teacher or a special education teacher selected by the SPED director will attend the special education summer training hosted by Orleans Parish School Board Exceptional Children’s Services Department in July. The SPED director will contact the executive director of Exceptional Children’s Services to acquire details of the training and obtain registration information for the training.</p>	<p>November 2021</p>	<p>Special Education Coordinator School Leader</p>	<p>Documentation of attendance for the training sessions (copy of sign-in sheets from sessions attended).</p>	<p>August 31, 2022</p>	

2020-2021 IDEA SPLC INTENSIVE CORRECTIVE ACTION PLAN (ICAP)

LEA/CHARTER ORGANIZATION	John F. Kennedy High School				
DATE OF COMPLIANCE REVIEW	May 12-13, 2021				
AREA OF FINDING(S)	Related Services				
ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
<p>1.1 Correct all student-specific citations identified in the summary of findings report.</p> <p>NOTE: This activity represents an individual corrective action plan for providing remedies for all student specific IDEA citations.</p>	November 2021	<p>Special Education Coordinator</p> <p>School leader</p>	<p>Email notifying LDOE staff of the amended IEP instructional plans for those identified students in SER. LDOE staff will review the IEPs to ensure they are compliant.</p>	January 31, 2022	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
<p>1.2 Provide training to special education staff (SPED teachers and related service providers) on writing compliant IEPs to include the following topics:</p> <ul style="list-style-type: none"> • utilizing student data to create effective IEP instructional and functional results. Special emphasis will be placed on ensuring that specific supports and strategies are addressed in the documentation; • writing subject-specific goals that are measurable, aligned with the student standards and specifically address the impairment(s) that are listed on the evaluation or re-evaluation; • writing data-driven Present Level of Academic Achievement Functional Performance (PLAAPF) statements; • writing measureable objectives linked to the goal; • documenting student progress using progress reports; • ensuring required participants of the IEP team are invited to the IEP meeting, included as IEP participant on the IEP and sign the IEP; • writing transition goals and selecting IEP goals targeted for transition; and • how and when to document waiver of attendance of a participant for an IEP meeting using the excusal form. 	November 2021	<p>Special Education Coordinator</p> <p>School Leader</p>	<p>Agenda Sign-in sheets Handouts PowerPoint Presentation</p>	<p>Submission of training materials to LDOE staff for review and feedback: (submit training materials a month prior to training)</p> <p><u>Date of submission of materials:</u> January 2022 August 2022</p> <p><u>Documentation of training:</u> February 2022 September 2022</p>	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
<p>1.2 (continued) Train staff on forms created by LDOE. Training should consist of using the following correctly: IEP evaluation rubric, IEP goal(s), PLAAFP templates, and IEP checklist. Also, the training will focus on ensuring that special education services are appropriately documented. For example, ensuring students receive services under the appropriate location (regular class, community, or special class), the number of minutes per day and the number of sessions per week.</p> <p>NOTE: The content of the training shall be submitted to the LDOE for review and feedback prior to delivery of the training by the LEA. SPED staff will be required to use the rubric and IEP checklist when reviewing and writing IEPs.</p>					
<p>1.3 LEA will provide ongoing job-embedded mandatory training and support in the following areas: IEP writing (e.g., measurable goals and PLAAFP statements), provision and documentation of accommodations, documenting special education services, progress monitoring of student data, student academic intervention needs, IEP revisions and data-driven decision making (reviewing LEAP scores, class grades/report cards/progress reports, class schedules and evaluation results to help make appropriate instructional, services, placement, and program decisions to ensure students are provided services in the LRE).</p>	November 2021	Special Education Coordinator School Leader	Agenda Sign-In sheets Handouts PowerPoint Presentation	Submission of training materials to LDOE staff for review and feedback: (submit training materials a month prior to training) <u>Date of submission of materials:</u> December 2021 March 2022 September 2022	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
<p>1.3 (continued) NOTE: The content of the training must be submitted to LDOE staff for review and feedback prior to delivery of the training by the LEA.</p>				<p><u>Documentation of training:</u> January 2022 April 2022 October 2022</p>	
<p>1.4 The SPED director or lead teacher will perform monthly consistency checks to ensure IEP fidelity by internally monitoring all IEPs before the IEP is submitted to SER to make it official with a focus on:</p> <ul style="list-style-type: none"> • goals/objectives and PLAAFP statements using the IEP evaluation rubric; • IEP components (general student information (GSI), accommodations, program services and services/placement) using the IEP checklist; and • reviewing student’s IEP folders to ensure prior notice letters are provided to parents for IEP meetings and documentation of excusal letters for staff not participating in IEP meetings. <p>NOTE: LDOE staff will randomly select students bi-monthly (December 20th, February 3rd, April 1st and June 1st, August 31st, and October 1st) in SER to determine if the IEP’s annual review date is within the two most current review months. LDOE staff will use the checklists (IEP evaluation rubric and IEP checklist) provided to the LEA to complete reviews and provide feedback. An action plan will be sent by LDOE staff if there are any issues found during the review with a</p>	November 2021	Special Education Coordinator School Leader	Summary of monthly reviews must include: <ul style="list-style-type: none"> • number of IEPs reviewed; • number of IEPs with goal(s); issues; • number of IEPs with objectives issues; • number of IEPs with PLAAFP issues; • number of IEPs with IEP component issue (specify the component area and issue); • number of IEPs with prior notice and/or excusal notice issues; 	December 17, 2021 January 31, 2022 February 28, 2022 March 31, 2022 April 29, 2022 May 31, 2022 August 31, 2022 September 30, 2022 October 28, 2022 November 30, 2022	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
<p>1.4 (continued)</p> <p>required response to those actions within a week timeframe.</p>			<ul style="list-style-type: none"> • actions taken to ensure staff makes corrections; and • results of those actions. 		
<p>1.5 The SPED director, special education lead teacher or a special education teacher selected by the SPED director will attend the special education summer training hosted by Orleans Parish School Board Exceptional Children's Services Department in July. The SPED director will contact the executive director of Exceptional Children's Services to acquire details of the training and obtain registration information for the training.</p>	November 2021	<p>Special Education Coordinator</p> <p>School Leader</p>	<p>Documentation of attendance for the training sessions (copy of sign-in sheets from sessions attended).</p>	August 31, 2022	

2020-2021 IDEA SPLC CORRECTIVE ACTION PLAN (CAP)

LEA/CHARTER ORGANIZATION	Lord Beaconsfield Landry-Oliver Perry Walker High				
DATE OF COMPLIANCE REVIEW	April 14, 2021				
AREA OF FINDING(S)	Related Services				
ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSON(S) RESPONSIBLE	DOCUMENTATION TO BE SUBMITTED TO LDOE	DOCUMENT DUE DATE	DOCUMENT STATUS
<p>1. Correct all student specific citations identified in the Results Summary report.</p> <p>NOTE: This activity represents an individual corrective action plan for providing remedies for all student specific IDEA citations.</p>	November 2021	Special Education Coordinator Special Education Teacher	Email notifying LDOE the IEP instructional plans for those students have been amended in SER. LDOE will check those IEPs in SER to ensure they are compliant.	January 31, 2022	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSON(S) RESPONSIBLE	DOCUMENTATION TO BE SUBMITTED TO LDOE	DOCUMENT DUE DATE	DOCUMENT STATUS
<p>1.2 Provide training to special education staff (e.g., special education teachers and related service providers) on writing compliant IEPs to include the following topics:</p> <ul style="list-style-type: none"> • writing measurable goals; • data-driven present levels of academic achievement and functional performance (PLAAFP) statements; • writing objectives linked to the goal that are measurable; • documenting student progress using progress reports; • ensuring required participants of IEP team are invited to IEP meeting, included as IEP participant on IEP, and sign IEP; • how and when to document waiver of attendance of a participant for an IEP meeting using a participant excusal form; and • train staff on forms created by LDOE. Included in this training will be how to correctly use the: <ul style="list-style-type: none"> ○ IEP evaluation rubric, IEP goal and PLAAFP templates and IEP checklist; and ○ special education staff will be required to use the rubric and IEP checklist when reviewing and writing IEPs. 	November 2021	Special Education Coordinator Special Education Staff	Agenda Sign-In sheets Handouts PowerPoint Presentation	Documentation of training: February 28, 2022	
<p>1.3 LEA will provide ongoing training in the following areas: IEP writing (e.g., measurable goals and PLAAFP statements), provision and documentation of accommodations, documenting special education services and progress monitoring of student data</p>	November 2021	Special Education Coordinator School Leader	Agenda Sign-In sheets Handouts PowerPoint Presentation	Documentation of training: January 31, 2022 March 31, 2022 August 31, 2022 October 31, 2022	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSON(S) RESPONSIBLE	DOCUMENTATION TO BE SUBMITTED TO LDOE	DOCUMENT DUE DATE	DOCUMENT STATUS
<p>1.4 The special education coordinator or lead teacher will perform monthly consistency checks to ensure IEP fidelity by internally monitoring all IEPs before the IEP is submitted to SER to make it official with a focus on:</p> <ul style="list-style-type: none"> • goals/objectives and PLAAFP using the IEP evaluation rubric; and • IEP components (GSI, Accommodations, Program Services, Services/Placement) using IEP checklist 	November 2021	Special Education Coordinator Lead Teacher	Summary of monthly reviews MUST include: <ul style="list-style-type: none"> • number of IEPs reviewed; • number of IEPs with goal(s) issues; • number of IEPs with objectives issues; • number of IEPs with PLAAFP issues; • number of IEPs with IEP component issue (specify the component area and issue); • actions taken to ensure staff make corrections; and • results of those actions. 	December 31, 2021 January 31, 2022 February 28, 2022 March 31, 2022 April 29, 2022 May 31, 2022 August 31, 2022 September 30, 2022 October 28, 2022 November 30, 2022	
<p>1.5 Staff will view the IEP Training Modules on the LDOE website provided by the Human Development Center – LSUHSC group with a particular focus on Module 2 (Data Driven Present Levels of Performance) and Module 3 (Measurable Goals). Staff will sign a form verifying they have viewed the training. http://www.louisianabelieves.com/resources/library/academics</p>	November 2021	Special Education Coordinator	Signed copy of form from each SPED staff member verifying they have viewed the IEP training on the LDOE website.	February 28, 2022	

2020-2021 IDEA SPLC INTENSIVE CORRECTIVE ACTION PLAN (ICAP)

LEA/CHARTER ORGANIZATION	Lake Forest Elementary				
DATE OF COMPLIANCE REVIEW	May 10-11, 2021				
AREA OF FINDING(S)	Related Services				
ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
<p>1.1 Correct all student-specific citations identified in the summary of findings report.</p> <p>NOTE: This activity represents an individual corrective action plan for providing remedies for all student specific IDEA citations.</p>	November 2021	<p>Special Education Coordinator</p> <p>School Leader</p>	<p>Email notifying LDOE staff the IEP instructional plans for those identified students have been amended in SER. LDOE staff will review the IEPs to ensure they are compliant.</p>	January 31, 2022	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
<p>1.2 Provide training to special education staff (SPED teachers and related service providers) on writing compliant IEPs to include the following topics:</p> <ul style="list-style-type: none"> utilizing student data to create effective IEP instructional and functional results. Special emphasis will be placed on ensuring that specific supports and strategies are addressed in the documentation; writing subject-specific goals that are measurable, aligned with the student standards and specifically address the impairment(s) that are listed on the evaluation or re-evaluation; writing data-driven present level of academic achievement functional performance (PLAAFP) statements; writing measureable objectives linked to the goal; documenting student progress using progress reports; ensuring required participants of the IEP team are invited to the IEP meeting, included as IEP participant on the IEP and sign the IEP; writing transition goals and selecting IEP goals targeted for transition; and how and when to document waiver of attendance of a participant for an IEP meeting using the excusal form. <p>Train staff on forms created by LDOE. Training should consist of using the following correctly: IEP evaluation rubric, IEP goal(s), PLAAFP templates and IEP checklist. Also, the training will focus on ensuring that special education services are appropriately documented. For example, ensuring students receive services under the appropriate location (regular class, community or special).</p>	November 2021	Special Education Coordinator School Leader	Agenda Sign-In sheets Handouts PowerPoint Presentation	<p>Submission of training materials to LDOE staff for review and feedback: (submit training materials a month prior to training)</p> <p><u>Date of submission of materials:</u> January 2022 August 2022</p> <p><u>Documentation of training:</u> February 2022 September 2022</p>	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
<p>1.2 (continued)</p> <p>NOTE: The content of the training shall be submitted to the LDOE for review and feedback prior to delivery of the training by the LEA. SPED staff will be required to use the rubric and IEP checklist when reviewing and writing IEPs.</p>					
<p>1.3 Provide training to related service providers on how to properly document provision of services to students. The training will include completing services logs, documenting student progress on logs and documenting delivery of services. The training will also focus on ensuring that special education services are documented under the appropriate location (regular, community and special class) and reflect the actual number of minutes per day and the number of sessions per week that the special education student will receive.</p> <p>NOTE: The content of the training must be submitted to the LDOE staff for review and feedback prior to delivery of the training by the LEA.</p> <p>The school will use the components of service logs provided by LDOE to document provision of related services and the services log checklist provided by LDOE to document log reviews.</p>	November 2021	Special Education Coordinator School Leader	Agenda Sign-In sheets Handouts PowerPoint Presentation	<p>Submission of training materials to LDOE staff for review and feedback: (submit training materials a month prior to training)</p> <p><u>Date of submission of materials:</u> January 2022 August 2022</p> <p><u>Documentation of training:</u> February 2022 September 2022</p>	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
<p>1.4 LEA will provide ongoing job-embedded mandatory training and support in the following areas: IEP writing (e.g., measurable goals and PLAAFP statements), provision and documentation of accommodations, documenting special education services, progress monitoring of student data, student academic intervention needs, IEP revisions and data-driven decision making (reviewing LEAP scores, class grades/report cards/progress reports, class schedules, evaluation results to help make appropriate instructional, services, placement and program decisions to ensure students are provided services in the LRE).</p> <p>NOTE: The content of the training must be submitted to LDOE staff for review and feedback prior to delivery of the training by the LEA.</p>	November 2021	<p>SPED Coordinator</p> <p>School Leader</p>	<p>Agenda</p> <p>Sign-In sheets</p> <p>Handouts</p> <p>PowerPoint Presentation</p>	<p>Submission of training materials to LDOE staff for review and feedback: (submit training materials a month prior to training)</p> <p><u>Date of submission of materials:</u> December 2021 March 2022 September 2022</p> <p><u>Documentation of training:</u> January 2022 April 2022 October 2022</p>	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
<p>1.5 The SPED director or lead teacher will perform monthly consistency checks to ensure IEP fidelity by internally monitoring all IEPs before the IEP is submitted to SER to make it official with a focus on:</p> <ul style="list-style-type: none"> • goals/objectives and PLAAFP statements using the IEP evaluation rubric; • IEP components (general student information (GSI), accommodations, program services and services/placement) using the IEP checklist; and • reviewing student’s IEP folders to ensure prior notice letters are provided to parents for IEP meetings and documentation of excusal letters for staff not participating in IEP meetings. <p>NOTE: LDOE staff will randomly select students bi-monthly (December 20th, February 3rd, April 1st and June 1st, August 31, and October 1st) in SER to determine if the IEP’s annual review date is within the two most current review months. LDOE staff will use the checklists (IEP evaluation rubric and IEP checklist) provided to the LEA to complete reviews and provide feedback. An action plan will be sent by LDOE staff if there are any issues found during the review with a required response to those actions within a week timeframe.</p>	November 2021	Special Education Coordinator School Leader	<p>Summary of monthly reviews must include:</p> <ul style="list-style-type: none"> • number of IEPs reviewed; • number of IEPs with goal(s); issues; • number of IEPs with objectives issues; • number of IEPs with PLAAFP issues; • number of IEPs with IEP component issue (specify the component area and issue); • number of IEPs with prior notice and/or excusal notice issues; • actions taken to ensure staff makes corrections; and • results of those actions. 	December 17, 2021 January 31, 2022 February 28, 2022 March 31, 2022 April 29, 2022 May 31, 2022 August 31, 2022 September 30, 2022 October 28, 2022 November 30, 2022	
<p>1.6 The SPED director or lead teacher will perform monthly consistency checks to ensure related service provider logs are completed with fidelity. Related</p>	November 2021	Special Education Coordinator School Leader	Monthly submission of the checklist used for each related	December 17, 2021 January 31, 2022 February 28, 2022 March 31, 2022	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
<p>service provider logs will be internally monitored for provision of services per the time/frequency specified on the students IEP. School will use checklist provided by LDOE to document reviews.</p> <p>NOTE: LDOE staff will randomly review service provider logs on a bi-monthly (December 20th, February 3rd, April 1st and June 1st, August 31st, and October 1st). LDOE staff will request copies of the service provider logs. School will submit copies of requested service provider logs. LDOE staff will use checklist to review provider logs. An action plan will be sent by LDOE staff if any issues are found during the review with a required response to those actions within a week timeframe.</p>			services provider reviewed	April 29, 2022 May 31, 2022 August 31, 2022 September 30, 2022 October 28, 2022 November 30, 2022	
<p>1.7 Provide compensatory time for students who's IEP folder did not include documentation verifying related services was provided. These students did not have evidence of service provider logs and/or had incomplete service provider logs in their folder.</p>	November 2021	Special Education Coordinator School Leader	<p>Copy of compensatory letter signed by parent documenting notification of services and whether or not the parent accepts or refuses the service.</p> <p>Copy of amended IEP documenting compensatory services are being offered with time/frequency of services.</p>	January 14, 2022	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
1.7 (continued)			Copies of service provider logs indicating the service provided, date, time, student attendance in session and number of minutes student provided compensatory education during the session (the service provider must document on the log the compensatory time given to student).		
1.8 The SPED director, special education lead teacher or a special education teacher selected by the SPED director will attend the special education summer training hosted by Orleans Parish School Board Exceptional Children's Services Department in July. The SPED director will contact the executive director of Exceptional Children's Services to acquire details of the training and obtain registration information for the training.	November 2021	Special Education Coordinator School Leader	Documentation of attendance for the training sessions (copy of sign-in sheets from sessions attended).	August 31, 2022	

2020-2021 IDEA SPLC CORRECTIVE ACTION PLAN (CAP)

LEA/CHARTER ORGANIZATION	Langston Hughes Academy				
DATE OF COMPLIANCE REVIEW	April 15, 2021				
AREA OF FINDING(S)	Related Services				
ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSON(S) RESPONSIBLE	DOCUMENTATION TO BE SUBMITTED TO LDOE	DOCUMENT DUE DATE	DOCUMENT STATUS
<p>1.1 Correct all student specific citations identified in the Results Summary report.</p> <p>NOTE: This activity represents an individual corrective action plan for providing remedies for all student specific IDEA citations.</p>	November 2021	<p>Special Education Coordinator</p> <p>Special Education Teacher</p>	Email notifying LDOE the IEP instructional plans for those students have been amended in SER. LDOE will check those IEPs in SER to ensure they are compliant.	January 31, 2022	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSON(S) RESPONSIBLE	DOCUMENTATION TO BE SUBMITTED TO LDOE	DOCUMENT DUE DATE	DOCUMENT STATUS
<p>1.2 Provide training to special education staff (e.g., special education teachers and related service providers) on writing compliant IEPs to include the following topics:</p> <ul style="list-style-type: none"> • writing measurable goals; • data-driven present level of academic achievement and functional performance (PLAAFP); • writing objectives linked to the goal that are measurable; • documenting student progress using progress reports; • ensuring required participants of IEP team are invited to IEP meeting, included as IEP participant on IEP and sign IEP; • how and when to document waiver of attendance of a participant for an IEP meeting using a participant excusal form; and • train staff on forms created by LDOE. Included in this training will be how to correctly use the: <ul style="list-style-type: none"> ○ IEP evaluation rubric, IEP goal; and ○ PLAAFP templates and IEP checklist. <p>Special education staff will be required to use the rubric and IEP checklist when reviewing and writing IEPs.</p>	November 2021	Special Education Coordinator Special Education Staff	Agenda Sign-In sheets Handouts PowerPoint Presentation	Documentation of training: February 28, 2022	
<p>1.3 LEA will provide on-going training in the following areas: IEP writing (e.g., measurable goals and PLAAFP statements), provision and documentation of accommodations, documenting special education services, progress monitoring of student data.</p>	November 2021	Special Education Coordinator School Leader	Agenda Sign-In sheets Handouts PowerPoint Presentation	Documentation of training: January 31, 2022 March 31, 2022 August 31, 2022 October 31, 2022	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSON(S) RESPONSIBLE	DOCUMENTATION TO BE SUBMITTED TO LDOE	DOCUMENT DUE DATE	DOCUMENT STATUS
<p>1.4 The special education coordinator or lead teacher will perform monthly consistency checks to ensure IEP fidelity by internally monitoring all IEPs before the IEP is submitted to SER to make it official with a focus on:</p> <ul style="list-style-type: none"> • goals/objectives and PLAAFP using the IEP evaluation rubric; and • IEP components (GSI, Accommodations, Program Services, Services/Placement) using IEP checklist 	November 2021	<p>Special Education Coordinator</p> <p>Lead Teacher</p>	<p>Summary of monthly reviews <u>MUST</u> include:</p> <ul style="list-style-type: none"> • number of IEPs reviewed; • number of IEPs with goal(s) issues; • number of IEPs with objectives issues; • number of IEPs with PLAAFP issues; and • number of IEPs with IEP component issue (specify the component area and issue); • actions taken to ensure staff make corrections; and • results of those actions. 	<p>December 31, 2021 January 31, 2022 February 28, 2022 March 31, 2022 April 29, 2022 May 31, 2022 August 31, 2022 September 30, 2022 October 28, 2022 November 30, 2022</p>	
<p>1.5 Staff will view the IEP Training Modules on the LDOE website provided by the Human Development Center – LSUHSC group with a particular focus on Module 2 (Data Driven Present Levels of Performance) and Module 3 (Measurable Goals). Staff will sign a form verifying they have viewed the training. http://www.louisianabelieves.com/resources/library/academics</p>	November 2021	<p>Special Education Coordinator</p> <p>School Leader</p>	<p>Signed copy of form from each SPED staff member verifying they have viewed the IEP training on the LDOE website.</p>	February 28, 2022	

2020-2021 IDEA SPLC INTENSIVE CORRECTIVE ACTION PLAN (ICAP)

LEA/CHARTER ORGANIZATION	Martin Luther King Charter School				
DATE OF COMPLIANCE REVIEW	May 12-13, 2021				
AREA OF FINDING(S)	Enrollment				
ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
<p>1.1 Correct all student-specific citations identified in the Summary of Findings report.</p> <p>NOTE: This activity represents an individual corrective action plan for providing remedies for all student-specific IDEA citations.</p>	November 2021	<p>Special Education Coordinator</p> <p>School Leader</p>	<p>Email notifying LDOE staff the IEP instructional plans for the non-compliant students have been amended in SER.</p> <p>The LDOE staff will review the IEPs to ensure they are compliant.</p>	January 31, 2022	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
<p>1.2 Provide training to special education staff (SPED teachers and related service providers) on writing compliant IEPs to include the following topics:</p> <ul style="list-style-type: none"> • utilizing student data to create effective IEP instructional and functional results. Special emphasis will be placed on ensuring that specific supports and strategies are addressed in the documentation; • writing subject-specific goals that are measurable, aligned with the student standards and specifically address the impairment(s) that are listed on the evaluation or re-evaluation; • writing data-driven present level of academic achievement functional performance (PLAAFP) statements; • writing measureable objectives linked to the goal; • documenting student progress using progress reports; • ensuring required participants of the IEP team are invited to the IEP meeting, included as an IEP participant on the IEP and sign the IEP; • writing transition goals and checking goals targeted for transition; and • how and when to document waiver of attendance of a participant for an IEP meeting using the excusal form. <p>Train staff on forms created by LDOE. Training should consist of using the following correctly: IEP evaluation rubric, IEP goal(s), PLAAFP templates and IEP checklist. Also, the training will focus on ensuring that special education services are appropriately documented. For example, ensuring students receive services under the appropriate location (regular class, community or special class), the number of minutes per day and the number of sessions per week.</p>	November 2021	Special Education Coordinator School Leader	Agenda Sign-In sheets Handouts PowerPoint Presentation	<p>Submission of training materials to LDOE staff for review and feedback: (submit training materials a month prior to training)</p> <p><u>Date of submission of materials:</u> January 2022 August 2022</p> <p><u>Documentation of training:</u> February 2022 September 2022</p>	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
<p>1.2 (continued)</p> <p>NOTE: The content of the training must be submitted to LDOE staff for review and feedback prior to delivery of the training by the LEA. SPED staff will be required to use the rubric and IEP checklist when reviewing and writing IEPs.</p>					
<p>1.3 Provide training to related service providers on how to properly document provision of services to students. The training will include completing services logs, documenting student progress on logs and documenting delivery of services. The training will also focus on ensuring that special education services are documented under the appropriate location (regular, community and special class) and reflect the actual number of minutes per day and the number of sessions per week that the student will receive.</p> <p>The school will use the components of service logs provided by LDOE to document provision of related services and the services log checklist provided by LDOE to document log reviews.</p> <p>NOTE: The content of the training must be submitted to the LDOE staff for review and feedback prior to delivery of the training by the LEA.</p>	November 2021	Special Education Coordinator School Leader	Agenda Sign-In sheets Handouts PowerPoint Presentation	<p>Submission of training materials to LDOE staff for review and feedback: (submit training materials a month prior to training)</p> <p><u>Date of submission of materials:</u> December 2021 March 2022 September 2022</p> <p><u>Documentation of training:</u> January 2022 April 2022 October 2022</p>	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
<p>1.4 LEA will provide ongoing job-embedded mandatory training and support in the following areas: IEP writing (e.g., measurable goals and PLAAFP statements), provision and documentation of accommodations, documenting special education services, progress monitoring of student data, student academic intervention needs, IEP revisions and data driven decision making (reviewing LEAP scores, class grades/report cards/progress reports, class schedules and evaluation results to help make appropriate instructional, services, placement, and program decisions to ensure students are provided services in the LRE).</p> <p>NOTE: The content of the training must be submitted to LDOE staff for review and feedback prior to delivery of the training by the LEA.</p>	November 2021	<p>Special Education Coordinator</p> <p>School Leader</p>	<p>Agenda Sign-In sheets Handouts PowerPoint Presentation</p>	<p>Submission of training materials to LDOE staff for review and feedback: (submit training materials a month prior to training)</p> <p><u>Date of submission of materials:</u> December 2021 March 2022 September 2022</p> <p><u>Documentation of training:</u> January 2022 April 2022 October 2022</p>	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
<p>1.5 The SPED director or lead teacher will perform monthly consistency checks to ensure IEP fidelity by internally monitoring all IEPs before the IEP is submitted to SER to make it official with a focus on:</p> <ul style="list-style-type: none"> • goals/objectives and PLAAFP statements using the IEP evaluation rubric; • IEP components (general student information (GSI), accommodations, program services and services/placement) using the IEP checklist; and • reviewing student’s IEP folders to ensure prior notice letters are provided to parents for IEP meetings and documentation of excusal letters for staff not participating in IEP meetings. <p>NOTE: LDOE staff will randomly select students bi-monthly (December 20th, February 3rd, April 1st, June 1st, August 31st, and October 1st) in SER to determine if the IEP’s annual review date is within the two most current review months. LDOE staff will use the checklists (IEP evaluation rubric and IEP checklist) provided to the LEA to complete reviews and provide feedback. An action plan will be sent by LDOE staff if there are any issues found during the review with a required response to those actions within a week timeframe.</p>	November 2021	<p>Special Education Coordinator</p> <p>School Leader</p>	<p>Summary of monthly reviews must include:</p> <ul style="list-style-type: none"> • number of IEPs reviewed; • number of IEPs with goal(s) issues; • number of IEPs with objectives issues; • number of IEPs with PLAAFP issues; • number of IEPs with IEP component issue (specify the component area and issue); • number of IEPs with prior notice and/or excusal notice issues; • actions taken to ensure staff makes corrections; and • results of those actions. 	<p>December 17, 2021 January 31, 2022 February 28, 2022 March 31, 2022 April 29, 2022 May 31, 2022 August 31, 2022 September 30, 2022 October 28, 2022 November 30, 2022</p>	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
<p>1.6 The SPED director or lead teacher will perform monthly consistency checks to ensure related service provider logs are completed with fidelity. Related service provider logs will be internally monitored for provision of services per the time/frequency specified on the students IEP. School will use checklist provided by LDOE to document reviews.</p> <p>NOTE: LDOE staff will randomly review service provider logs on a bi-monthly basis (December 20th, February 3rd, April 1st and June 1st, August). LDOE staff will request copies of the service provider logs. School will submit copies of requested service provider logs to LDOE. LDOE staff will use checklist to review provider logs. An action plan will be sent by LDOE staff if any issues are found during the review with a required response to those actions within a week timeframe.</p>	November 2021	Special Education Coordinator School Leader	Monthly submission of the checklist used for each related services provider reviewed.	December 17, 2021 January 31, 2022 February 28, 2022 March 31, 2022 April 29, 2022 May 31, 2022 August 31, 2022 September30, 2022 October 28, 2022 November 30, 2022	
<p>1.7 Provide compensatory time to students whose IEP folder did not include documentation verifying related services was provided. These students did not have evidence of service provider logs and/or had incomplete service provider logs in their folder.</p>	November 2021	Special Education Coordinator School Leader	<p>Copy of compensatory letter signed by parent documenting notification of services and whether or not the parent accepts or refuses the service.</p> <p>Copy of amended IEP documenting compensatory services are being offered with</p>	January 31, 2022	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
1.7 (continued)			time/frequency of services. Copies of service provider logs which indicates: the service provided, date, time, student attendance and number of minutes provided to the student (the service provider must document on the log the compensatory time given to student).	January 31, 2022	
1.8 The SPED director, special education lead teacher or a special education teacher selected by the SPED director will attend the special education summer training hosted by Orleans Parish School Board Exceptional Children's Services Department in July. The SPED director will contact the executive director of Exceptional Children's Services to acquire details of the training and obtain registration information for the training.	November 2021	Special Education Coordinator School Leader	Documentation of attendance for the training sessions (copy of sign-in sheets from sessions attended).	August 31, 2022	

2020-2021 IDEA SPLC CORRECTIVE ACTION PLAN (CAP)

LEA/CHARTER ORGANIZATION	NET 2 Charter School				
DATE OF COMPLIANCE REVIEW	April 15, 2021				
AREA OF FINDING(S)	Related Services				
ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSON(S) RESPONSIBLE	DOCUMENTATION TO BE SUBMITTED TO LDOE	DOCUMENT DUE DATE	DOCUMENT STATUS
<p>1.1 Correct all student specific citations identified in the Results Summary report.</p> <p>NOTE: This activity represents an individual corrective action plan for providing remedies for all student specific IDEA citations.</p>	November 2021	<p>Special Education Coordinator</p> <p>School Leader</p>	Email notifying LDOE the IEP instructional plans for those students have been amended in SER. LDOE will check those IEPs in SER to ensure they are compliant.	January 31, 2022	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSON(S) RESPONSIBLE	DOCUMENTATION TO BE SUBMITTED TO LDOE	DOCUMENT DUE DATE	DOCUMENT STATUS
<p>1.2 Provide training to special education staff (e.g., special education teachers and related service providers) on writing compliant IEPs to include the following topics:</p> <ul style="list-style-type: none"> • writing measurable goals; • Data-driven present level of academic achievement and functional performance (PLAAFP) statements; • writing objectives linked to the goal that are measurable; • documenting student progress using progress reports; • ensuring required participants of IEP team are invited to IEP meeting, included as IEP participant on IEP and sign IEP; • how and when to document waiver of attendance of a participant for an IEP meeting using a participant excusal form; and • train staff on forms created by LDOE. Included in this training will be how to correctly use the: <ul style="list-style-type: none"> ○ IEP evaluation rubric and IEP goal; and ○ PLAAFP templates and IEP Checklist. <p>Special education staff will be required to use the rubric and IEP checklist when reviewing and writing IEPs.</p>	November 2021	Special Education Coordinator School Leader	Agenda Sign-In sheets Handouts PowerPoint Presentation	Documentation of training: February 28, 2022	
<p>1.3 LEA will provide on-going training in the following areas: IEP writing (e.g., measurable goals and PLAAFP statements), provision and documentation of accommodations, documenting special education services, progress monitoring of student data.</p>	November 2021	Special Education Coordinator School Leader	Agenda Sign-In sheets Handouts PowerPoint Presentation	Documentation of training: January 31, 2022 March 31, 2022 August 31, 2022 October 31, 2022	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSON(S) RESPONSIBLE	DOCUMENTATION TO BE SUBMITTED TO LDOE	DOCUMENT DUE DATE	DOCUMENT STATUS
<p>1.4 The special education coordinator or lead teacher will perform monthly consistency checks to ensure IEP fidelity by internally monitoring all IEPs before the IEP is submitted to SER to make it official with a focus on:</p> <ul style="list-style-type: none"> • goals/objectives and PLAAFP using the IEP evaluation rubric; and • IEP components (GSI, Accommodations, Program Services, Services/Placement) using IEP checklist. 	November 2021	Special Education Coordinator School Leader	Summary of monthly reviews MUST include: <ul style="list-style-type: none"> • number of IEPs reviewed; • number of IEPs with goal(s) issues; • number of IEPs with objectives issues; • number of IEPs with PLAAFP issues; and • number of IEPs with IEP component issue (specify the component area and issue); • actions taken to ensure staff make corrections; and • results of those actions. 	December 31, 2021 January 31, 2022 February 28, 2022 March 31, 2022 April 29, 2022 May 31, 2022 August 31, 2022 September 30, 2022 October 28, 2022 November 30, 2022	
<p>2.5 Staff will view the IEP Training Modules on the LDOE website provided by the Human Development Center – LSUHSC group with a particular focus on Module 2 (Data Driven Present Levels of Performance) and Module 3 (Measurable Goals). Staff will sign a form verifying they have viewed the training. http://www.louisianabelieves.com/resources/library/academics</p>	November 2021	Special Education Coordinator School Leader	Signed copy of form from each SPED staff member verifying they have viewed the IEP training on the LDOE website.	February 28, 2022	

2020-2021 IDEA SPLC INTENSIVE CORRECTIVE ACTION PLAN (ICAP)

LEA/CHARTER ORGANIZATION	New Orleans Charter Science and Math School				
DATE OF COMPLIANCE REVIEW	May 10-11, 2021				
AREA OF FINDING(S)	Related Services				
ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
<p>1.1 Correct all student-specific citations identified in the summary of findings report.</p> <p>NOTE: This activity represents an individual corrective action plan for providing remedies for all student specific IDEA citations.</p>	November 2021	Special Education Coordinator School Leader	Email notifying LDOE staff the IEP instructional plans for those identified students have been amended in SER. LDOE staff will review the IEPs to ensure they are compliant.	January 31, 2022	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
<p>1.2 Provide training to special education staff (SPED teachers and related service providers) on writing compliant IEPs to include the following topics:</p> <ul style="list-style-type: none"> • utilizing student data to create effective IEP instructional and functional results. Special emphasis will be placed on ensuring that specific supports and strategies are addressed in the documentation; • writing subject-specific goals that are measurable, aligned with the student standards and specifically address the impairment(s) that are listed on the evaluation or re-evaluation; • writing data-driven present level of academic achievement functional performance (PLAAFP) statements; • writing measureable objectives linked to the goal; • documenting student progress using progress reports; • ensuring required participants of the IEP team are invited to the IEP meeting, included as IEP participant on the IEP and sign the IEP; • writing transition goals and selecting IEP goals targeted for transition; and • how and when to document waiver of attendance of a participant for an IEP meeting using the excusal form. <p>Train staff on forms created by LDOE. Training should consist of using the following correctly: IEP evaluation rubric, IEP goal(s), PLAAFP templates and IEP checklist. Also, the training will focus on ensuring that special education services are appropriately documented. For example, ensuring students receive services under the appropriate location (regular class, community or special class) the number of sessions per week that the special education student will receive.</p>	November 2021	<p>Special Education Coordinator</p> <p>Special Education Staff</p>	<p>Agenda Sign-In sheets Handouts PowerPoint Presentation</p>	<p>Submission of training materials to LDOE staff for review and feedback: (submit training materials a month prior to training)</p> <p><u>Date of submission of materials:</u> January 2022 August 2022</p> <p><u>Documentation of training:</u> February 2022 September 2022</p>	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
<p>1.2. (continued)</p> <p>NOTE: The content of the training shall be submitted to the LDOE for review and feedback prior to delivery of the training by the LEA.</p>					
<p>1.3 LEA will provide ongoing job-embedded mandatory training and support in the following areas: IEP writing (e.g., measurable goals and PLAAFP statements), provision and documentation of accommodations, documenting special education services, progress monitoring of student data, student academic intervention needs, IEP revisions and data-driven decision making (reviewing LEAP scores, class grades/report cards/progress reports, class schedules and evaluation results to help make appropriate instructional, services, placement and program decisions to ensure students are provided services in the LRE).</p> <p>NOTE: The content of the training must be submitted to LDOE staff for review and feedback prior to delivery of the training by the LEA.</p>	November 2021	<p>Special Education Coordinator</p> <p>School Leader</p>	<p>Agenda</p> <p>Sign-In sheets</p> <p>Handouts</p> <p>PowerPoint</p> <p>Presentation</p>	<p>Submission of training materials to LDOE staff for review and feedback: (submit training materials a month prior to training)</p> <p><u>Date of submission of materials:</u> December 2021 March 2022 September 2022</p> <p><u>Documentation of training:</u> January 2022 April 2022 October 2022</p>	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
<p>1.4 The SPED director or lead teacher will perform monthly consistency checks to ensure IEP fidelity by internally monitoring all IEPs before the IEP is submitted to SER to make it official with a focus on:</p> <ul style="list-style-type: none"> • goals/objectives and PLAAFP statements using the IEP evaluation rubric; • IEP components (general student information (GSI), accommodations, program services and services/placement) using the IEP checklist; and • reviewing student’s IEP folders to ensure prior notice letters are provided to parents for IEP meetings and documentation of excusal letters for staff not participating in IEP meetings. <p>NOTE: LDOE staff will randomly select students bi-monthly (December 20th, February 3rd, April 1st, June 1st, August 31, and October 1st) in SER to determine if the IEP’s annual review date is within the two most current review months. LDOE staff will use the checklists (IEP evaluation rubric and IEP checklist) provided to the LEA to complete reviews and provide feedback. An action plan will be sent by LDOE staff if there are any issues found during the review with a required response to those actions within a week timeframe.</p>	November 2021	<p>Special Education Coordinator</p> <p>School Leader</p>	<p>Summary of monthly reviews must include:</p> <ul style="list-style-type: none"> • number of IEPs reviewed; • number of IEPs with goal(s); issues; • number of IEPs with objectives issues; • number of IEPs with PLAAFP issues; • number of IEPs with IEP component issue (specify the component area and issue); • number of IEPs with prior notice and/or excusal notice issues; • actions taken to ensure staff makes corrections; and • results of those actions. 	<p>December 17, 2021 January 31, 2022 February 28, 2022 March 31, 2022 April 29, 2022 May 31, 2022 August 31, 2022 September 30, 2022 October 28, 2022 November 30, 2022</p>	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
<p>1.5 The SPED director, special education lead teacher or a special education teacher selected by the SPED director will attend the special education summer training hosted by Orleans Parish School Board Exceptional Children's Services Department in July. The SPED director will contact the executive director of Exceptional Children's Services to acquire details of the training and obtain registration information for the training.</p>	<p>November 2021</p>	<p>Special Education Coordinator Special Education Staff</p>	<p>Documentation of attendance for the training sessions (copy of sign-in sheets from sessions attended).</p>	<p>August 31, 2022</p>	

2020-2021 IDEA SPLC INTENSIVE CORRECTIVE ACTION PLAN (ICAP)

LEA/CHARTER ORGANIZATION	New Orleans Accelerated High School				
DATE OF COMPLIANCE REVIEW	May 5-6, 2021				
AREA OF FINDING(S)	Related Services				
ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
<p>1.1 Correct all student-specific citations identified in the summary of findings report.</p> <p>NOTE: This activity represents an individual corrective action plan for providing remedies for all student specific IDEA citations.</p>	November 2021	Special Education Coordinator School Leader	Email notifying LDOE staff the IEP instructional plans for those identified students have been amended in SER. LDOE staff will review the IEPs to ensure they are compliant.	January 31, 2022	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
<p>1.2 Provide training to special education staff (SPED teachers and related service providers) on writing compliant IEPs to include the following topics:</p> <ul style="list-style-type: none"> utilizing student data to create effective IEP instructional and functional results. Special emphasis will be placed on ensuring that specific supports and strategies are addressed in the documentation; writing subject-specific goals that are measurable, aligned with the student standards and specifically address the impairment(s) that are listed on the evaluation or re-evaluation; writing data-driven present level of academic achievement functional performance (PLAAFP) statements; writing measureable objectives linked to the goal; documenting student progress using progress reports; ensuring required participants of the IEP team are invited to the IEP meeting, included as IEP participant on the IEP and sign the IEP; writing transition goals and selecting IEP goals targeted for transition; and how and when to document waiver of attendance of a participant for an IEP meeting using the excusal form. <p>Train staff on forms created by LDOE. Training should consist of using the following correctly: IEP evaluation rubric, IEP goal, and PLAAFP templates, and IEP checklist. Also, the training will focus on ensuring that special education services are appropriately documented. For example, ensuring students receive services under the appropriate location (regular class, community, or special class), the number of minutes per day, and the number of sessions per week.</p>	November 2021	<p>Special Education Coordinator</p> <p>Special Education Staff</p>	<p>Agenda Sign-In sheets Handouts PowerPoint Presentation</p>	<p>Submission of training materials to LDOE staff for review and feedback: (submit training materials a month prior to training)</p> <p><u>Date of submission of materials:</u> January 2022 August 2022</p> <p><u>Documentation of training:</u> February 2022 September 2022</p>	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
<p>1.2 (continued)</p> <p>NOTE: The content of the training shall be submitted to the LDOE for review and feedback prior to delivery of the training by the LEA.</p>					
<p>1.3 LEA will provide ongoing job-embedded mandatory training and support in the following areas: IEP writing (e.g., measurable goals and PLAAFP statements), provision and documentation of accommodations, documenting special education services, progress monitoring of student data, student academic intervention needs, IEP revisions, and data driven decision making (reviewing LEAP scores, class grades/report cards/progress reports, class schedules and evaluation results to help make appropriate instructional, services, placement, and program decisions to ensure students are provided services in the LRE).</p> <p>NOTE: The content of the training must be submitted to LDOE staff for review and feedback prior to delivery of the training by the LEA.</p>	November 2021	<p>Special Education Coordinator</p> <p>School Leader</p>	<p>Agenda</p> <p>Sign-In sheets</p> <p>Handouts</p> <p>PowerPoint</p> <p>Presentation</p>	<p>Submission of training materials to LDOE staff for review and feedback: (submit training materials a month prior to training)</p> <p><u>Date of submission of materials:</u></p> <p>December 2021</p> <p>March 2022</p> <p>September 2022</p> <p><u>Documentation of training:</u></p> <p>January 2022</p> <p>April 2022</p> <p>October 2022</p>	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
<p>1.4 The SPED director or lead teacher will perform monthly consistency checks to ensure IEP fidelity by internally monitoring all IEPs before the IEP is submitted to SER to make it official with a focus on:</p> <ul style="list-style-type: none"> • goals/objectives and PLAAFP statements using the IEP evaluation rubric; • IEP components (general student information (GSI), accommodations, program services and services/placement) using the IEP checklist; and • reviewing student’s IEP folders to ensure prior notice letters are provided to parents for IEP meetings and documentation of excusal letters for staff not participating in IEP meetings. <p>NOTE: LDOE staff will randomly select students bi-monthly (December 20th, February 3rd, April 1st and June 1st; August 31st, and October 1st) in SER to determine if the IEP’s annual review date is within the two most current review months. LDOE staff will use the checklists (IEP evaluation rubric and IEP checklist) provided to the LEA to complete reviews and provide feedback. An action plan will be sent by LDOE staff if there are any issues found during the review with a required response to those actions within a week timeframe.</p>	November 2021	<p>Special Education Coordinator</p> <p>School Leader</p>	<p>Summary of monthly reviews must include:</p> <ul style="list-style-type: none"> • number of IEPs reviewed; • number of IEPs with goal(s); issues; • number of IEPs with objectives issues; • number of IEPs with PLAAFP issues; • number of IEPs with IEP component issue (specify the component area and issue); • number of IEPs with prior notice and/or excusal notice issues; • actions taken to ensure staff makes corrections; and • results of those actions. 	<p>December 17, 2021 January 31, 2022 February 28, 2022 March 31, 2022 April 29, 2022 May 31, 2022 August 31, 2022 September 30, 2022 October 28, 2022 November 30, 2022</p>	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
1.5 The SPED director, special education lead teacher or a special education teacher selected by the SPED director will attend the special education summer training hosted by Orleans Parish School Board Exceptional Children's Services Department in July. The SPED director will contact the executive director of Exceptional Children's Services to acquire details of the training and obtain registration information for the training.	November 2021	Special Education Coordinator School Leader	Documentation of attendance for the training sessions (copy of sign-in sheets from sessions attended).	August 31, 2022	

2020-2021 IDEA SPLC INTENSIVE CORRECTIVE ACTION PLAN (ICAP)

LEA/CHARTER ORGANIZATION	Success at Thurgood Marshall				
DATE OF COMPLIANCE REVIEW	May 3-4, 2021				
AREA OF FINDING(S)	Enrollment				
ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
<p>1.1 Correct all student-specific citations identified in the Summary of Findings report.</p> <p>NOTE: This activity represents an individual corrective action plan for providing remedies for all student-specific IDEA citations.</p>	November 2021	<p>Special Education Coordinator</p> <p>School Leader</p>	<p>Email notifying LDOE staff the IEP instructional plans for the non-compliant students have been amended in SER. The LDOE staff will review the IEPs to ensure they are compliant.</p>	January 31, 2022	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
<p>1.2 Provide training to special education staff (SPED teachers and related service providers) on writing compliant IEPs to include the following topics:</p> <ul style="list-style-type: none"> utilizing student data to create effective IEP instructional and functional results. Special emphasis will be placed on ensuring that specific supports and strategies are addressed in the documentation; writing subject-specific goals that are measurable, aligned with the student standards and specifically address the impairment(s) that are listed on the evaluation or re-evaluation; writing data-driven present level of academic achievement functional performance (PLAAFP) statements; writing measureable objectives linked to the goal; documenting student progress using progress reports; ensuring required participants of the IEP team are invited to the IEP meeting, included as an IEP participant on the IEP and sign the IEP; writing transition goals and checking goals targeted for transition; and how and when to document waiver of attendance of a participant for an IEP meeting using the excusal form. <p>Train staff on forms created by LDOE. Training should consist of using the following correctly: IEP evaluation rubric, IEP goal(s), PLAAFP templates and IEP checklist. Also, the training will focus on ensuring that special education services are appropriately documented. For example, ensuring students receive</p>	November 2021	Special Education Coordinator School Leader	Agenda Sign-In sheets Handouts PowerPoint Presentation	<p>Submission of training materials to LDOE staff for review and feedback: (submit training materials a month prior to training)</p> <p><u>Date of submission of materials:</u> January 2022 August 2022</p> <p><u>Documentation of training:</u> February 2022 September 2022</p>	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
<p>1.2 (continued) services under the appropriate location (regular class, community, or special class), the number of minutes per day, and the number of sessions per week.</p> <p>NOTE: The content of the training must be submitted to LDOE staff for review and feedback prior to delivery of the training by the LEA. SPED staff will be required to use the rubric and IEP checklist when reviewing and writing IEPs.</p>					
<p>1.3 LEA will provide ongoing job-embedded mandatory training and support in the following areas: IEP writing (e.g., measurable goals and PLAAFP statements), provision and documentation of accommodations, documenting special education services, progress monitoring of student data, student academic intervention needs, IEP revisions and data driven decision making (reviewing LEAP scores, class grades/report cards/progress reports, class schedules and evaluation results to help make appropriate instructional, services, placement and program decisions to ensure students are provided services in the LRE).</p> <p>NOTE: The content of the training must be submitted to LDOE staff for review and feedback prior to delivery of the training by the LEA.</p>	November 2021	Special Education Coordinator School Leader	Agenda Sign-In sheets Handouts PowerPoint Presentation	<p>Submission of training materials to LDOE staff for review and feedback: (submit training materials a month prior to training)</p> <p><u>Date of submission of materials:</u> December 2021 March 2022 September 2022</p> <p><u>Documentation of training:</u> January 2022 April 2022 October 2022</p>	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
<p>1.4 The SPED director or lead teacher will perform monthly consistency checks to ensure IEP fidelity by internally monitoring all IEPs before the IEP is submitted to SER to make it official with a focus on:</p> <ul style="list-style-type: none"> • goals/objectives and PLAAFP statements using the IEP evaluation rubric; • IEP components (general student information (GSI), accommodations, program services and services/placement) using the IEP checklist; and • reviewing student’s IEP folders to ensure prior notice letters are provided to parents for IEP meetings and documentation of excusal letters for staff not participating in IEP meetings. <p>NOTE: LDOE staff will randomly select students bi-monthly (December 20th, February 3rd, April 1st, June 1st, August 31st, October 1st) in SER to determine if the IEP’s annual review date is within the two most current review months. LDOE staff will use the checklists (IEP evaluation rubric and IEP checklist) provided to the LEA to complete reviews and provide feedback. An action plan will be sent by LDOE staff if there are any issues found during the review with a required response to those actions within a week timeframe.</p>	November 2021	Special Education Coordinator School Leader	<p>Summary of monthly reviews must include:</p> <ul style="list-style-type: none"> • number of IEPs reviewed; • number of IEPs with goal(s) issues; • number of IEPs with objectives issues; • number of IEPs with PLAAFP issues; • number of IEPs with IEP component issue (specify the component area and issue); • number of IEPs with prior notice and/or excusal notice issues; • actions taken to ensure staff makes corrections; and • results of those actions. 	<p>December 17, 2021 January 31, 2022 February 28, 2022 March 31, 2022 April 29, 2022 May 31, 2022 August 31, 2022 September 30, 2022 October 28, 2022 November 30, 2022</p>	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
<p>1.5 The SPED director or lead teacher will perform monthly consistency checks to ensure related service provider logs are completed with fidelity. Related service provider logs will be internally monitored for provision of services per the time/frequency specified on the students IEP. School will use checklist provided by LDOE to document reviews.</p> <p>NOTE: LDOE staff will randomly review service provider logs on a bi-monthly basis (December 20th, February 3rd, April 1st, June 1st, August 31st, and October 1st). LDOE staff will request copies of the service provider logs. School will submit copies of requested service provider logs to LDOE. LDOE staff will use checklist to review provider logs. An action plan will be sent by LDOE staff if any issues are found during the review with a required response to those actions within a week timeframe.</p>	November 2021	Special Education Coordinator School Leader	Monthly submission of the checklist used for each related services provider reviewed.	December 17, 2021 January 31, 2022 February 28, 2022 March 31, 2022 April 29, 2022 May 31, 2022 August 31, 2022 September 30, 2022 October 28, 2022 November 30, 2022	
<p>1.6 The SPED director, special education lead teacher or a special education teacher selected by the SPED director will attend the special education summer training hosted by Orleans Parish School Board Exceptional Children’s Services Department in July. The SPED director will contact the executive director of Exceptional Children’s Services to acquire details of the training and obtain registration information for the training.</p>	November 2021	Special Education Coordinator	Documentation of attendance for the training sessions (copy of sign-in sheets from sessions attended).	August 31, 2022	

2020-2021 IDEA SPLC CORRECTIVE ACTION PLAN (CAP)

LEA/CHARTER ORGANIZATION	Walter L. Cohen College Prep				
DATE OF COMPLIANCE REVIEW	April 12, 2021				
AREA OF FINDING(S)	Enrollment				
ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSON(S) RESPONSIBLE	DOCUMENTATION TO BE SUBMITTED TO LDOE	DOCUMENT DUE DATE	DOCUMENT STATUS
<p>1.1 Correct all student specific citations identified in the Results Summary report.</p> <p>NOTE: This activity represents an individual corrective action plan for providing remedies for all student specific IDEA citations.</p>	November 2021	<p>Special Education Coordinator</p> <p>School Leader</p>	Email notifying LDOE the IEP instructional plans for those students have been amended in SER. LDOE will check those IEPs in SER to ensure they are compliant.	January 31, 2022	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSON(S) RESPONSIBLE	DOCUMENTATION TO BE SUBMITTED TO LDOE	DOCUMENT DUE DATE	DOCUMENT STATUS
<p>1.2 Provide training to special education staff (e.g., special education teachers and related service providers) on writing compliant IEPs to include the following topics:</p> <ul style="list-style-type: none"> • writing measurable goals; • data-driven present levels of academic achievement and functional performance (PLAAFP) statements; • writing objectives linked to the goal that are measurable; • documenting student progress using progress reports; • ensuring required participants of IEP team are invited to IEP meeting, included as IEP participant on IEP and sign IEP; and • how and when to document waiver of attendance of a participant for an IEP meeting using a participant excusal form; and • train staff on forms created by LDOE. Included in this training will be how to correctly use the: <ul style="list-style-type: none"> ○ IEP evaluation rubric, IEP goal and PLAAFP templates and IEP checklist; and ○ special education staff will be required to use the rubric and IEP checklist when reviewing and writing IEPs. 	November 2021	Special Education Coordinator School Leader	Agenda Sign-In sheets Handouts PowerPoint Presentation	Documentation of training: February 28, 2022	
<p>1.3 LEA will provide ongoing training in the following areas: IEP writing (e.g., measurable goals and PLAAFP statements), provision and documentation of accommodations, documenting special education services, progress monitoring of student data.</p>	November 2021	Special Education Coordinator School Leader	Agenda Sign-In sheets Handouts PowerPoint Presentation	Documentation of training: January 31, 2022 March 31, 2022 August 31, 2022 October 31, 2022	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSON(S) RESPONSIBLE	DOCUMENTATION TO BE SUBMITTED TO LDOE	DOCUMENT DUE DATE	DOCUMENT STATUS
<p>1.4 The special education coordinator or lead teacher will perform monthly consistency checks to ensure IEP fidelity by internally monitoring all IEPs before the IEP is submitted to SER to make it official with a focus on:</p> <ul style="list-style-type: none"> • goals/objectives and PLAAFP using the IEP Evaluation rubric; and • IEP components (GSI, Accommodations, Program Services, Services/Placement) using IEP checklist 	November 2021	Special Education Coordinator School Leader	<p>Summary of monthly reviews MUST include:</p> <ul style="list-style-type: none"> • number of IEPs reviewed; • number of IEPs with goal(s) issues; • number of IEPs with objectives issues; • number of IEPs with PLAAFP issues; • number of IEPs with IEP component issue; (specify the component area and issue); • actions taken to ensure staff make corrections; and • results of those actions. 	December 31, 2021 January 31, 2022 February 28, 2022 March 31, 2022 April 29, 2022 May 31, 2022 August 31, 2022 September 30, 2022 October 28, 2022 November 30, 2022	
<p>1.5 Staff will view the IEP Training Modules on the LDOE website provided by the Human Development Center – LSUHSC group with a particular focus on Module 2 (Data Driven Present Levels of Performance) and Module 3 (Measurable Goals). Staff will sign a form verifying they have viewed the training.</p> <p>http://www.louisianabelieves.com/resources/library/academics</p>	November 2021	Special Education Coordinator School Leader	Signed copy of form from each SPED staff member verifying they have viewed the IEP training on the LDOE website.	February 28, 2022	

2020-2021 IDEA SPLC INTENSIVE CORRECTIVE ACTION PLAN (ICAP)

LEA/CHARTER ORGANIZATION	Walter L. Cohen College Prep				
DATE OF COMPLIANCE REVIEW	May 12-13, 021				
AREA OF FINDING(S)	Child Find				
ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
<p>Correct all student specific citations identified in the Summary of Findings report.</p> <p>NOTE: This activity represents an individual corrective action plan for providing remedies for all student specific IDEA citations.</p>	November 2021	Charter Director Special Education Staff School Principal or Designee	Copies of school building level committee (SBLC) forms documenting SBLC meetings were reconvened to address findings and copies of any other documentation denoting findings were addressed appropriately.	January 31, 2022	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL
<p>1.1 SBLC forms will be completed in its entirety including the required components below:</p> <ul style="list-style-type: none"> • all required participants name, title and signature (i.e., principal or designee, SBLC chairperson, parent, referring person/agency, classroom teacher(s) of student); • referral concern(s); • team meeting date; • data/documents reviewed for student (ex: screeners, assessment scores, behavior checklist, behavior referrals, grades, attendance, academic checklist, etc.); • decision of team/actions taken by team; and • if placed in RTI, tiered student placed in, type of intervention (must be research based), time/frequency of intervention and length of time student will be in intervention (6wk, 8wk, et.). <p>School will use SBLC forms provided by LDOE to document SBLC meetings to include SBLC meeting request form and Tier II or Tier III form to document interventions.</p>		<p>Interim Assistant Charter Director</p> <p>School Principal or Designee</p> <p>SBLC/504 Chairperson</p>	<p>5% sample of SBLC forms submitted to LDOE on monthly basis (if 10 or less SBLC forms send all forms).</p>	<p>December 2021 January 2022 February 2022 March 2022 April 2022 May 2022 August 2022 September 2022 October 2022</p>	