



# LOUISIANA DEPARTMENT OF EDUCATION SPECIAL SCHOOL PROGRAMS

## PRIOR NOTICE OF PROPOSED OR REFUSED ACTION BY THE LOCAL EDUCATION AGENCY

Date: \_\_\_\_\_

To the Parent(s)/Guardian(s) of \_\_\_\_\_:

The purpose of this letter is to inform you of the school system's Individualized Education Program (IEP) Team's \_\_\_\_\_ to:  
*proposal /refusal*

- \_\_\_ Change your child's educational placement
- \_\_\_ Change your child's special education support service
- \_\_\_ Change your child's special education related service
- \_\_\_ Change your child's school exit option
- \_\_\_ Change your child's assessment decision
- \_\_\_ Change your child's eligibility for special education services\*
- \_\_\_ Other (describe) \_\_\_\_\_

The IEP team \_\_\_\_\_ to take this action because:  
( *proposes/refuses* )

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The IEP team considered the following options in making this decision:

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The following information was used in making this decision:

- |  |                                     |
|--|-------------------------------------|
| ___ IEP                                    | ___ Evaluation                      |
| ___ Student Performance                    | ___ Teacher/Information/Observation |
| ___ Student Behavior                       | ___ Other: _____                    |
| ___ Parent Information                     | ___ Medical Information             |
| ___ Report Cards/Statewide Assessment Data |                                     |

*Louisiana Believes.*



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\* **Note:** Graduation from high school with a regular diploma terminates special education eligibility.

Describe:

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**Parent(s)/guardian(s) of a child with an exceptionality have legal rights, called procedural safeguards, which are part of the Individuals with Disabilities Education Act (IDEA) and *Bulletin 1706: Regulations for the Implementation of the Children with Exceptionalities Act, Subparts A and B.***

**Parental rights can be found in *Louisiana's Educational Rights of Children with Exceptionalities in Public Schools or the Louisiana Educational Rights of Gifted and Talented Children in Public School.* You should have already received a copy of the appropriate handbook, but you may request an additional copy from your child's teacher. You can also find these handbooks on the Louisiana Department of Education website, <http://www.louisianaschools.net>.**

Should you want additional assistance in understanding your rights in this matter, you may contact the agencies identified below.

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If you need further information, you may contact:

Contact Name: \_\_\_\_\_

Title: \_\_\_\_\_

Telephone No: \_\_\_\_\_

*Louisiana Believes.*