

School Support Institutes

Day 3 Recap and Follow-up Guide

Pathway and Materials	Key Learning Participants...	Application <i>Between now and the end of the school year participants should...</i>	Guidance for Implementation <i>You can support this work by...</i>
Effective Common Planning <ul style="list-style-type: none"> • K-5 • 6-12 	<ul style="list-style-type: none"> • Established a vision of excellence for effective Professional Learning Communities (PLCs) that are curriculum-specific and focused on supporting teachers in delivering high-quality lessons • Learned strategies and processes for long-term and short-term PLC planning • Identified a common problem of practice in their buildings and designed a PLC that effectively addresses the issue 	<ul style="list-style-type: none"> • Continue to build and strengthen best practice in common planning time & PLCs within their school • Support the ILT in creating a vision for the effective use of Common Planning Time • Implement effective PLCs through the use of the planning tools (PLC Calendar for long term planning; Agenda template for PLC planning) 	<ul style="list-style-type: none"> • Ensure common planning time is spent in content teams, and that the time is being used for unit unpacking, lesson preparation, and/or student work analysis throughout the building • Build time in to the master schedule for content-specific common planning time • Review the K-5 and 6-12 materials from today's session to support effective PLC planning and implementation
Observation and Feedback <ul style="list-style-type: none"> • K-5 • 6-12 	<ul style="list-style-type: none"> • Analyzed trends in observation data and make a plan for addressing those trends during Common Planning Time • Established a vision of excellence for what Professional Learning Communities (PLCs) look like when they are focused on supporting teachers' curriculum implementation 	<ul style="list-style-type: none"> • Continue to build and strengthen best practice in observation and feedback within their school • Analyze observation data to support the ILT in addressing trends from the data during Common Planning Time • Implement effective PLCs through the use of the PLC planning tool. 	<ul style="list-style-type: none"> • Ensure regular observation and feedback are occurring throughout the building • Advocate to leadership and the ILT regarding best practices in observation and feedback • Review the K-5 and 6-12 materials from today's session to support effective PLC planning and focus
Building Leadership	<ul style="list-style-type: none"> • Learned effective strategies to plan for next year via "Planning 	<ul style="list-style-type: none"> • Hold a series of Planning Summits with their ILTs to ensure they have 	<ul style="list-style-type: none"> • Ensure ILTs have planning meetings set up and that they are

<ul style="list-style-type: none"> • K - 5 • 6 - 12 	<p>Summits” (90-120 minute meetings) focused on professional development, instructional planning, intervention and student support, scheduling, and teacher support</p> <ul style="list-style-type: none"> • Learned strategies to address adaptive challenges and change management in their schools 	<p>a thoughtful plan of action for next year and are leveraging available resources (e.g., the content modules, resources from Intervention Content Leaders)</p> <ul style="list-style-type: none"> • Plan deliberate leader moves that support adaptive challenges and change management 	<p>intentionally planning for next year.</p> <ul style="list-style-type: none"> • Review the the K-5 and 6-12 materials for today’s session and utilize the sample Planning Meeting case studies and strategies for addressing adaptive challenges.
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For more information, please email SSI@schoolkitgroup.com.