

## Office of School Choice

## **Charter School Program Grant - Letter of Intent**

This set of instructions is intended for schools seeking authorization during to 2023-2024 Application Cycle.

## **Instructions**

In PDF format, please submit a Letter of Intent to the Executive Director of New School Strategy, Tammy Morgan, at CSPGrant@la.gov.

The deadline for submission of the Letter of Intent (LOI) is Wednesday, May 15, 2024.

The deadline for submission of the Eligibility Determination Form is Wednesday, August 21, 2024.

The deadline for submission of the Charter School Program Grant Application is Friday, August 30, 2024.

## **Components**

The Letter of Intent should include the following:

- Name of non-profit organization
- Type of approved charter
- Authorizer
- Date of approval
- Anticipated start of school

 Contact information for application point of contact (person that will carry out eGMS activities)