

PSC Worker Name		Student Name	
Supervising RN Name		Date	

The purpose of this checklist is to provide the PCS worker an overview of the specific needs of the child they are assigned to. This training checklist must be created and reviewed with the PSC worker before they begin work with their assigned student.

Step	PCS Worker Initial	Supervising RN Initial
Review school specific policies and procedures on emergency care.		
Review any other school specific procedures needed.		
Review Mandated Reporter policy.		
Review the students Written Plan of Care.		
Review the training requirements, evaluation requirements and annual re-evaluation requirements with the PSC Worker (you can use this form for reference).		
Review the specific skills needed to care for the student.		
Review the daily documentation requirements for the PSC worker.		
Provide training on a digital documentation system (if required).		
Review the parental contact and update requirements/policies.		
Review situations where the PCS worker should contact the nurse for support and how to make that contact.		
Review any other special needs of this student not yet addressed.		

Notes:

We have reviewed this checklist together and adequately addressed any concerns about the role of the PCS worker and the specific duties they will perform.

PSC Worker Signature Date

RN Signature Date