



News for Louisiana



CHARTER SCHOOLS

July 6, 2022

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Important Dates for School Systems

Office Hours	
Office Hours Title	Zoom Link
Data Coordinator Office Hours	July 7 at 1 p.m.
P-EBT Data Managers Office Hours	July 12 at 10 a.m.
Early Childhood Lead Agencies Office Hours	July 12 at 3 p.m.
Assessment and Accountability Office Hours	July 12 at 3:45 p.m.
K-2 Learning Year: Phase I Office Hours	July 13 at 12 p.m.
Monthly Calls*	
Monthly Call Title	Zoom Link
Charter Authorizers Monthly Call	July 13 at 11 a.m.
BESE Authorized Charter School Monthly Call	July 13 at 3 p.m.
Data Coordinator Monthly Call	July 14 at 1 p.m.
Legislative and Policy Support Monthly Call	July 18 at 10 a.m.
Assessment and Accountability Monthly Call	July 19 at 3:45 p.m.
Student Well-Being Monthly Call	July 20 at 9:30 a.m.
Nonpublic Monthly Call	July 20 at 3 p.m.
Federal Support and Grantee Relations Monthly Cal	July 21 at 10 a.m.
Career and College Readiness Monthly Call	July 28 at 3 p.m.
Nutrition Support Monthly Call	August 2 at 1 p.m.
Alternative Education Leaders Monthly Call	August 3 at 9 a.m.
Education Technology Monthly Call	August 11 at 9 a.m.
<i>*Monthly call presentations are available in the School Improvement Library. View the School System Support Calendar to access a complete schedule of events.</i>	
Upcoming Events	
Guidance for Leading Inclusive Special Education Programs webinar	July 7 at 1 p.m.
2022 Foundational Charter School Day at the Claiborne Building	July 14 at 9 a.m.

Office of School Choice

Charter Accountability

State Charters and STS

Please share this reminder with accountability contacts, data managers, school and system leaders

The Dropout/Credit Accumulation Index (DCAI) uses the credits earned by students in grade 9 in 2021-2022 to determine points awarded to students who were grade 8 in 2020-2021. It is extremely important that all credits for grade 9 students be updated as soon as possible since the deadline has passed.

The Charter Accountability Team in collaboration with the Office of Assessments, Accountability, and Analytics will begin reaching out to schools that reported a low number of credits among their 9th graders for the previous year. This has a significant impact on the SPS of elementary schools via the DCAI.

Reminders to school leaders:

- Records should be uploaded to STS annually for all students
- If the data is not accurate, upload to STS as soon as possible
- If clarity is needed around what the issue is for the data reported, please reach out to assessments@la.gov, systemsupport@la.gov, or to the charter's Director of Accountability for assistance

Portfolio Opportunity

Foundational Charter Workshop

The Office of School Choice would like to invite you to our Foundational Charter Workshop on July 14, 2022 from 9:00am to 3:00pm at the Claiborne Building in Baton Rouge. There will be sessions on all aspects of the foundation of what it means to be a charter school in Louisiana. We encourage members of your school and/or charter management organization to attend who are new to their roles, want to refresh their knowledge base, or to provide an opportunity for cross-training. More details on session timing will follow in June.

To register, please complete this form. Registrants can select the sessions applicable to their role, and multiple members of your school's leadership team are welcome to attend. Registration for this event closes on Friday, June 8, 2022 at 12:00pm CST.

Topics to be covered are:

- School Year Data Reporting
- Pupil Progression Plans and Course Progression
- Teacher Reporting and Educator Development
- Measuring Student Success/ Testing
- Statewide Consolidated Monitoring
- Charter Finances
- Charter Accountability
- Student Well-Being

Please contact christina.woods@la.gov with questions

Assessments, Accountability and Analytics

Dropout/Credit Accumulation Index (DCAI)

Please share this reminder with accountability contacts, data managers, school and system leaders

The Dropout/Credit Accumulation Index (DCAI) uses the credits earned by students in grade 9 in 2021-2022 to determine points awarded to students who were grade 8 in 2020-2021. It is extremely important that all credits for grade 9 students be updated as soon as possible since the deadline has passed.

- In early August, La Data Review will open for accountability contacts to distribute DCAI and ACT rosters to schools for checking before data is used to calculate school performance scores. The DCAI rosters will only report credits that are correctly recorded in STS.
- Changes for credit count will not be approved through a request. All credits are updated only when the credits are posted to the transcript in STS.
- Once the DCAI rosters are created for data certification, they will not be rerun until school performance scores are released.
- Last week Jennifer Baird sent important notices to accountability contacts and data managers for systems that had low credit counts in STS.

Innovative Assessment Program (IAP)

Please share this information with district and school test coordinators in systems that participate in the operational innovative assessment for grade 7 ELA.

Reports are now available for the Window 3 administration of grade 7 operational ELA assessments. Final end-of-year assessments will be available in late August after BESE approves final cut scores for achievement levels.

ACT/WorkKeys

Please share this information with test coordinators and system leaders

School systems that had an MOU to test students for ACT and WorkKeys that were not included under the state's contract were provided with an invoice last week through direct email. The Department has also provided two rosters that identify students who were included in the billing process and posted them to the ftp.

- For ACT, the file name is ***LEA Code_LEA Name_2022 ACT Billing***
- For WorkKeys, the file name is ***LEACode_2021_WorkKeys_Billing_Student Roster***

Please contact assessment@la.gov with questions about this file.

Course Requirements for Interests and Opportunities

Please share this information with system leaders and accountability contacts.

To better measure the interests nurtured and opportunities provided by our schools, the Department has identified minimum requirements for non-Carnegie credit courses to receive credit in the Interests & Opportunities index. This sets clear minimum expectations and ensures substantial exposure to these enriching experiences. For accountability scores, this course information will come from the different collections outlined in the Interests and Opportunities guidance published in June 2022. Starting in the 2022-2023 school year, all non-Carnegie credit courses will be required to meet the parameters set below.

- Meet the requirements for awarding a Carnegie Unit; or
- Meet the following requirements for non-Carnegie Unit bearing courses:
 - Be part of the normal school schedule and included on the master schedule so instructional minutes are documented and preserved.
 - Courses should meet for at least 60 minutes each week over the course of an entire school year.
 - Courses include graded course work and are content-rich in design.
 - Courses are well-articulated and demonstrate a natural progression of learning over the years studied (i.e., students should not learn the same material from year to year).

Schools and school systems should follow these requirements when reporting arts, world languages and STEM courses for the Interests and Opportunities Index.

Please return a copy of the course requirements for Interests and Opportunities with a signature from your superintendent to accountability@la.gov for our records no later than August 1, 2022.

School and School System Accountability Survey

Please share this information with school system leaders, school leaders, teachers, and families.

The LDOE has released a survey to collect input and feedback from stakeholders about the current school accountability system. Available from July 1 through August 1, 2022, the Jotform survey can be accessed on the home page of [Louisiana Believes](#) or by using this link: <https://form.jotform.com/221796521454055>.

Please encourage all to share their thoughts before the deadline; contact accountability@la.gov with questions.

Career and College Readiness

2022-2023 Louisiana School Safety Summit

Please share with school system leaders, system safety coordinators, emergency preparedness coordinators, school leaders, mental health providers and school counselors.

The Louisiana Department of Education, in coordination with the Louisiana State Police, will host the inaugural Louisiana School Safety Summit on August 4, 2022, in Lafayette, Louisiana. This free event will bring together school system leaders, local and state law enforcement, governmental agencies, and mental health providers for an opportunity to share best practices around school safety and emergency preparedness.

Registration information is forthcoming. Please contact healthyschools@la.gov with questions.

School System Financial Services

FY 2022-2023 - Requests for Additional MFP Funding Prior to Mid-Year Adjustments

Please forward to Charter School business managers.

Per the MFP Resolution, charter schools are funded based on the prior year's February 1 count. A mid-year adjustment for increases and/or decreases will be provided based on the October 1, 2022 student count. Charter schools may request that the Superintendent of Education make estimated monthly payments based on documented substantial growth prior to the October 1 count. To receive estimated monthly payments for documented growth prior to the October 1 count, please use the following [instructions](#).

If you have any questions, or need additional information, please contact the Charter Finance Help Desk at CharterFinancehelpdesk@la.gov.

FY2022-23 Annual Operating Budget

Please forward to Type 2 and Type 5 charter school business managers and board presidents.

The FY2022-23 Annual Operating Budget is due Monday, August 1, 2022. If the Annual Operating Budget submitted by August 1st is not adopted in accordance with the Louisiana Local Government Budget Act, submittal of the budget adopted in accordance with the Budget Act is required no later than September 30th.

Each school must submit an [Annual Operating Budget Form](#) via email to CharterFinanceHelpdesk@la.gov

Information about the Annual Budget submission and resources are available in the [FY2022-23 Annual Operating Budget Memo](#). Please submit responses or questions to CharterFinanceHelpdesk@la.gov

Teaching and Learning

Academic Content

2022 Louisiana Student Standards for Social Studies Webinars

Please share with social studies supervisors, administrators, and K-12 social studies teachers.

The [2022 K-12 Student Standards for Social Studies](#) will be implemented in the 2023-2024 school year. The Department will host webinars this summer and throughout the 2022-2023 school year to support district leaders, school leaders, and teachers as they prepare for the transition.

Educators, join the next [2022 Louisiana Student Standards for Social Studies \(LSSSS\) Webinar](#) to receive answers to the most frequently asked questions about implementation of the 2022 LSSSS.

Webinar Date and Time: July 14 at 1:30 p.m.

Webinar Link: <https://ldoe.zoom.us/j/92426287506?pwd=bWVhbnZlZVNFphTEdqODZKdzBNbXU3UT09>

Webinar Phone Number: 312-626-6799

Meeting ID#: 924 2628 7506

Password: 444497

Department staff will be present and available to answer questions during all sessions and will post recordings of all presentations on the [K-12 social studies resource page](#).

Updated information on implementation of the 2022 LSSSS can be found in the [2022 Louisiana Student Standards for Social Studies FAQ](#).

Please contact classroomsupporttoolbox@la.gov with questions.

Diverse Learners

Guidance for Leading Inclusive Special Education Programs

Please share with system leaders and special education directors/supervisors.

The Department released the sixth issue of Guidance for Leading Inclusive Special Education Programs: [Cultivating High Quality Teaching and Learning Aligned to Louisiana's Vision for Success](#). School system leaders are encouraged to review the guidance document with special education supervisors and attend the hour-long webinar to support implementation on [July 7 at 1 p.m.](#)

Webinar Date and Time: July 7 at 1 p.m.

Webinar Link: <https://ldoe.zoom.us/j/99590926305?pwd=M0pEQ0cyMm9ERGdqU3FsODFOMjVUZz09>

Webinar Phone Number: 346-248-7799

Meeting ID#: 995 9092 6305

Password: 926064

Please contact diverselearnersupport@la.gov with questions.

Educator Development

Recruitment, Recovery, and Retention Teacher Survey

Please share with school system leaders, principals, and teachers.

There have been over 5,700 teachers who have described their experiences and perceptions and offered suggestions on issues related to teacher recruitment, recovery, and retention by completing the [Teacher Recruitment, Retention, and Recovery Survey](#). The deadline has been extended to August 5, so even more teachers can submit feedback.

Please contact louisianaleaders@la.gov with questions.

Summer Learning Program Survey

Please share with summer learning program coordinators.

The 2022 Summer Learning Program [survey](#) will collect information about school systems' implementation of summer learning programs. All CIR and UIR-A schools must provide summer learning programs to all students.

The [survey](#) should be completed by one system-level leader; systems should submit only one survey. Surveys are due **August 26**. The [survey document](#) allows systems to view all survey questions before submitting.

Please contact keisha.thomas2@la.gov with questions.

Continuous Learning Toolkit Released

Please share with system leaders.

The Department has released the [Continuous Learning Toolkit](#). This toolkit includes guidance for system leaders on how to develop a continuous learning plan for modified operations during extended school closures. The Department will also host two webinars focused on planning for continuous learning. The second webinar will be held on **July 14 at 9 a.m.** System leaders should plan to attend the July webinar if they missed the June 15 webinar.

Webinar Date and Time: July 14 at 9 a.m.

Webinar Link: <https://ldoe.zoom.us/j/99824313990?pwd=eXFsOXMxb0svWmhscWcwNFJBOWtiUT09>

Meeting ID: 998 2431 3990

Passcode: 901854

Phone: 1-346-248-7799

Please contact keisha.thomas2@la.gov with questions.

School Improvement Best Practices

Please share with system leaders.

The 2022 Louisiana School Improvement Best Practices training sessions are currently being delivered virtually unless otherwise noted by your school system. School systems are encouraged to register to attend the [training sessions](#) as soon as possible if they have not done so already. [Registration](#) for the virtual training sessions will close two weeks prior to the start date.

All CIR and UIR-A schools will be required to participate in the Instructional Leadership Team (ILT) Support and Teacher Collaboration Support training sessions as well as the accompanying online portal and two days of on-site and/or virtual coaching as follow-up support to the training.

- If a CIR or UIR-A school participated in ILT support or Teacher Collaboration support trainings in Summer 2021, then it is required that they complete the next level training in that area in Summer 2022.
- If a CIR or UIR-A school did not participate in ILT support and Teacher Collaboration support trainings in Summer 2021, then it is required that they complete the foundational training in those areas in Summer 2022.

While all CIR and UIR-A schools are required to participate in the Instructional Leadership Team Support and Teacher Collaboration Support training sessions, all schools in Louisiana can participate in this opportunity to support implementation of these essential practices this summer.

Each school can send up to five participants. Please contact keisha.thomas2@la.gov with questions.

K-2 Learning Year: Phase I Office Hours

Please share with systems leaders and school leaders.

Systems interested in joining the K-2 Learning Year: Phase I may join upcoming Office Hours for more information. Upcoming topics include:

K-2 Learning Year: Phase I Logistics and Content

- **Meeting Date and Time:** July 13 at 12 p.m.
- **Meeting Link:**
<https://doe.zoom.us/j/98569851139?pwd=b0VGdTIvcThYWEIZT3VnWWQzYU1kZz09>
- **Meeting ID#:** 985 6985 1139
- **Meeting Passcode:** 578203

ULL Picard Overview of 3rd Party Observations

- **Meeting Date and Time:** July 27 at 12 p.m.
- **Meeting Link:**
<https://doe.zoom.us/j/98569851139?pwd=b0VGdTIvcThYWEIZT3VnWWQzYU1kZz09>
- **Meeting ID#:** 985 6985 1139
- **Meeting Passcode:** 578203

K-2 Learning Year: Phase I Logistics and Content

- **Meeting Date and Time:** August 10 at 12 p.m.
- **Meeting Link:**
<https://doe.zoom.us/j/98569851139?pwd=b0VGdTIvcThYWEIZT3VnWWQzYU1kZz09>
- **Meeting ID#:** 985 6985 1139
- **Meeting Passcode:** 578203

Please contact lori.pennison@la.gov with questions.

Literacy

Local Literacy Plan Guidance

Please share with system and school literacy leaders.

The Literacy Division has released the first of a series of webinars to support literacy leaders with the development of local literacy plans. The first webinar focuses on setting and monitoring literacy goals. The resources listed below provide literacy leaders with targeted support for developing literacy goals that are specific, measurable, achievable, relevant, and time-bound. Look for the next webinar on ensuring explicit instruction, intervention, and extension activities are addressed in local literacy plans by mid-August. These webinars and related resources can also be found in the [Literacy Library](#) under Local Literacy Plan Guidance.

- [Developing Literacy Goals for Local Literacy Plans slide deck](#)
- [Developing Literacy Goals for Local Literacy Plans recording](#)
- [Setting SMART Literacy Goals template](#)

Please contact louisianaliteracy@la.gov with questions.

Reminders

- [Assessment, Accountability and Analytics](#)
- [Career and College Readiness](#)
- [School System Financial Services](#)
- [Teaching and Learning](#)
 - [Diverse Learners](#)
 - [Educator Development](#)
 - [Literacy](#)

Assessments, Accountability and Analytics

State Placement Test

Please share this information with district and school test coordinators.

The test coordinator and administrator manuals have been posted in DRC INSIGHT for students who are transferring from an out-of-state school, nonpublic school or home study program and wish to enroll in grades 5 or 9.

LEAP 2025

Please share this information with school and system leaders.

LEAP grades 3 through 8 results will be available at the end of July. Updates will continue to be provided through Office Hours and monthly calls.

English Language Proficiency Screener (ELPS)

Please share this information with school and district test coordinators and school leaders.

The ELPS proficiency screener will not be available July 15-31. The screener will be available beginning on August 1 in the Louisiana TIDE portal.

ACT and WorkKeys

Please share this information with school and district test coordinators.

ACT/WorkKeys invoices and/or reconciliation statements will be sent to superintendents, DTCs, and finance contacts by June 30, 2022. Overpayments will be sent by July 30, 2022. Invoice balances are due by July 15, 2022 and payable to

Louisiana Department of Education
Division of Appropriation Control
PO Box 94064
Baton Rouge, LA 70804-9064

District Test Coordinator and Accountability Contact Update Form

Please share this information with school and system leaders.

The [DTC and Accountability Contact Update Form](#) is available on the DTC resources page of the assessment library. Accounts for testing platforms and data certifications are created only for district staff who are district test coordinators or accountability contacts. Please send any changes to these important roles to assessment@la.gov or patricia.newman@la.gov using this form.

Career and College Readiness

Grants to States for the Emergency Management (GSEM)

Please share with principals and staff responsible for emergency preparedness.

The U.S. Department of Education has awarded Grants to States for the School Emergency Management ([GSEM](#)) program funds to the Department in partnership with the LSU National Center for Biomedical Research and Training/Academy of Counter-Terrorist Education (LSU NCBRT/ACE). The program goal is to provide training and technical assistance to school systems for the development and implementation of high-quality school Emergency Operations Plans (EOPs).

At no cost to school systems, LSU NCBRT/ACE will offer assistance in development of new EOPs, review of existing EOPs, and technical assistance workshops. Visit [LSU's GSEM webpage](#) to learn more.

Please contact michael.comeaux@la.gov with questions.

School Safety Survey

Please share with school system leaders, charter management leaders, and nonpublic school leaders.

At the request of BESE, the Department seeks information on school safety from local school systems. This information will assist the agency in supporting emergency planning. Please complete this [school safety survey](#) by July 8.

Please contact michael.comeaux@la.gov with questions.

School System Financial Services

2022-2023 MFP Formula Allocation

Please share with business managers.

The Legislature adopted the 2022-2023 MFP formula during the 2022 Regular Session of the Legislature. The new formula is HCR23 of the 2022 Regular Session. The 2022-2023 MFP formula allocation tables will be released on June 30 and will be located in the [MFP Library](#) under the section entitled 2022-2023 MFP Budget Letter.

Please contact ldoemfphelpdesk@la.gov with questions.

Teaching and Learning

Diverse Learners

Foundational Literacy Modules for Grades 4-8 Educators Registration Open

Please share with system leaders, special education leaders, special educators, interventionists, EL educators.

The Department has partnered with Public Consulting Group (PCG) to offer five free asynchronous science of reading modules for grades 4 - 8 educators. The Professional Development Modules are focused on content that is teacher-friendly and provides the knowledge and skills necessary for intermediate and middle school classrooms instruction by applying age-appropriate science of reading strategies. Modules will be available throughout the 2022 - 2023 school year. [Registration](#) is open and module release will be announced through the newsletter.

Please contact diverselearnersupport@la.gov with questions.

Educator Development

New Teacher Experience: Summer Kick Off Seats Filling Quickly

Please share with school leaders and system leaders.

The Department will host the [New Teacher Experience: Summer Kick Off](#) on **July 25** in Baton Rouge. This will be a full day of professional development and fun to welcome our new Louisiana teachers.

[Registration](#) for this event will be first come, first served. The [registration link](#) is now open. School systems must have the name and email address of new teachers in order to register for this event. New teachers must already be hired by a school system in order to be registered.

Congratulations to the following school systems who have already registered their new teachers:

- Acadia Parish
- Bienville Parish
- Caddo Parish
- East Baton Rouge Parish
- Iberia Parish
- Lafayette Parish
- Livingston Parish
- Lutheran High School
- Plaquemines Parish
- Pointe Coupee Parish
- Rapides Parish
- St. Tammany Parish
- V. B. Glencoe Charter School
- West Baton Rouge Parish
- Zachary Community Schools

We look forward to hosting these teachers and MANY more!

Registration will close **Friday, July 8** or once capacity is reached, whichever comes first. New teachers registered for this event will receive logistical details via email prior to the event.

Please contact laurie.carlton@la.gov with questions.

CLASS® Train-the-Trainer Funding Opportunity

Please share with systems leaders, school leaders, human resource directors, data directors, and teacher leaders.

Maintaining trained, certified observers is an important component sustaining the use of CLASS® in K-2. Funding is available for the [CLASS® Observer Train-the-Trainer](#) model for systems with CIR/UIR-A schools. At the school system level, the Train-the-Trainer model will allow school system leaders to build and sustain a cadre of certified observers. Available virtual training session dates include: July 12-14, July 19-20, and August 2-4.

Please contact lori.pennison@la.gov with questions.

Workforce Reporting Update

Please share with systems leaders, school leaders, human resource directors, security coordinators, and data managers.

The new Workforce Dashboard is available to all system leaders and site leaders. Leaders now have access to real-time workforce data in several key areas. If you missed the June webinar on how to access and navigate the EdLink Workforce Dashboard, please be sure to join the August session. July's session will focus on best practices for interacting with your Workforce data, so you will still be able to engage in the session, even if you missed the June webinar. Details for the July and August webinars are below:

Workforce Reporting: Dashboard Best Practices (using the dashboard in your workflow)

- **Meeting Date and Time:** July 12 at 10 a.m.
- **Meeting Link:** <https://zoom.us/j/8322783910?pwd=OGNjTTNXQTg4bUVqVHVVaZHVET1gydz09>
- **Meeting ID#:** 832 278 3910
- **Meeting Passcode:** i3PfJs

Combination Training: If you are unable to attend in June or July

- **Meeting Date and Time:** August 9 at 10 a.m.
- **Meeting Link:** <https://zoom.us/j/8322783910?pwd=OGNjTTNXQTg4bUVqVHVVaZHVET1gydz09>
- **Meeting ID#:** 832 278 3910
- **Meeting Passcode:** i3PfJs

Please contact emily.smiley@la.gov with questions.

Teacher Leader Summit

Please share with summit attendees.

Check-in reports from the tenth annual Teacher Leader Summit, which was held May 31 through June 2 at the Ernest N. Morial Convention Center in New Orleans, are now available on the [Teacher Leader Summit 2022 webpage](#). Available session materials will be available on the Teacher Leader Summit 2022 web page in mid-July.

Please contact ldoeevents@la.gov with questions.

Literacy

Content Literacy Support for Middle and High School Release

Please share with middle and high school teachers and leaders.

The Literacy Division has released a set of activities and resources to support middle and high school teachers in providing targeted literacy support in all content areas. These documents can be found in the [Literacy Library](#) under Instruction, Intervention, and Extension. The Content Literacy Support documents provide guidance for teachers in all content areas around annotating text, independent reading, partner reading, using rubrics, using student exemplars, and whole class read alouds. Additional documents are being developed and will be released soon. A [recording](#) of the [session](#) presented at Teacher Leader Summit on these resources and building literacy in secondary classrooms walks teachers through how to effectively implement these practices.

Please contact louisianaliteracy@la.gov with questions.

Regional Literacy PD Opportunities

Please share with literacy teachers and leaders.

Please refer to the [Literacy PD Tour Summer 2022 Schedule](#) for details on this regional PD opportunity. All schools and systems in the parishes listed for each region are invited to attend. Please use the registration links for each region to sign up for this free professional development opportunity. Topics will include literacy resources to help teachers and interventionists provide targeted support, foundational skills support for upper elementary students, and literacy best practice implementation support for middle and high school instruction.

Louisiana Literacy Intervention and Foundational Tools (LIFT) Kit Release

Please share with literacy teachers and leaders.

The Literacy Division has released a set of activities and resources to support teachers in providing targeted literacy support to struggling readers. These tools can be found in the [Literacy Library](#) under Instruction, Intervention, and Extension. The first six guidance documents are available to provide teachers in all content areas with support in annotating text, independent reading, partner reading, using rubrics, using student exemplars, and whole class read alouds. Additional documents to support content literacy are being developed and will be added to the Library by the end of summer. A [recording](#) of the [LIFT: Literacy Interventions Foundational Toolkit Session](#) presented at Teacher Leader Summit walks teachers and interventionists through the tool, how it should be used, and what resources are available to support teachers in providing targeted instruction and intervention.

Please contact louisianaliteracy@la.gov with questions.