



**Universal Screener Analysis Template**  
**SITE-LEVEL LEADER (Administrator/Coach)**

This document is designed to support **site-level leaders** in analyzing their literacy screening data. Use one template per grade level. Teachers should use the Teacher Analysis Template, and system-level leaders should use the System-Level Leader Analysis Template.

To use this document, the site-level leader should identify the screener used, along with the different measures used during the screening (ex. Nonsense Word Fluency, Phoneme Segmentation Fluency, etc.). These measures will differ depending on the grade level, time of screening (Beginning, Mid, or End of Year), and the screener used.

After identifying the measures used, the site-level leader should identify the percent of students who are “below benchmark” in each of the classes in the grade level, along with an overall percentage of students in the grade level who are “below benchmark.” This information should be placed in the first table and can be used to support site-level leaders in identifying teachers who need additional support and school-wide areas of focus for professional learning.

A table is included for four measures, but there may or may not be four individual measures depending on the screener used, the time of year, and the grade level. You should only complete tables for measures included in the screener used. If you are not screening that measure at that particular time, you can simply write n/a in the cell.

**School:** \_\_\_\_\_

**Screener Used:** \_\_\_\_\_

**Grade Level:** \_\_\_\_\_

<b>Teacher</b> (List individual teacher names under Overall Grade Level)	<b>BOY</b> <b>Percent of Students</b> <b>“Below Benchmark”</b> <b>Composite/Overall</b>	<b>MOY</b> <b>Percent of Students</b> <b>“Below Benchmark”</b> <b>Composite/Overall</b>	<b>EOY</b> <b>Percent of Students</b> <b>“Below Benchmark”</b> <b>Composite/Overall</b>	<b>Notes</b>
Overall Grade Level				



For each table, in the second column labeled “Percent of Students ‘Below Benchmark,’” list the Measure being reported. For example, if Nonsense Word Fluency is being reported, list “Nonsense Word Fluency” or “NWF.”

<b>Teacher</b> (List individual teacher names under Overall Grade Level)	<b>BOY</b> <b>Percent of Students “Below Benchmark”</b> <b>Measure:</b> _____	<b>MOY</b> <b>Percent of Students “Below Benchmark”</b> <b>Measure:</b> _____	<b>EOY</b> <b>Percent of Students “Below Benchmark”</b> <b>Measure:</b> _____	<b>Notes</b>
Overall Grade Level				

<b>Teacher</b> (List individual teacher names under Overall Grade Level)	<b>BOY</b> <b>Percent of Students “Below Benchmark”</b> <b>Measure:</b> _____	<b>MOY</b> <b>Percent of Students “Below Benchmark”</b> <b>Measure:</b> _____	<b>EOY</b> <b>Percent of Students “Below Benchmark”</b> <b>Measure:</b> _____	<b>Notes</b>
Overall Grade Level				



<b>Teacher</b> (List individual teacher names under Overall Grade Level)	<b>BOY</b> <b>Percent of Students</b> <b>“Below Benchmark”</b> <b>Measure:</b> _____	<b>MOY</b> <b>Percent of Students</b> <b>“Below Benchmark”</b> <b>Measure:</b> _____	<b>EOY</b> <b>Percent of Students</b> <b>“Below Benchmark”</b> <b>Measure:</b> _____	<b>Notes</b>
Overall Grade Level				

<b>Teacher</b> (List individual teacher names under Overall Grade Level)	<b>BOY</b> <b>Percent of Students</b> <b>“Below Benchmark”</b> <b>Measure:</b> _____	<b>MOY</b> <b>Percent of Students</b> <b>“Below Benchmark”</b> <b>Measure:</b> _____	<b>EOY</b> <b>Percent of Students</b> <b>“Below Benchmark”</b> <b>Measure:</b> _____	<b>Notes</b>
Overall Grade Level				