

Sample Observation Schedule B

Po-boy Middle School

2024-2025

	Cycle 1: August 26- October 25								Cycle 2: November 4 - January 17								Cycle 3: February 3 - April 11					
Teacher	Announced or Unannounced	Pre Conf Date	Observation Date	Observer	Data in LES	Post Conf Date	Coach Plan Date	Informal Date	Announced or Unannounced	Pre Conf Date	Observation Date	Observer	Data in LES	Post Conf Date	Coach Plan Date	Informal Date	Observation Date	Observer	Data in LES	Post Conf Date	Coach Plan Date	Informal Date
Albrecht	U	---	8/27	AP	x	9/4	9/6	9/24														
Allen	U	---	8/27	P	x	9/5	9/9	9/27	A	11/13	11/15	M2	x	11/18	11/21	12/4	2/5	AP	x	2/7	2/10	2/26
Arbuckle	U	---	9/10	M2	x	9/13	9/18	9/30	A	11/6	11/8	AP	x	11/11	11/14	12/10						
Averett	U	---	8/29	P	x	9/4	9/6	9/25	A	11/18	11/20	M2	x	11/22	12/6	1/17						
Bagley	U	---	8/29	AP	x	9/4	9/6	9/24	A	11/6	11/8	M1	x	11/11	11/14	12/11	3/11	P	x	3/13	3/18	4/1
Blount*	A	8/19	8/21	M2	x	8/27	8/29	9/12	U	---	11/19	AP	x	11/22	12/4	1/8	2/18	P	x	2/20	2/25	3/11
Caldwell	U	---	9/9	M1	x	9/11	9/13	10/1	A	12/2	12/4	P	x	12/10	12/13	1/15	2/11	AP	x	2/13	2/19	3/12

Childress	U	---	9/19	P	x	9/24	9/26	10/14	A	12/2	12/4	M2	x	12/6	12/9	1/13						
Claiborne	U	---	9/3	AP	x	9/6	9/11	9/27	A	11/8	11/19	M1	x	11/22	12/4	1/16	3/13	P	x	3/17	3/18	4/3
Creech*	A	8/20	8/22	M1	x	8/27	8/29	9/17	U	---	11/7	P	x	11/12	11/15	12/12	2/13	M2	x	2/18	2/18	3/11
Fontenot	U	---	9/12	M1	x	9/17	9/19	10/7	A	12/11	12/13	P	x	12/16	12/19	1/16						
Grisham*	A	8/27	8/29	M1	x	9/3	9/5	9/23	U	---	11/20	P	x	11/22	12/5	1/21	2/6	M2	x	2/12	2/11	2/27
Harris	U	---	9/5	AP	x	9/10	9/12	9/30	A	11/12	11/14	M1	x	11/20	11/22	12/6	2/19	AP	x	2/21	2/24	3/12
Lagars*	A	8/27	8/30	M2	x	9/4	9/6	9/26	U	---	12/10	AP	x	12/13	12/16	1/17	2/12	P	x	2/14	2/17	3/10
Magee	U	---	9/17	M2	x	9/19	9/23	10/11	A	11/11	11/13	AP	x	11/19	11/22	12/5						
Martin	U	---	9/18	M1	x	9/20	9/25	10/8	A	11/12	11/14	P	x	11/19	11/22	12/5	3/28	M2	x	4/2	4/4	4/23
Parker	U	---	9/25	M1	x	9/27	9/30	10/18	A	11/14	11/18	P	x	11/21	12/2	1/9						
Risinger	U	---	9/17	P	x	9/19	9/23	10/11														
Shinault	U	---	9/19	M2	x	9/23	9/25	10/10	A	11/15	11/19	AP	x	11/22	12/3	1/14						
Stroud	U	---	9/18	P	x	9/23	9/25	10/9	A	12/5	12/9	M2	x	12/12	12/17	1/17	2/4	M1	x	2/6	2/11	2/25
Taylor	U	---	10/9	AP	x	10/15	10/17	11/7														
Thompson	U	---	9/24	P	x	9/27	10/2	10/15	A	12/10	12/12	M2	x	12/17	12/20	1/23						

Walker*	A	9/3	9/5	M1	x	9/10	9/12	9/30	U	---	1/8	P	x	1/10	1/13	2/4	2/12	M2	x	2/14	2/17	3/10
Whales	U	---	9/11	AP	x	9/13	9/18	10/1	A	11/13	11/15	M1	x	11/18	11/21	12/4	3/17	P	x	3/19	3/21	4/7
Williams	U	---	9/19	AP	x	9/23	9/25	10/9	A	11/15	12/10	M1	x	12/13	12/16	1/10						
Young*	A	9/3	9/5	M2	x	9/9	9/11	9/26	U	---	12/12	AP	x	12/18	12/20	1/22	2/6	M1	x	2/11	2/11	2/27
Zeringue*	A	9/3	9/6	P	x	9/10	9/12	9/30	U	---	1/13	AP	x	1/16	1/21	2/5	2/11	M1	x	2/13	2/18	3/11

*Denotes teacher in years 0,1, 2- requires 3 observations

	Cycle 1	Cycle 2	Cycle 3	Total
Principal Sims = P	7	7	5	19
Assistant Principal Jones = AP1	7	7	3	17
Master Teacher 1 Harris = M1	7	5	3	15
Mentor Teacher 2 Risinger = M2	6	5	4	15

- Pre-conference for announced observations should be held 2-3 business days before the observation date.
- Ratings for each observation (including the Professionalism Survey ratings) should be entered into LES 2-5 business days after the observation date.
- Post conference for each observation should be held 2-5 business days after the observation date.
- Coaching plans are developed following the observation. An informal observation is conducted two-six weeks following the post-conference.