**21st CCLC Sustainability Plan**

**Organization:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Award Amount:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Contract Dates:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Step 1: (1-3 Months)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Action** | **Personnel Responsible** | **Activity** | **Outcome(s)** |
| Identify existing and potential partners/stakeholders |  |  |  |
| Review RFP and Sustainability plan submitted in RFP |  |  |  |
| Establish goals and objectives |  |  |  |
| Develop vision/mission |  |  |  |
| Review available resources and funding |  |  |  |

**Step 2: (4-6 Months)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Action** | **Personnel Responsible** | **Activity** | **Outcome(s)** |
| Review/discuss action and activities from the first 3 months |  |  |  |
| Initiate relationship with identified potential partners/stakeholders |  |  |  |
| Analyze budget and review total program cost for Year 1 |  |  |  |
| Meet with LEA/District staff concerning braiding of Title funds |  |  |  |

**Step 3: (7-9 Months)**

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| --- | --- | --- | --- |
| **Action** | **Personnel Responsible** | **Activity** | **Outcome(s)** |
| Send thank you letters to stakeholders, partners, volunteers |  |  |  |
| Collaborate with partners/stakeholders for trainings |  |  |  |
| Research grant opportunities and other funding for afterschool |  |  |  |
| Review and discuss student/school data |  |  |  |

**Step 4: (10-12 Months)**

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| **Action** | **Personnel Responsible** | **Activity** | **Outcome(s)** |
| Review outcomes and activities from previous months |  |  |  |
| Submit applications for additional grant funding |  |  |  |
| Discuss plans for parent, school, community activities |  |  |  |
| Discuss next steps to prepare for Year 2 |  |  |  |