

Louisiana Child Care Civil Background Check Initial Request Form

This form is intended for provider/entity use as a convenient way to obtain all pertinent information from the applicant. This information must be entered online through the Child Care Civil Background Check System at <https://CCCBCLDOE.la.gov>.

All items marked with * are required for submission in the CCCBC System

Applicant Information

*Social Security Number: _____ *Date of Birth (MM/dd/YY): ___/___/_____

*Full Name as it appears on government identification:

Last Name	First	Middle	Suffix
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Aliases, nicknames, tribal names, including names from previous marriages:

Last Name, First Name: _____

Last Name, First Name: _____

*Applicant's personal email address: _____

*Phone number: _____ Alternative phone number: _____

*Physical Address: _____

Mailing Address (if different from physical address): _____

*Place of Birth (city/state): _____ *Citizenship: _____

*Marital Status (circle one): single, married, widowed, separated, divorced **Maiden Name:** _____

*Sex: _____ *Height: _____ *Weight: _____ *Photo Identification Type: _____

*Identification number: _____ Issued by (state): _____ *Expires: ___/___/_____

Hair Color: _____ Eye Color: _____ Race: _____

Any tattoos, scars, or distinguishing marks, if so describe (include finger scarring):

***Residential History for the past 5 years:**

1) From (MM/YYYY): _____ To (MM/YYYY): _____

Address: _____

Street Address	City	State	Zip Code
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2) From (MM/YYYY): _____ To (MM/YYYY): _____

Address: _____

Street Address	City	State	Zip Code
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3) From (MM/YYYY): _____ To (MM/YYYY): _____

Address: _____

Street Address	City	State	Zip Code
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**** Do Not Mail this form to LDOE ****

The Department recommends shredding or destroying this document immediately after use.