LOUISIANA DEPARTMENT OF EDUCATION

Community Network Lead Agency Office Hours
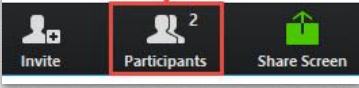May 2, 2023

NEW Zoom Name Change
Network and Name

1. Click on the "Participants" button at the top of the Zoom window.
2. Hover the mouse over your name in the "Participants" on the right of the Zoom window. Click on "Rename."
3. Enter your **network name and name (ex.: Calcasieu Michelle Joubert)** so it will appear in the Zoom meeting and click on "OK."

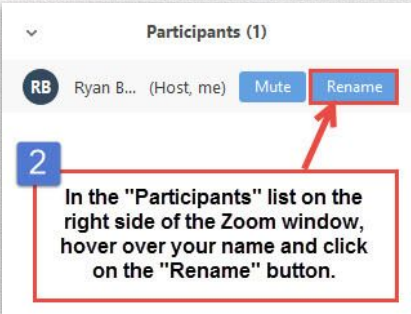After launching the Zoom meeting, click on the "Participants" icon at the bottom of the window.

In the "Participants" list on the right side of the Zoom window, hover over your name and click on the "Rename" button.

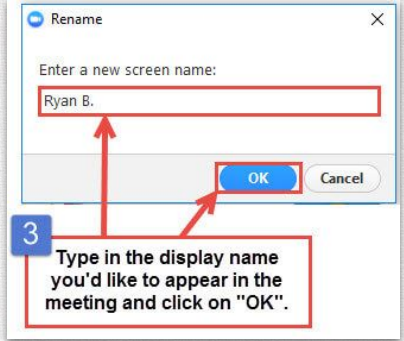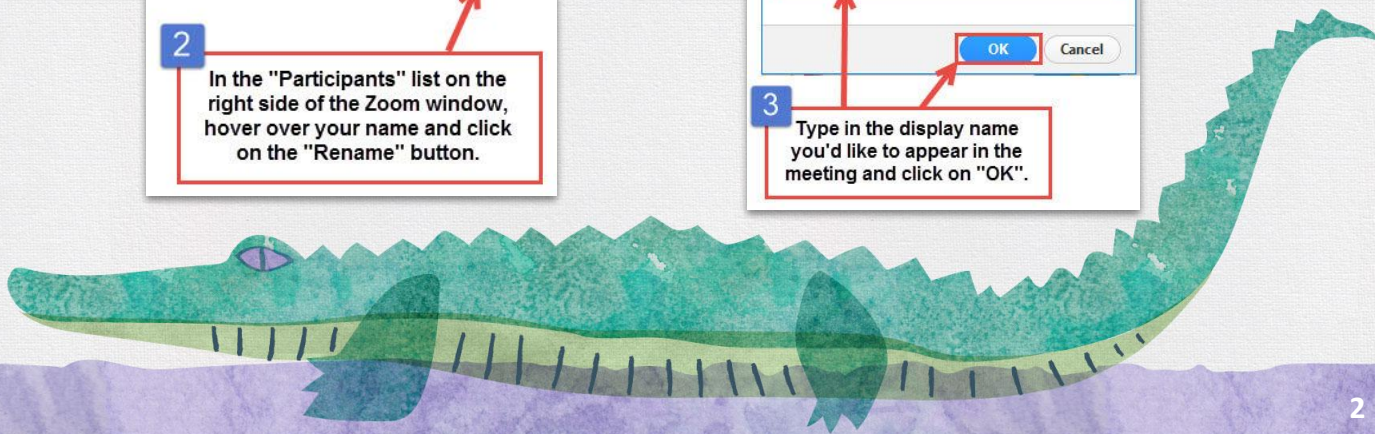Type in the display name you'd like to appear in the meeting and click on "OK".

Believes

Agenda

1. Workforce Planning and Family Engagement
2. Accountability
3. Early Childhood Updates

Workforce Planning and Family Engagement

Overview of the Workforce Planning Grant (WPG)

This is a competitive opportunity, and the LDOE will select up to five RSNs to participate in this grant based on:

- the network's readiness and capacity;
- the network's ability to work collaboratively with the providers, stakeholders, and other agencies (such as CCR&Rs, MHCs, and others) that support providers in the communities they serve;
- and the diversity of communities represented in this grant opportunity cohort.

Selected grantees will receive up to **$100,000 each** and technical assistance to develop a detailed analysis of their network's ECE workforce needs and a strategic plan to address those needs.

Overview of the Family Engagement and Leadership Planning Grant

The LDOE will partner with five well-established RSNs to participate in the Family Engagement and Leadership Planning Grant that will strengthen family engagement by improving the capacities of existing programs and systems, streamlining experiences for families, and maximizing the capacity of the system by ensuring those closest to children and families are empowered.

- The LDOE will provide grants of up to **$100,000** each to 5 RSNs to participate in the Family Engagement and Leadership Initiative Planning Grant.

- The LDOE will select RSNs to participate based on an application process that will indicate their readiness, capacity, and the diversity of communities represented in the cohort.

- Family Engagement and Leadership initiatives and activities will be funded **July 2023** and must be completed by **December 31, 2023**.
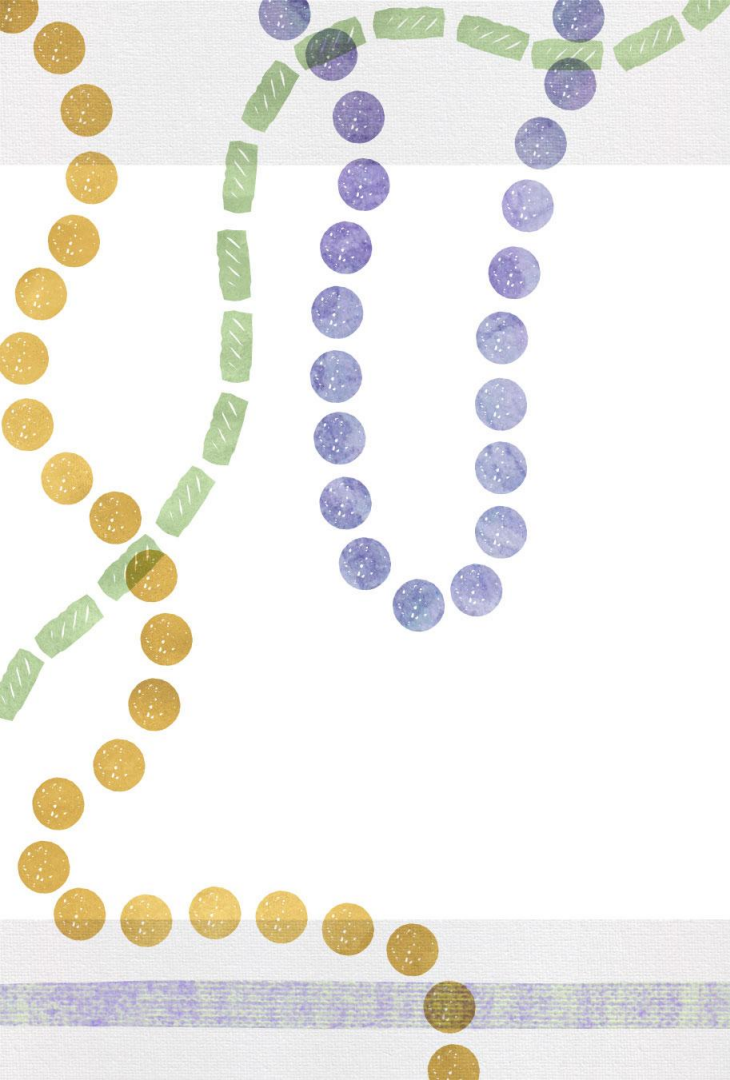
Accountability

Academic Approval

2022-2023 Academic Approval certificates will expire on June 30, 2023.

Providers must renew their Academic Approval by submitting the 2023-2024 Program Partner Assurances to the Department by Friday, May 26, 2023.

- Signed Program Partner Assurances may only be submitted using the 2023-2024 Program Partner Assurances online form provided, no paper forms are accepted.

- 2023-2024 Academic Approval certificates will be automatically generated following the successful submission of the assurances and will be emailed to the email address provided in the online form.

- Providers should retain these copies for their records as well as post their 2023-2024 Academic Approval certificates at their sites starting July 1, 2023.

If you have any questions regarding the submission of these assurances, please email kishia.grayson@la.gov.

Believes

Spring 2023 Observation Completion

Community Network Lead Agencies should plan to complete all observations by May 15, 2023, the deadline for the Spring Observation Period.

- Community Network Lead Agencies are responsible for observing all classrooms that were open on February 1, 2023, including FCC providers that opted into Academic Approval by February 1, 2023

- Community Network Lead Agencies can receive updates on observation completion via the "Reports" section of the Early Childhood Portal, "System Level Reports" including the Community Network CLASS Observations Completion Report, Community Network CLASS Observations Planned, and Community Network CLASS Observations Missing

- If you anticipate challenges with completing all required observations, please contact robert.jones4@la.gov.

Believes

FCC CLASS® Observations

- The Department understands that CLASS® observations of FCC providers have presented unique challenges. To assist, LDOE will implement a process to ensure appropriate follow-up is taken.

- Please document each unsuccessful FCC observation attempt using the FCC CLASS® Observation Attempts form within 10 days of the attempted observation visit.

- **As a reminder, all FCCs serving publicly-funded children that have opted into Academic Approval as of February 1, 2023, must be observed by Community Network Lead Agency local observers each semester.**

Please email robert.jones4@la.gov with any questions.

Believes

Informational Metric Timeline
Preliminary Data Review

Milestones & Expectations	Due Date
CNLAs communicates with Sites October 1 Snapshot in the Early Childhood *CLASS®* Portal	April 18 - May 15
CNLAs review preliminary informational metrics data located in the FTP drive CNLAs work with sites to ensure data reflected in the Early Childhood *CLASS®* Portal is accurate	April 25
Preliminary Informational Metrics reviewed and updated in the Early Childhood *CLASS®* Portal	May 15

For additional support, contact Alicia Franklin at alicia.franklin@la.gov.

Data Certification via the Early Childhood Data Certification Software will be discussed on June 20 during CNLA/R&R Office Hours

Believes

Early Childhood Updates

ARPA Round 3 Grants

Believes

2023 Teacher Leader Summit: Accelerate to Success

It's time to plan your schedule! The schedule became available on May 1st!

Step 1: Download the Cvent app.

- Cvent App – App Store (Apple)
- Cvent App – Google Play (Android)

Step 2: Schedule your sessions. (Sessions will be available on May 1st.)

Please contact events@emergentmethod.com with any questions.

2023 Early Childhood Conference: Foundations for Success Cvent App and Sessions

Get ready to make your Early Childhood Conference session schedule starting **May 1**!

Step 1: Download the Cvent app.

Cvent App – [Appstore](#) (Apple)

Cvent App – [Google Play](#) (Android)

Step 2: Search for the Early Childhood Conference 2023

Step3: Schedule your sessions.

Please contact events@emergentmethod.com with any questions.

2023 Early Childhood Conference: Foundations for Success Cvent App and Sessions

Looking for information on the 2023 Early Childhood Conference?

Be sure to check our webpage and stay informed as new information is released.

We can't wait to welcome you to this year's Conference on June 2!

Please contact events@emergentmethod.com with any questions.

Early Childhood Updates
Access to Benefits

Access to health insurance benefits is a known barrier to remaining in the early childhood workforce. Luckily, there are resources available for educators to leverage to gain access to benefits.

The Louisiana Department of Education is partnering with the Southwest Louisiana Area Health Education Center (SWLAHEC) to provide information to educators across the state, supporting educators in finding health insurance options that meet their needs, both financial and health.

Interested in learning about health insurance options for you and your staff? SWLAHEC will be at EC Conference, leading sessions and in the vendor expo!

Questions about setting up an individual meeting? Email shallan.jones@la.gov.

Southwest Louisiana Area Health Education Center

Navigators for a Healthy Louisiana Webinar Series is a resource for early childhood educators to understand their health insurance options in Louisiana.

Webinar Topic: Medicaid Unwind: What does this important change mean & what resources are available to help medicaid members

Audience: Early childhood educators and directors seeking opportunities for health benefits.

Date: Wednesday May 3, 2023 (Tomorrow!!)

Time: 10 a.m.

Registration Link:
https://us02web.zoom.us/webinar/register/WN_3vFMPF2mTfuJ_FU6mULl6g#/registration

Believes

TS GOLD® Spring Checkpoint Reminders

The Department has set program expectations of completion for each checkpoint. Networks should monitor completion rates at the site and classroom levels.

Fall 2021 (October 31)	Winter 2022 (February 28)	Spring 2022 (May 31)
80%	85%	90%

- Data hygiene should be completed before the Spring Checkpoint date. If you have active classrooms from previous years, your checkpoint data will not be accurate. Please archive students and delete these classrooms.

- Check naming conventions for active classrooms before the Spring Checkpoint date.

- Archiving is preferred to deleting a child. If you are unsure which is the better option, archiving or deleting, please contact ecassesment@la.gov for further assistance.

- Please use the Teaching Strategies GOLD® Guidance as a reference.

GOLD® Update Webinars

The Department will host GOLD® update webinars for site leaders and network leaders. Participants can access the GOLD® informational webinar using the information below.

GOLD® Update Webinar
Webinar Topic: Spring Checkpoint/EOY Support
Audience: Community Network Lead Agencies & Gold® Administrators
Webinar Date/Time: Wednesday, May 17, 2023 at 1:00 p.m.
Webinar Link: https://ldoe.zoom.us
Meeting ID: 974 0485 0210
Passcode: 980775

Please read the Department's updated TS GOLD® Guidance and TS GOLD® FAQ documents for helpful information.

Please contact ECAssessment@la.gov with questions or concerns.

Young Children With Disabilities Community of Practice Webinar

The Department will host YCWD webinars for OSEP Administrators and early childhood administrators each month.

Participants can access the YCWD Community of Practice webinar using the information below.

Webinar Topic: Hot Topic Session
Webinar Date/Time: Wednesday, May 24 at 2:00 p.m.-CANCELLED
  Find our sessions at Teacher Leader Summit and the EC Conference:
   1. Early Identification and Developmental Screening in Early Childhood
   2. Promoting Inclusion in Early Childhood Settings
   3. Accelerate Learning in Early Childhood

Please contact caitlyn.robinson@la.gov for any questions or for assistance.

New Director Webinar

Every month, the LDOE team conducts a webinar that focuses on a topic related to early childhood quality while also helping to expand directors' network of peers.

Webinar Topic:	Learn the Signs, Act Early: Monitoring Child Development in Early Childhood
Date/Time:	May 26, 2023 at 12:00 p.m.
Webinar Link:	https://ldoe.zoom.us/j/92700204655?
Phone Number:	407-381-2552
Meeting ID:	927 0020 4655

Contact tella.henderson@la.gov with any questions.

Believes

Early Childhood Updates
Preliminary Notice of Award

The LDOE Early Childhood Strategy team will send out the preliminary notice of award for all allocations moving being brought to June BESE.

All Community Network Lead Agencies should expect to see the notice of award for the following allocations:

- Community Network Lead Agency
- *Believe!*
- Ready Start Networks
- Early Childhood Education Fund
- Child Care Management Software Initiative
- Workforce Planning Grant
- Family Engagement and Leadership Planning Grant

Any questions or concerns about the content of the letter should be directed to the program manager of the allocation.

Events and Deadlines

May 1 - 15: CNLA review and update Preliminary Informational Metrics in the EC Portal

May 4: Early Childhood Provider Update Webinar at 1:00pm

May 15: Deadline to enter Spring 2023 CLASS® Observations into the EC Portal

May 15: Deadline to update Preliminary Informational Metrics in the EC Portal

May 17: GOLD® Update Webinar at 1:00pm

May 24: YCWD Community of Practice Webinar at 2:00pm

May 26: New Director Office Hours at 12:00pm

May 30-June 1: 2023 Teacher Leader Summit: *Accelerate to Success*

June 2-3: 2023 Early Childhood Conference: *Foundations for Success*

June 1: Budget Planning Documents Due to Program Managers

LOUISIANA DEPARTMENT OF EDUCATION

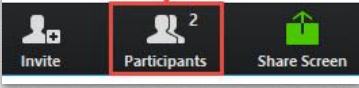# Community Network Lead Agency Office Hours
May 9, 2023

NEW Zoom Name Change
Network and Name

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2. Hover the mouse over your name in the "Participants" on the right of the Zoom window. Click on "Rename."
3. Enter your **network name** and **name** **(ex.: Calcasieu Michelle Joubert)** so it will appear in the Zoom meeting and click on "OK."

1
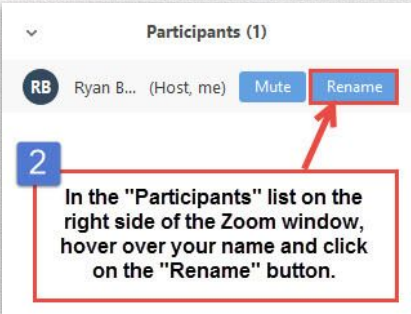After launching the Zoom meeting, click on the "Participants" icon at the bottom of the window.

Invite Participants Share Screen

Participants (1)

RB Ryan B... (Host, me) Mute Rename

2
In the "Participants" list on the right side of the Zoom window, hover over your name and click on the "Rename" button.
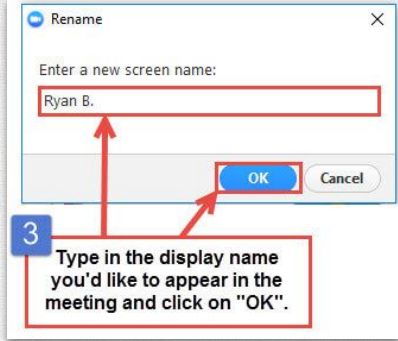
Rename ✕
Enter a new screen name:
Ryan B.
OK Cancel

3
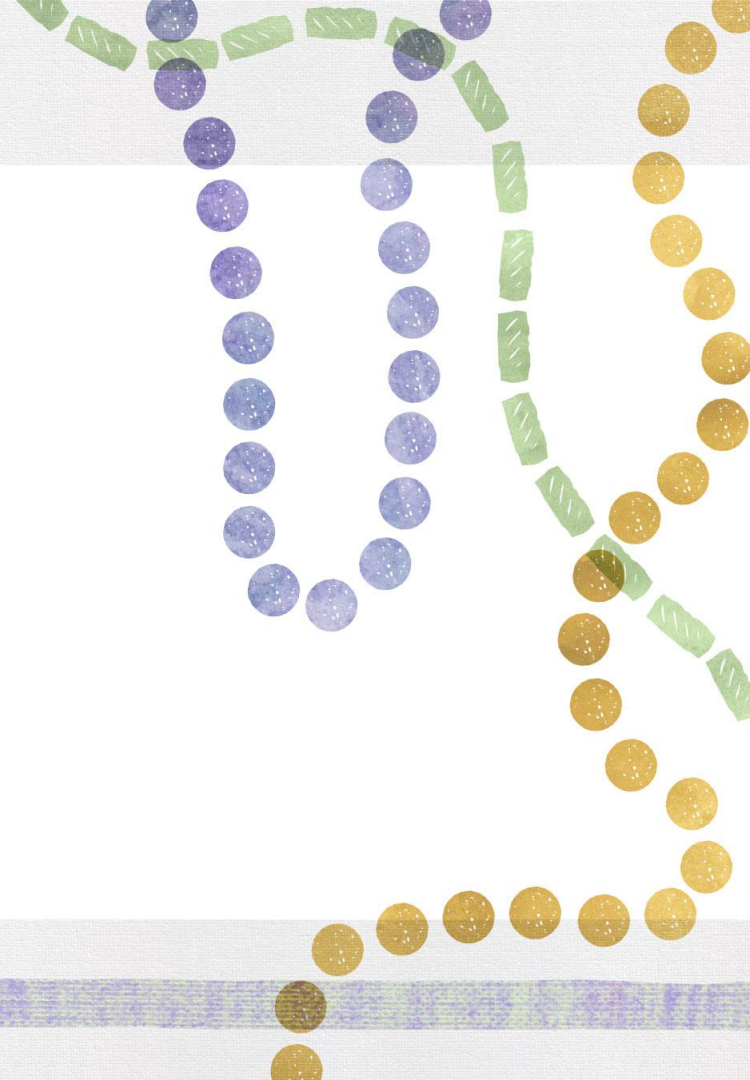Type in the display name you'd like to appear in the meeting and click on "OK".

Believes

Agenda

1. Early Childhood Updates
2. Accountability
3. Upcoming Events

Believes

Early Childhood Updates

ARPA Round 3 Grants

Many providers have asked about when they are receiving their ARPA Round 3 grant funding, for any questions or concerns, please reference the table below.

Week of April 10 - 14 , 2023	Funds released to Type III providers and CCAP-certified in-home and family child care providers in parishes beginning with the letters A-F
Week of April 17 - 21, 2023	Funds released to Type III providers and CCAP-certified in-home and family child care providers in parishes beginning with the letters G-L
Week of April 24 - 28, 2023	Funds released to Type III providers and CCAP-certified in-home and family child care providers in parishes beginning with the letters M-Z
Week of May 15 - 19, 2023	Funds released to Type I & II providers

Believes

Preliminary Notice of Awards

*Thank you for your patience in the receipt of this notice. At this time, all CNLAs should have received their Preliminary Notice of Award Letter for **all** upcoming State Fiscal Year 24 (SFY24) Allocations.*

The Preliminary Notice of Award letter included the following allocations:

- Community Network Lead Agency
- Ready Start Networks
- Believe!
- Early Childhood Education Fund
- Ready Start Transform
- Early Childhood (EC) Guides
- Family Leadership and Engagement Grant
- Workforce Planning Grant

Believes

Preliminary Notice of Awards
Allocations Planning Tool

In addition to the Preliminary Notice of Awards, all Community Network Lead Agencies should have received the Allocations Planning Tool for 2023-2024 and the Budget Planning Template in an excel spreadsheet.

Please return the following to earlychildhood@la.gov by June 9:

- Budget Planning Templates for all received allocations
- Fiscal Assurances signed by Lead Agency point of contact and local fiscal office point of contact

There will be time for questions at the end of this session, however please enter questions in the chat so that the LDOE staff can adequately prepare to answer!

Current Fund Sources to Spend Down
Frequently Asked Questions

Q: I have ARPA Stabilization funding in my Community Network Lead Agency Budget. Why?

A: This amount was allocated at October BESE to cover the costs of supporting Family Child Centers in Academic Approval, as they are required to participate in the Early Childhood Accountability System.

Q: What is the deadline for reimbursements?

A: Technically you can submit during the June 30-July 15 window. ***This is not recommended, and the EC Strategy Team recommends submitting reimbursements no later than June 15.*** Remember, the later you wait, the more likely an error will occur and there may be a risk of reimbursements not gaining approval by July 15. If you have concerns about this guidance, please contact the program manager of your allocation.

Current Allocations
Balances to Spend Down by June 30, 2023

Ready Start Network	Community Network Lead Agency	B-3 Seats	Believe!
CCDF Balance - $1,389,305.00	ARPA Stab Admin Balance - $84,892.00	CCDBG Balance - $18,651,470.00	Cat 1 CRRSA Balance - $3,262,346.00
	SGF Balance - $598,901.00		Cat 2 ARPA Stab Admin Balance -$251,060.00
PDG Balance - $855,832.00	CCDF Balance - $1,050,168.00		Cat 3 ARPA CCDBG Balance - $1,544,526.00
			Cat 4 ARPA CCDBG Balance - $841,842.00

Though there are other allocations with this spending deadline, this group of 4 applies to the majority of attendees on this call. Please check eGMS for your specific balances for all allocations.

Believes

TS GOLD® Spring Checkpoint Reminders

The Department has set program expectations of completion for each checkpoint. Networks should monitor completion rates at the site and classroom levels.

Fall 2021 (October 31)	Winter 2022 (February 28)	Spring 2022 (May 31)
80%	85%	90%

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GOLD® Update Webinars

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Please read the Department's updated

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TS GOLD® FAQ documents for helpful information.

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Find our sessions at Teacher Leader Summit and the EC Conference:

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2. Promoting Inclusion in Early Childhood Settings
3. Accelerate Learning in Early Childhood

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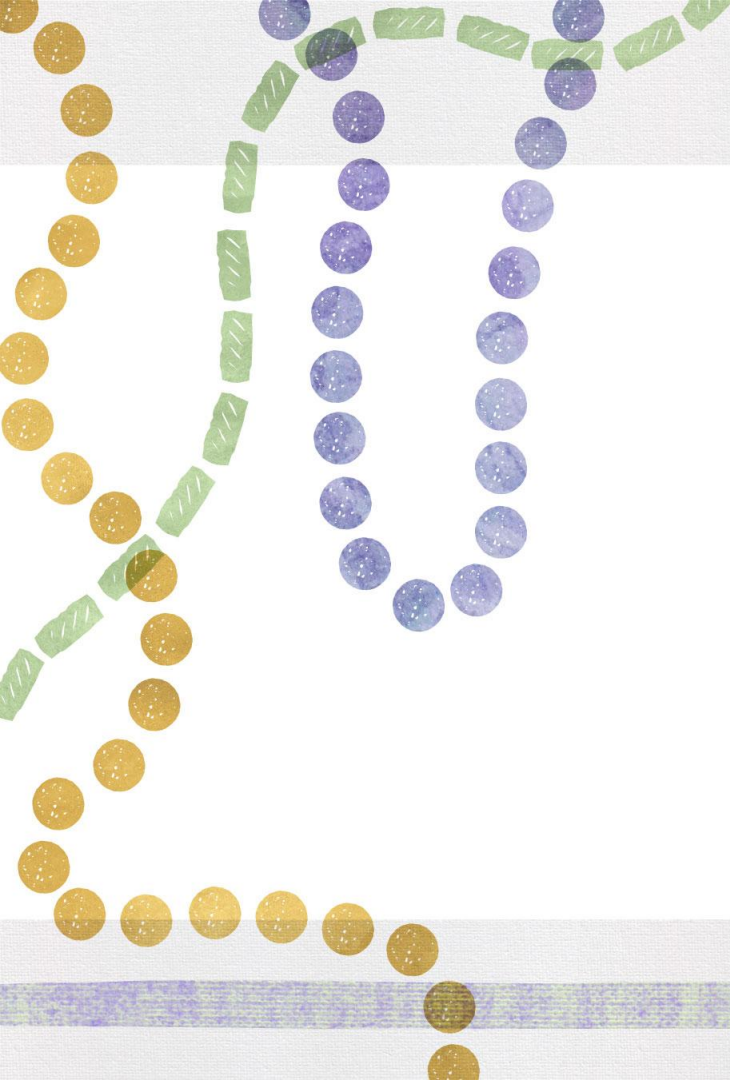# Southwest Louisiana Area Health Education Center
Access to Benefits

Access to health insurance benefits is a known barrier to remaining in the early childhood workforce. Luckily, there are resources available for educators to leverage to gain access to some health benefits.

The Louisiana Department of Education is partnering with the Southwest Louisiana Area Health Education Center (SWLAHEC) to provide information to early childhood educators across the state, supporting educators in finding health insurance options that meet their needs, both financial and health.

Interested in learning about health insurance options for you and your staff?
SWLAHEC will be at the the Early Childhood Conference, leading sessions and participating in the Vendor Education Expo!

Questions about setting up an individual meeting? Email shallan.jones@la.gov.

Accountability

Academic Approval

2022-2023 Academic Approval certificates will expire on June 30, 2023.

Providers (**including FCCs that opted in during the 2022-2023 academic year**) must renew their Academic Approval by submitting the 2023-2024 Program Partner Assurances to the Department by Friday, May 26, 2023.

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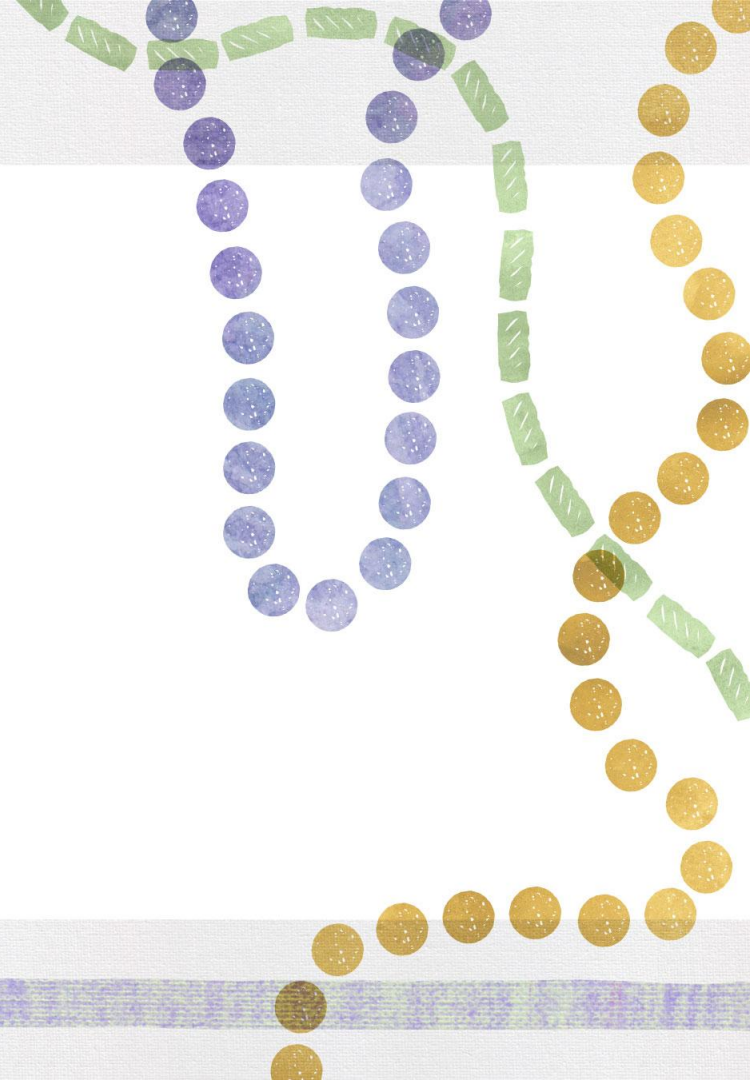
Informational Metric Timeline
Preliminary Data Review

Milestones & Expectations	Due Date
Preliminary Informational Metrics reviewed and updated in the Early Childhood *CLASS®* Portal	May 15
Data Certification Webinar	June 20

For additional support, contact Alicia Franklin at alicia.franklin@la.gov.

Upcoming Events

2023 Early Childhood Conference: Foundations for Success

Share the excitement!
Be sure to let everyone know that you will be attending this year's Early Childhood Conference on June 2nd and 3rd by sharing the news on your social media pages.

Please contact events@emergentmethod.com with any questions.

2023 Early Childhood Conference: Foundations for Success Cvent App and Signing Up for Sessions

Get started making your Early Childhood Conference schedule!

Step 1: Download the Cvent app

Cvent App – Appstore (Apple)

Cvent App – Google Play (Android)

Step 2: Search for the Early Childhood Conference 2023

Step 3: Schedule your sessions

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Upcoming Events
New Director Webinar

Every month, the LDOE team conducts a webinar for new directors that focuses on a topic related to early childhood quality while also helping to expand directors' network of peers.

The May New Director webinar topic is "Learn the Signs, Act Early: Monitoring Child Development in Early Childhood."

- **Webinar Date/Time:**   May 26, 2023 at 12:00 p.m.
- **Webinar Link:**   https://ldoe.zoom.us/j/92700204655?
- **Phone Number:**   1-407-381-2552
- **Meeting ID:**   927 0020 4655

Contact tella.henderson@la.gov with any questions.

Upcoming Events
Monthly Provider Webinar

The Department will be hosting monthly webinars for early childhood providers. These webinars will include important updates and reminders for all provider types.

Providers can access the next provider webinar using the information below:

- **Webinar Date/Time:**   Thursday, July 6 at 1 p.m.
- **Webinar Link:**   https://ldoe.zoom.us/j/93597745872
- **Phone Number:**   1-312-626-6799
- **Meeting ID:**   935 9774 5872

Events and Deadlines

May 1 - 15: CNLA review and update Preliminary Informational Metrics in the EC Portal

May 15: Deadline to enter Spring 2023 CLASS® Observations into the EC Portal

May 15: Deadline to update Preliminary Informational Metrics in the EC Portal

May 17: GOLD® Update Webinar at 1:00pm

May 24: YCWD Community of Practice Webinar at 2:00pm

May 26: Deadline for providers to complete Academic Approval Renewals: 2023-2024 Program Partner Assurances

May 26: New Director Office Hours

May 30-June 1: 2023 Teacher Leader Summit: *Accelerate to Success*

June 2-3: 2023 Early Childhood Conference: *Foundations for Success*

June 9: Budget Planning Documents Due to Program Managers

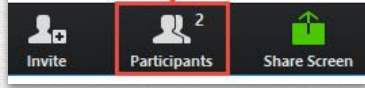# Community Network Lead Agency Office Hours

May 16, 2023

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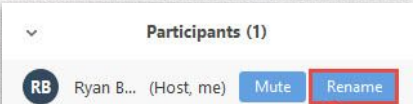
Invite Participants 2 Share Screen

Participants (1)

RB Ryan B... (Host, me) Mute Rename

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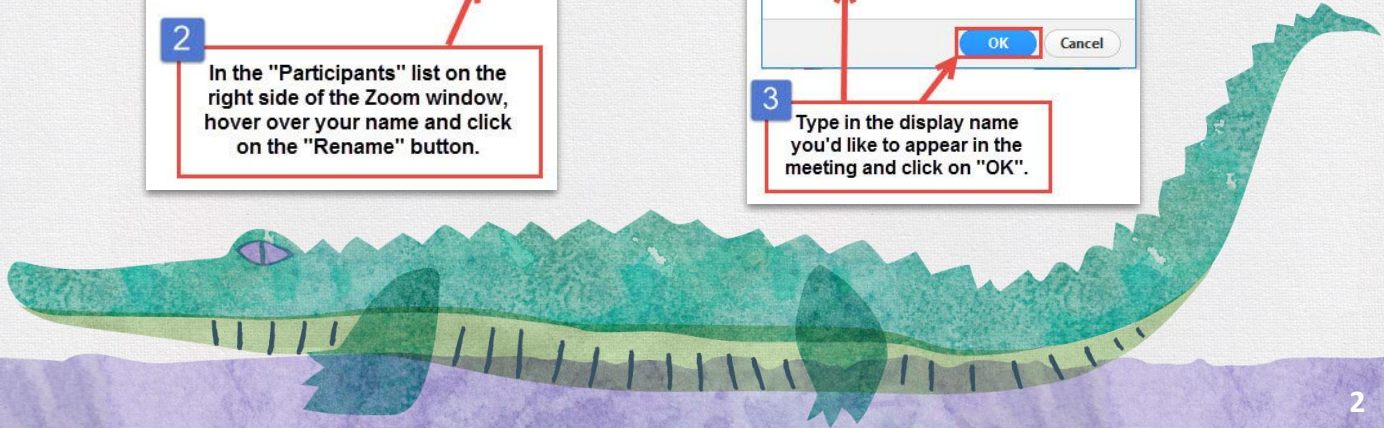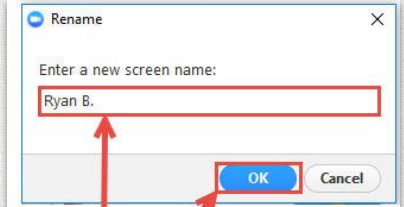

Rename ×

Enter a new screen name:

Ryan B.

OK Cancel

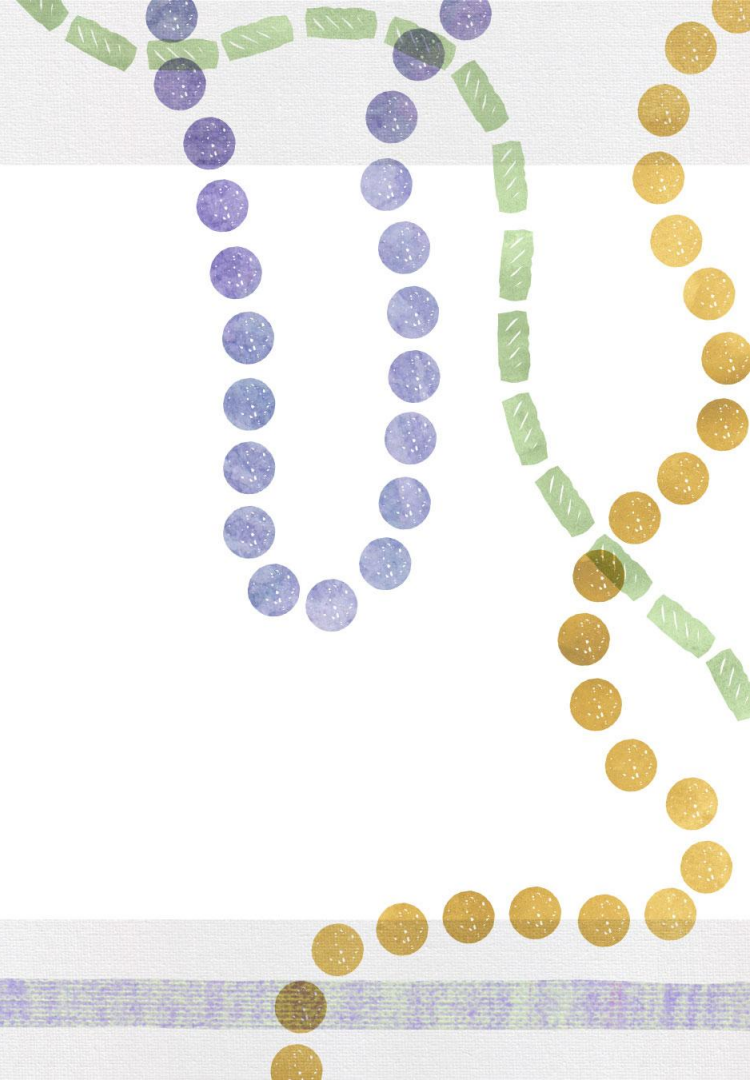**3** Type in the display name you'd like to appear in the meeting and click on "OK".

Believes

Agenda

1. Early Childhood Updates
2. Accountability
3. Child Care Criminal Background Check
4. Upcoming Events

Believes

Early Childhood Updates

Preliminary Notice of Awards
Allocations Planning Tool

Community Network Lead Agencies were sent the Allocations Planning Tool for 2023-2024 and the Budget Planning Template in an excel spreadsheet.

Please return the following to earlychildhood@la.gov by June 9:

- Budget Planning Templates for all received allocations
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Current Fund Sources to Spend Down
Frequently Asked Questions

Q: I have ARPA Stabilization funding in my Community Network Lead Agency Budget. Why?

A: This amount was allocated at October BESE to cover the costs of supporting Family Child Centers in Academic Approval, as they are required to participate in the Early Childhood Accountability System.

Q: What is the deadline for reimbursements?

A: Technically you can submit during the June 30-July 15 window. *This is not recommended, and the EC Strategy Team recommends submitting reimbursements no later than June 15.* Remember, the later you wait, the more likely an error will occur and there may be a risk of reimbursements not gaining approval by July 15. If you have concerns about this guidance, please contact the program manager of your allocation.

Believes

Current Allocations
Balances to Spend Down by June 30, 2023

Ready Start Network	Community Network Lead Agency	B-3 Seats	Believe!
CCDF Balance - $1,287,167.00	ARPA Stab Admin Balance - $84,892.00	CCDBG Balance - $16,247,315.00	Cat 1 CRRSA Balance - $3,040,321.00
	SGF Balance - $546,235.00		Cat 2 ARPA Stab Admin Balance - $235,064.00
	CCDF Balance - $944,812.00		Cat 3 ARPA CCDBG Balance - $1,427,948.00
			Cat 4 ARPA CCDBG Balance - $827,850.00

Though there are other allocations with this spending deadline, this group of 4 applies to the majority of attendees on this call. Please check eGMS for your specific balances for all allocations.

Believes

Current Allocations
EC Strategy Outreach

Throughout the remainder of May, members of the EC Strategy Team will reach out to CNLAs that have not spent more than 65% of their allocated funds for two or more activities (ex: Lead Agency and Believe Cat 1).

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- calculate how much funding will **truly** be spent by June 30, 2023
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TS GOLD® Spring Checkpoint Reminders

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- Archiving is preferred to deleting a child. If you are unsure which is the better option, archiving or deleting, please contact ecassesment@la.gov for further assistance.

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GOLD® Update Webinars

The Department will host GOLD® update webinars for site leaders and network leaders. Participants can access the GOLD® informational webinar using the information below.

GOLD® Update Webinar
Webinar Topic: Spring Checkpoint/EOY Support
Audience: Community Network Lead Agencies & Gold® Administrators
Webinar Date/Time: Wednesday, May 17, 2023 at 1:00 p.m.
Webinar Link: https://ldoe.zoom.us
Meeting ID: 974 0485 0210
Passcode: 980775

Please read the Department's updated

TS GOLD® Guidance and

TS GOLD® FAQ documents for helpful information.

Please contact ECAssessment@la.gov with questions or concerns.

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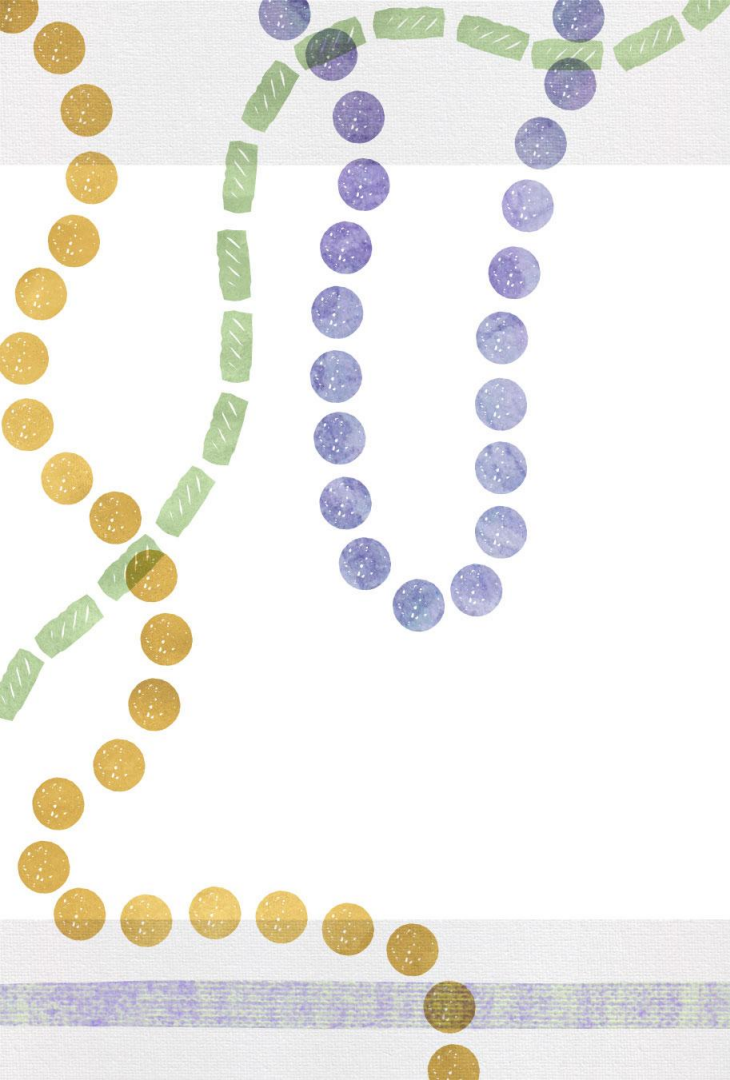
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Find our sessions at Teacher Leader Summit and the EC Conference:
1. Early Identification and Developmental Screening in Early Childhood
2. Promoting Inclusion in Early Childhood Settings
3. Accelerate Learning in Early Childhood

Please contact caitlyn.robinson@la.gov for any questions or for assistance.

Accountability

CLASS® 2nd Edition Transition

The Department will utilize the CLASS® Pre-K-3rd second edition tool for accountability beginning in the 2023-2024 academic year.

- All current PK CLASS® observers will need to transition to the CLASS® Pre-K-3rd second edition tool for the 2023-2024 academic year.
- It is recommended that observers complete the online transition training (all modules) located in their Teachstone® dashboard prior to taking to second edition test.
- When completing a Pre-K or Pre-K–3rd recertification, observers can use either the first or second edition of the CLASS® manual, and upon completion can use either version for observations.
- Community Network Lead Agencies will receive a second allocation of funding to cover the cost of the second edition manuals through the special second edition bundle pricing.

For questions or support, please contact earlychildhood@la.gov

Academic Approval

2022-2023 Academic Approval certificates will expire on June 30, 2023.

Providers (**including FCCs that opted in during the 2022-2023 academic year**) must renew their Academic Approval by submitting the 2023-2024 Program Partner Assurances to the Department by Friday, May 26, 2023.

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- Providers should retain these copies for their records as well as post their 2023-2024 Academic Approval certificates at their sites starting July 1, 2023.

If you have any questions regarding the submission of these assurances, please email kishia.grayson@la.gov.

Spring 2023 Observation Completion

Community Network Lead Agencies should plan to complete and enter all observations by May 15, 2023, the deadline for the Spring Observation Period.

- Community Network Lead Agencies are responsible for observing all classrooms that were open on February 1, 2023, including FCC providers that opted into Academic Approval by February 1, 2023.

- Early Childhood Accountability will follow up with networks individually to ensure observations have been entered and all steps are taken to close out the 2022-2023 academic year.

- Please contact robert.jones4@la.gov with any questions.

Annual Teacher Survey

The Department has begun conducting the 2022-2023 Lead Teacher Survey to gather feedback from teachers to shape plans and priorities for the upcoming academic year

- Lead Teachers should have received a link to the survey via their email address in TS Gold® on Friday, May 12.

- The survey includes questions about teachers' experiences with CLASS® observations, TS Gold®, curriculum, and coaching.

- The Department will publish information on teacher support as part of the Community Network Performance Profiles for the 2022-2023 school year.

-

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Child Care Criminal Background Check

Important Dates for Fingerprint Vendor Transition

Fingerprinting for the CCCBC System transitioned from fingerprint vendor Gemalto/Thales to IDEMIA.

- Gemalto/Thales discontinued fingerprint scanning operations which required the Department to transition to a new fingerprint vendor.
- On **Monday, May 8, 2023,** fingerprinting for Child Care Criminal Background Check System transitioned from Gemalto to IDEMIA.
- Fingerprinting with Gemalto concluded at the end of the day Thursday, May 4.
- If fingerprinting fees were submitted to Gemalto but the applicant was not able to fingerprint by the end of business on May 4, you will receive a reimbursement by May 18, 2023.
- **Please note the CCCBC application process will remain the same. New applications and renewal application will continue to be completed in the CCCBC System.**

All questions about the CCCBC updates should be directed to LDECCCBCprocessing@la.gov.

Pre-Enroll with IDEMIA

After completing the LDOE CCCBC application, applicants are emailed a link from IDEMIA to pre-enroll. The service code: **27N4H8** *for Early Learning Centers should be entered.*

Applicants are **required** to pre-enroll and schedule a fingerprint appointment **before** fingerprinting.
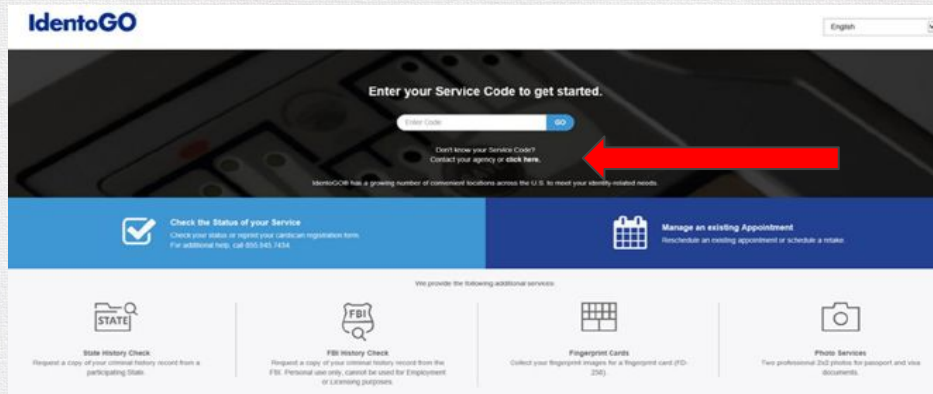
Pre-Enroll
Service Code

*The specific service code for Department of Education Early Learning Center is **27N4H8**.*

- Applicants will schedule a fingerprint appointment with a location convenient for them on the IDEMIA website https://uenroll.identogo.com/.

- Providers will be able access the Service Code document on Louisiana Believes Child Care Criminal Background Check page.

IdentoGO
Fingerprint Service Code Form

LA Department of Education-USE ONLY

Service Name: LDOE Early Learning Centers

To Schedule your ten-minute fingerprint appointment, simply visit
https://uenroll.identogo.com and enter the following Service Code

27N4H8

Service Code is unique to your hiring/licensing agency. Do not use this code for another purpose.

Please bring one of the identification documents from the list below to your enrollment appointment. Identification must be valid, not expired, and contain a photograph of the applicant.

➢ Driver's License issued by a State or outlying possession of the U.S.
➢ Driver's License PERMIT issued by a State or outlying possession of the U.S.
➢ Driver's License PAPER/TEMPORARY issued by a State or outlying possession of the U.S.
➢ Enhanced Driver's License (EDL)
➢ Commercial Driver's License issued by a State or outlying possession of the U.S.
➢ Commercial Driver's License PERMIT issued by a State or outlying possession of the U.S
➢ ID card issued by a federal, state, or local government agency or by a Territory of the United States
➢ Enhanced Tribal Identification Card (for federally recognized U.S. tribes)
➢ Department of Defense Common Access Card
➢ Uniformed Services Identification Card (Form DD-1172-2)
➢ U.S. Military Identification Card
➢ U.S. Coastguard Merchant Mariner Card
➢ Military Dependent's Identification Card
➢ U.S. Passport
➢ Foreign passport
➢ Permanent Resident Card or Alien Registration Receipt Card (Form I-551)
➢ Employment Authorization Card/Document (I-766) that contains a photograph
➢ Canadian Driver's License
➢ Foreign Driver's License (Mexico and Canada Only)
➢ U.S. Visa issued by the U.S. Department of Consular Affairs for travel to or within, or residence within, the United States

Don't have access to the Internet? You can still schedule an appointment by calling 844-539-5543.

Pre-Enroll
Select a Fingerprint Location

Anyone seeking a CCCBC should search for an IDEMIA fingerprinting location prior to leaving or scheduling an appointment.

- Location Selection displays fingerprinting locations by city or zip code, online maps, and appointments available over the next 7 days.

- **Applicants will need a hard copy of their identification card. LA Wallet or a digital driver's licence is not acceptable.**

IDEMIA Fingerprint Fees

IDEMIA's fingerprinting fees differs from former vendor, Gemalto fingerprinting fees.

The fees for services going forward are as follows:

State and Federal Livescan	$55.75 or $60.75 depending on the site selected for appointment
State and Federal Hard Card-for former-Louisiana residents	$55.00
Former-Louisiana Residents Livescan	Same as above with an additional $39.99 convenience fee.

IDEMIA Fingerprint Payment Methods

There are two payment options available from IDEMIA. Cash is NOT an acceptable payment option.

1. **Payment at the time of service** – Applicants can pay by credit card, business check, or money order at the time of the appointment.

    Checks and money orders should be made payable to IDEMIA.

2. **No Charge Authorization Codes** – This service is offered to agencies/entities that are paying for their applicants background checks. The agency utilizing this service will provide a credit card and a minimum of 150 unique authorization codes will be issued to the agencies. These codes are good for one year and the credit card is only charged after the applicant completes the fingerprint appointment. If codes aren't used they will expire and the credit card will not be charged.

No Charge Authorization Code Account

IDEMIA offers "No Charge Authorization Codes" (NCAC), also referred to as coupon codes.

- Please visit Louisiana Believes Child Care Criminal Background Check page for [Louisiana No Charge Authorization Codes form](#). You will find detailed instructions needed to complete an NCAC account and steps to redeem an NCAC.

- Completed Authorization forms should be faxed or emailed to IDEMIA Billing Department: 952-945-3326 or LAUEPACCOUNTS@US.IDEMIA.com.

- If there is a problem with with the information submitted to IDEMIA, an IDEMIA team member will follow up with the point of contact listed on the NCAC Authorization form.

Child Care Criminal Background Check Updates
Renewals

Five-year renewals for the Child Care Criminal Background Check (CCCBC) program began in March 2023.

- The Department encourages providers to initiate the renewal application process once contacted via email and 90 days prior to CCCBC the determination expiration date.

- Sites with staff working with expired CCCBC determinations will receive a Licensing Deficiency.

- Fingerprint submission is required for the CCCBC renewal process.

Contact the CCCBC team with any questions or for assistance by calling 225-342-2716 or 225-342-5311 or emailing LDECCCBCprocessing@la.gov.

Upcoming Events

2023 Early Childhood Conference: Foundations for Success Cvent App and Signing Up for Sessions

Get started making your Early Childhood Conference schedule!

Step 1: Download the Cvent app

Cvent App – Appstore (Apple)

Cvent App – Google Play (Android)

Step 2: Search for the Early Childhood Conference 2023

Step 3: Schedule your sessions

Please contact events@emergentmethod.com with any questions.

Believes

2023 Teacher Leader Summit: Accelerate to Success

It's time to get ready and accelerate to success! Our team is making sure you're prepared for the 2023 Teacher Leader Summit, May 30 – June 1, in New Orleans.

If you haven't had a chance, **Download the app** from the Apple App Store or App Store (Apple) or Google Play.

Please contact events@emergentmethod.com with any questions.

Upcoming Events
New Director Webinar

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- **Phone Number:**   1-407-381-2552
- **Meeting ID:**   927 0020 4655

Contact tella.henderson@la.gov with any questions.

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Providers can access the next provider webinar using the information below:

- **Webinar Date/Time:**   Thursday, **July** 6 at 1 p.m.
- **Webinar Link:**   https://ldoe.zoom.us/j/93597745872
- **Phone Number:**   1-312-626-6799
- **Meeting ID:**   935 9774 5872

Events and Deadlines

May 17: GOLD® Update Webinar at 1:00pm

May 24: YCWD Community of Practice Webinar at 2:00pm

May 26: Deadline for providers to complete Academic Approval Renewals: 2023-2024 Program Partner Assurances

May 26: 2023-2024 LA 4 Program Information Due

May 26: 2023-2024 NSECD Program Information Due

May 26: New Director Office Hours

May 30-June 1: 2023 Teacher Leader Summit: *Accelerate to Success*

June 2-3: 2023 Early Childhood Conference: *Foundations for Success*

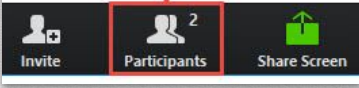**June 9:** Budget Planning Documents Due to earlychildhood@la.gov

NEW Zoom Name Change
Network and Name

1. Click on the "Participants" button at the top of the Zoom window.
2. Hover the mouse over your name in the "Participants" on the right of the Zoom window. Click on "Rename."
3. Enter your **network name and name (ex.: Calcasieu Michelle Joubert)** so it will appear in the Zoom meeting and click on "OK."

1 After launching the Zoom meeting, click on the "Participants" icon at the bottom of the window.

Invite   Participants 2   Share Screen

Participants (1)

RB   Ryan B... (Host, me)   Mute   Rename

2 In the "Participants" list on the right side of the Zoom window, hover over your name and click on the "Rename" button.

Rename   ✕

Enter a new screen name:

Ryan B.

OK   Cancel

3 Type in the display name you'd like to appear in the meeting and click on "OK".

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Agenda

1. CNLA/CCR&R Check In
2. Early Childhood Updates
3. Upcoming Events
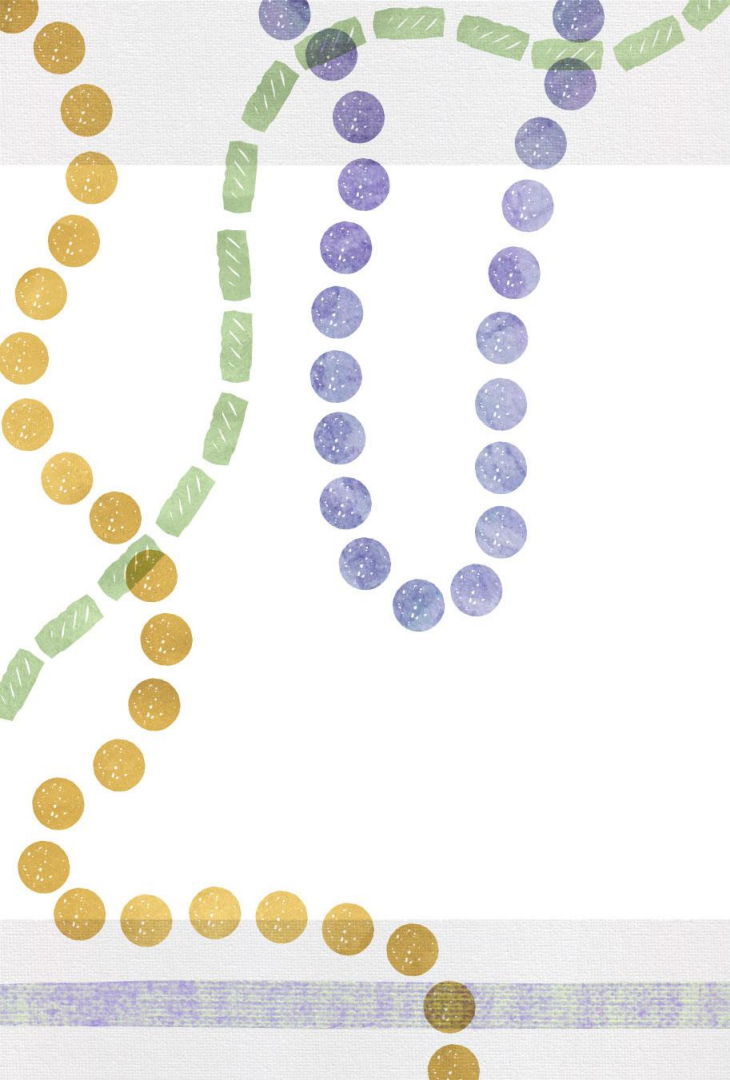
CNLA/CCR&R Check In

2023 Preschool Development Grant (PDG)

In January 2023, Louisiana was awarded a Birth through Five PDG Planning Grant by the Administration for Children and Families Office of Child Care.

Louisiana will build on the focus of its previous PDG award to identify and address the gaps in Louisiana's B-5 mixed delivery ECE system that have been exacerbated by the COVID-19 pandemic, and revise its existing needs assessment and comprehensive statewide strategic plan accordingly.

These efforts will prioritize building systems and structures to support the implementation of state-level and local strategies within the following activities:

- strengthen family engagement

- support for vulnerable families within diverse communities

- develop and sustain quality ECE workforce

- address access gaps to quality education and care through research and data analysis

Louisiana's ECE B-5 System Governance Structure Reaching the Child Within A Community

Overview of Early Childhood Support in Louisiana

Louisiana Board of Secondary and Elementary Education

Louisiana Department of Education

Community Network Lead Agencies (CNLAs), Ready Start Networks (RSNs)

Early Childhood Site Leaders

Teachers

Children & Families

The Louisiana Board of Elementary and Secondary Education (BESE) has legislative authority to adopt regulations, exercise budgetary oversight, and enact policies regarding ECE programs.

Louisiana Department of Education (LDOE) provides recommendations to BESE related to policies and funding for activities, programs, and pilots that are executed and implemented through CNLAs and RSNs.

CNLAs and RSNs provide support for early childhood sites within their community by administering the vision for innovative activities and the funds to support those activities as distributed by the LDOE.

Early Childhood Site Leaders participate in and receive funding for the initiatives and activities set forth by the LDOE and implemented through the CNLAs and RSNs

Teachers implement the initiatives and activities set forth by the LDOE to ensure that children receive high-quality early childhood education experiences.

Children and families benefit from the initiatives and activities implemented at their early learning site; families provide feedback to teachers, leaders, CNLAs, and RSNs regarding their needs and effectiveness of the programs

PDG Plans to Support the B-5 Workforce

Activities	LDOE Strategies & Plans			
Workforce Compensation	Teacher Compensation Pilot	ECE Workforce Stabilization Working Group	Affordable Health Insurance	EC Leadership Training On Recruitment and Retention
Alignment of Key Partnerships	EC Ancillary Certificate Programs	LA Workforce Commission	Office of College and Career Readiness	Board of Regents
Expand EC Workforce Capacity	**5 RSN Workforce Planning Subgrants**	Louisiana Early Leaders Academy (LELA)	EC Instructional Leadership Teams - School Readiness	Develop a Campaign to Elevate the ECE Profession

WPG Planning Vision

Workforce planning is the process of analyzing existing workforce components and planning that includes

- **Build a pipeline**: Ensure path for effective early educators
- **Equitable access**: Ensure all children have great educators
- **High quality practices**: Ensure workforce has skills to implement
- **Wellness initiatives**: Promote a culture of wellness for educators who care for our youngest children

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The Four Suggested Systems of Support

Workforce Consultant

Partner with Local Community Groups or Organizations

Ready Start Networks

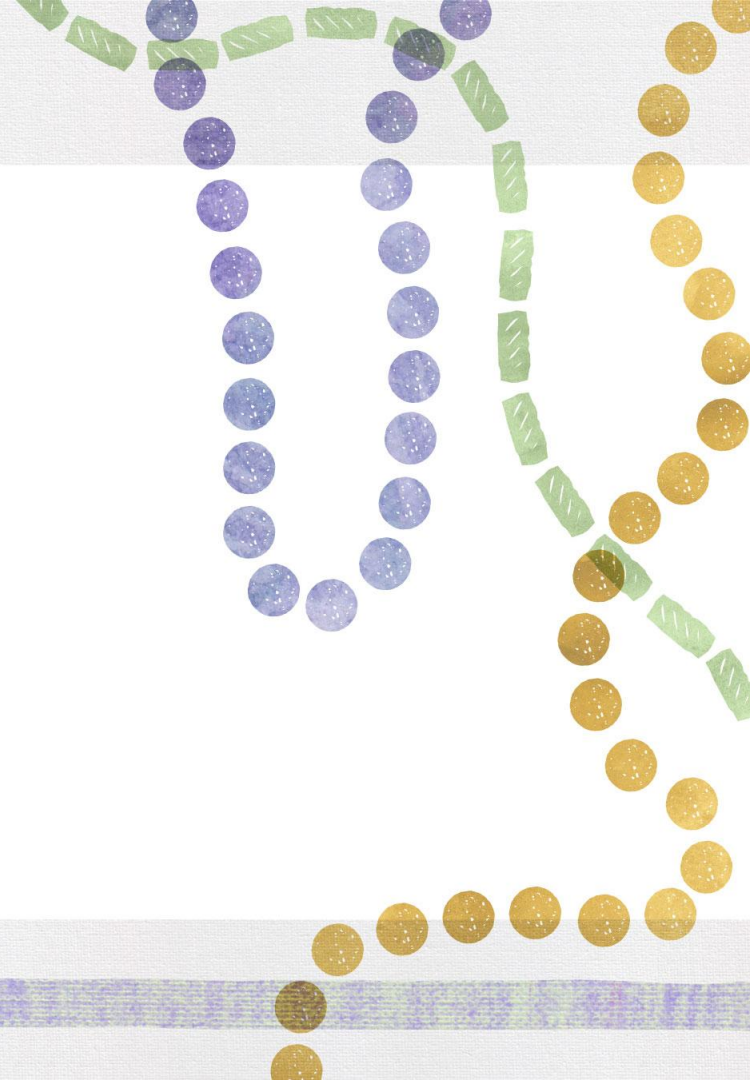**CCR&Rs, Directors, and Teachers of EC Programs**

Collaborative focus is needed to strengthen the four primary points of connection that have been identified as necessary components for facilitating local workforce expansion capacity.

The Strategic Direction and Goals

What are you hoping to achieve through workforce planning? What are the primary goals/milestones that are being targeted?

- The new workforce plan will be produced with a collaborative approach that generates a consensus among all stakeholders.

- Without organizational buy-in and a rationale for new strategies, networks cannot reap the benefits of workforce planning. The grantees will be required to hold at least 2 scheduled network meetings with suggested stakeholders such as CCR&Rs, EC providers, and teachers to discuss workforce needs as part of future workforce planning.

- Consider this step setting the "soft" workforce planning framework that will define the overall strategy for future data-driven information rather than the plan's specific details.

Early Childhood Updates

Current Allocations
Balances to Spend Down by June 30, 2023

Ready Start Network	Community Network Lead Agency	B-3 Seats	Believe!
CCDF Balance - $1,287,167.00 *This is the same balance as last week's report.*	ARPA Stab Admin Balance - $84,892.00 *This is the same balance as last week's report.* SGF Balance - $546,235.00 *This is the same balance as last week's report.* CCDF Balance - $944,812.00 *This is the same balance as last week's report.*	CCDBG Balance - $15,250,842.00	Cat 1 CRRSA Balance - $2,897,413.00 Cat 2 ARPA Stab Admin Balance - $217,994.00 Cat 3 ARPA CCDBG Balance - $1,331,543.00 Cat 4 ARPA CCDBG Balance - $809,343.00

Though there are other allocations with this spending deadline, this group of 4 applies to the majority of attendees on this call. Please check eGMS for your specific balances for all allocations.

Believes

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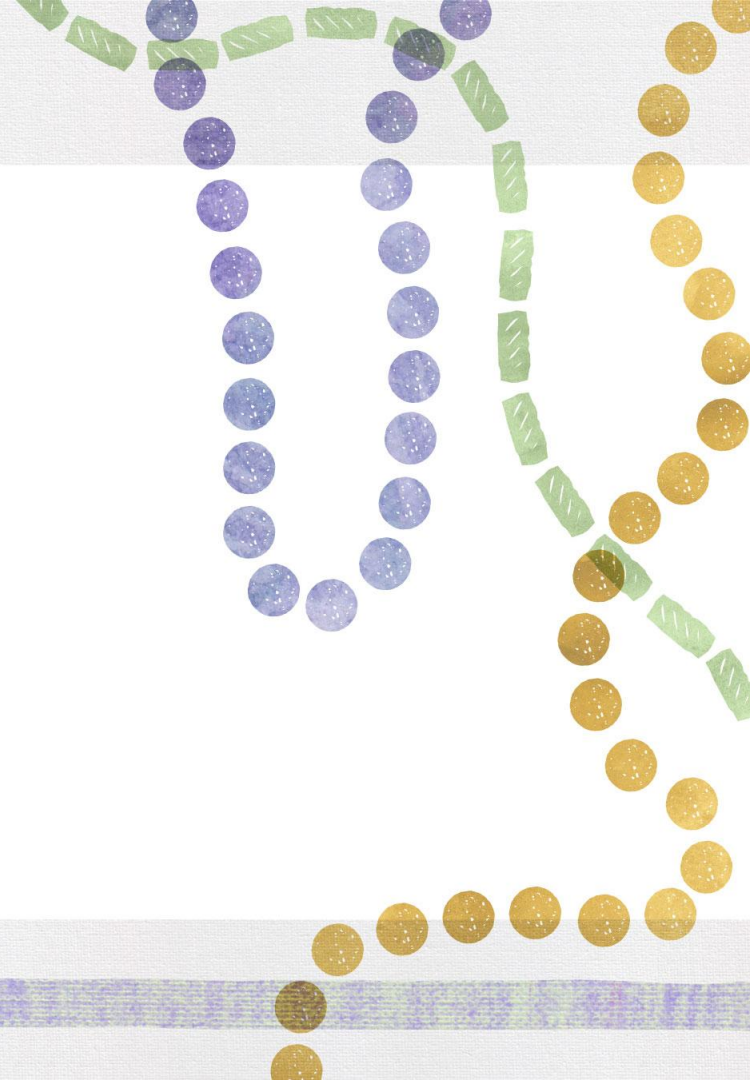
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June 2-3: 2023 Early Childhood Conference: *Foundations for Success*

June 9: Budget Planning Documents Due to earlychildhood@la.gov

June 12: LA 4 and NSECD May 2023 Attendance Due

Believes