

Community Network Lead Agency Office Hours



January 9, 2024

Notice: AI Recording on Zoom

Please be advised that LDOE does not permit artificial intelligence (AI) meeting recorders to join online meetings and does not consent to having this meeting recorded or transcribed.



Agenda

- I. Webinar Purpose and Objectives
- II. Early Childhood Reminders
- III. Upcoming Events



Webinar Purpose and Objectives



Webinar Purpose and Objectives

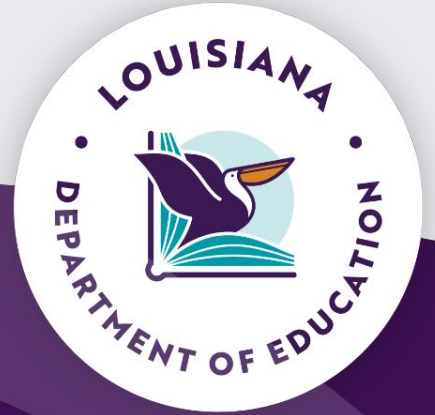
Purpose: During the January 9, 2024 webinar, Community Network Lead Agencies (CNLAs) will review updates and reminders and learn about available grant opportunities.

Objectives: Community Network Lead Agencies will:

- Receive reminders about upcoming deadlines
- Review available grant opportunities



Early Childhood Updates and Reminders



Super App and Coordinated Funding Request

Please work with your School System Leadership Team to ensure a timely submission of the 2024-2025 Superapp.

Guidance can be found in the [School System Planning Library](#) on Louisiana Believes.

Super App and the [Coordinated Funding Request](#) are both due on **Friday January 26.**

For questions about the Coordinated Funding Request, please contact devon.camarota@la.gov and kishia.grayson@la.gov.



Teaching and Learning Reminders & Updates

The LDOE recognizes the incredible impact of early childhood educators, and the Early Childhood Teacher and Leader of the Year Award is a key component of recognizing the incredible work of these professionals.

Applications were sent to all nominated candidates and are available to any additional interested candidates on the [Louisiana Believes Awards](#) page. **Applications are due January 11, 2024, which is two days away!**

Please support your candidates to ensure they submit complete and timely applications.



Early Childhood Teacher and Leader of the Year Awards

Contact shallan.jones@la.gov with questions.



Extension of Grant Opportunities

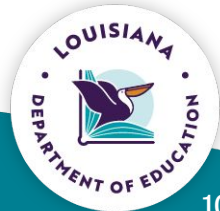


2024 Preschool Development Grant

Louisiana continues building on the focus of its PDG Planning Grant award to identify and address gaps in Louisiana's B-5 mixed delivery ECE system and revise its existing needs assessment and comprehensive statewide strategic plan accordingly.

These efforts include prioritizing building systems and structures to support the implementation of state-level and local strategies within the following activities:

- Strengthening family engagement and leadership
- Recruitment and retention of a quality ECE workforce



Overview of the Family Engagement and Leadership Planning Grant Cohort 2

The LDOE will partner with five well-established RSNs to participate in the Family Engagement and Leadership Planning Grant that will strengthen family engagement by improving the capacities of existing programs and systems, streamlining experiences for families, and maximizing the capacity of the system by ensuring those closest to children and families are empowered.

- The LDOE will provide grants of up to **\$100,000** each to 5 RSNs to participate in the Family Engagement and Leadership Initiative Planning Grant.
- The LDOE will select RSNs to participate based on an application process that will indicate their readiness, capacity, and communities represented in the cohort.
- Family Engagement and Leadership initiatives and activities will be funded **March 2024** and must be completed by **December 31, 2024**.

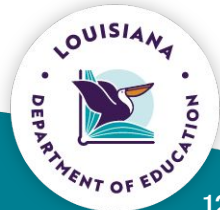
Upcoming PDG Grant Opportunities



The Workforce Planning Grant (WPG) Cohort 2

The LDOE will partner with five RSNs to participate in a new cohort of the Workforce Planning Grant and will continue to use a collaborative approach to develop local-level rationale for new strategies that support the stabilization of the ECE workforce.

- The Department will provide grants of **\$100,000 each** and technical assistance to 5 RSNs to develop a detailed analysis of community ECE workforce needs and a strategic plan to address those needs. Deliverables and a formal report will be required with this grant opportunity.
- The LDOE will select RSNs to participate based on their readiness, capacity, and communities represented in the cohort.
- The WPG Cohort 2 allocation will be sent to BESE in **March 2024** and must be expended by **December 31, 2024**.



The WPG and FEL Grant Timeline

Date	Event
December 12, 2023	Announcement of Workforce Planning Grant and Family Engagement and Leadership Grant Cohort 2 during the CNLA Office Hours Weekly Webinar
December 12, 2023	Application Period Opens Family Engagement and Leadership Planning Grant Cohort 2 Application Workforce Planning Grant Cohort 2 Application
January 12, 2024	Application period closes - applications for both grants are due by 5:00 p.m.
January 19, 2024	Grantees will be announced via email from LDOE
March 5, 2024	Allocations for selected grantees will be presented to BESE for approval.
April - October 2024	Grant implementation period



Upcoming Events



Upcoming Events

Monthly Provider Update Webinar

CNLAAs are encouraged to attend the monthly webinars for early childhood providers. These webinars will include important updates and reminders for all provider types.

Providers can access the next provider webinar using the information below:

Date: February 1, 2024

Webinar Link: <https://ldoe.zoom.us/j/93597745872>

Phone Number: 1-312-626-6799

Meeting ID: 935 9774 5872

Passcode: 641464



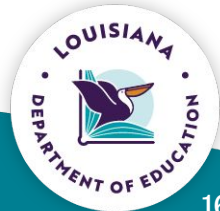
Upcoming Events

- Teacher Leader Summit (TLS) 2024 will be held Tuesday, May 28 -Thursday, May 30 at the New Orleans Ernest N. Morial Convention Center.
- [Early Bird Registration](#) for TLS 2024 opened on **January 5, 2024**. Early Bird Registration will be on a first-come, first-served basis and will close on **February 2, 2024**. Regular registration will begin on **February 3, 2024**, and close on **March 15, 2024**, or at sellout. There will be no onsite registration. All registrations **must** be completed in advance of arriving at the event.
- Educators will use Cvent to register for the event. The LDOE strongly encourages the email address used for Cvent to be the participant's official school email address.



Teacher Leader Summit 2024 Registration

Contact events@emergentmethod.com with questions.



Teacher Leader Summit 2024 Presentations

All CNLAs are strongly encouraged to present at Teacher Leader Summit 2024.

- [Applications](#) for external presentations for Teacher Leader Summit 2024 are due by February 2, 2024. Please note that applicants are required to submit their final presentation slides with this application.
- All applicants will receive notification of their application status via email from Cvent by March 20, 2024.
- If selected to lead a session, all FINAL session materials, including the final presentation, using the [session slide template](#), are to be uploaded to the event app. All final revisions must be submitted by April 12, 2024.
- All information regarding external presentation submissions can be found in this [document](#).

Teacher Leader Summit 2024 Presentations

Contact events@emergentmethod.com with questions.



Early Childhood Conference 2024

The Early Childhood Conference is moving to Fall 2024!

- New this year, the 2024 Early Childhood Conference will be held at two locations, in order to make it easier for providers from across the state to be able to attend:
 - **Baton Rouge, LA event date: October 5th**
 - **Shreveport, LA event date: September 7th**
- At each site, ECC 2024 is expected to be held on one day only, a Saturday, to provide more opportunity for educators and providers to attend.

Early Childhood Conference 2024

Contact events@emergentmethod.com with questions.





Events and Deadlines

January 10: LA 4/NSECD/CCAP B-3 Attendance Due for December

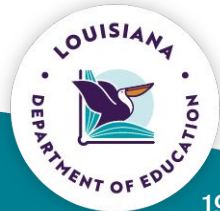
January 11: Early Childhood Teacher and Leader of the Year application due

January 26: Superapp and Coordinated Funding Request Due

January 28: 2024-2025 Coordinated Enrollment Plan due (Coordinated Enrollment [jotform](#))

February 13: No Office Hours, Mardi Gras!

Contact earlychildhood@la.gov with questions





Community Network Lead Agency Office Hours



January 23, 2024

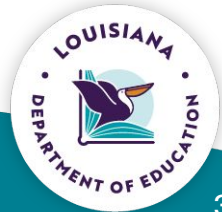
Notice: AI Recording on Zoom

Please be advised that LDOE does not permit artificial intelligence (AI) meeting recorders to join online meetings and does not consent to having this meeting recorded or transcribed.



Agenda

- I. Webinar Purpose and Objectives
- II. Family Child Care Outreach and Recruitment
- III. Early Childhood Reminders
- IV. Upcoming Events



Webinar Purpose and Objectives



Webinar Purpose and Objectives

Purpose: During the January 23, 2024 webinar, Community Network Lead Agencies (CNLAs) receive information from the LDOE EC Strategy Team regarding current and upcoming LDOE initiatives.

Objectives: Community Network Lead Agencies will:

- Receive information about Family Child Care outreach and recruitment
- Review upcoming CNLA events and deadlines



Family Child Care Outreach and Recruitment



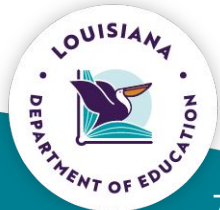
Family Child Care Outreach and Recruitment

The Department continues efforts to expand quality access to quality care and education.

As part of these efforts, in Spring 2024, the LDOE will focus on expanding access in rural areas by recruiting potential Family Child Care educators into Academic Approval.

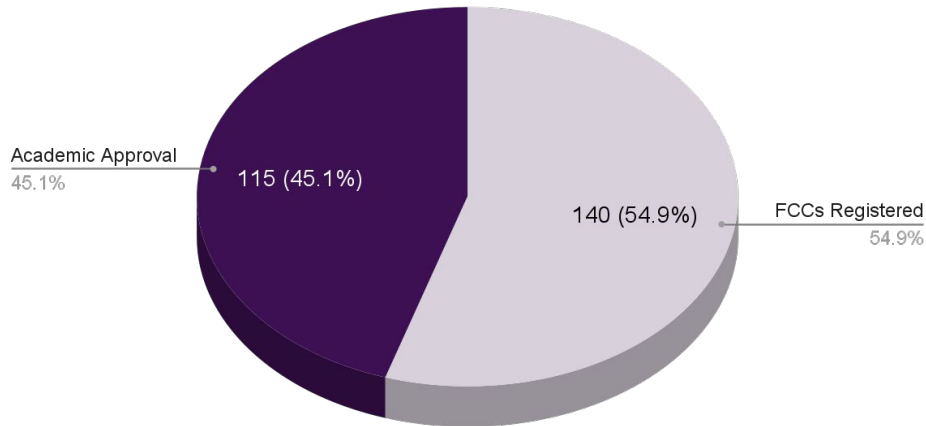
The Department will partner with CNLAs to develop strategies to increase access through FCC recruitment and quality supports.

Contact felicia.jackson3@la.gov for assistance supporting Family Child Care Educators



Family Child Care Outreach and Recruitment

Louisiana currently has 255 Family Child Care (FCC) sites registered with the LDOE as CCAP-certified providers. Of those providers, 115 have opted into Academic Approval and are a part of the quality rating system in Louisiana.



Current access data show that communities could serve more children in high-quality care if more FCCs opt-into Academic Approval

Contact felicia.jackson3@la.gov for an updated list of registered FCCs.



Family Child Care Outreach and Recruitment

Over the next few Office Hours webinars, the Department will share how CNLAs can begin working to recruit Family Child Care Educators as part of efforts to increase access in family choice within the community.

CNLAs can anticipate learning about strategies to launch and facilitate ongoing recruitment including but not limited to how to:

- Identify and initiate initial conversations with existing FCC sites in each community.
- Share the benefits of participating in Academic Approval with FCCs
- Include FCCs in CNLA events and activities
- Collaborate with all FCCs in additional ways that encourage active participation in the network

The Department encourages CNLAs to ensure that any staff members working with FCCs attend the next Office Hours on January 30 to learn more.

Contact felicia.jackson3@la.gov for an updated list of registered FCCs.



Early Childhood Updates and Reminders



Periodic Expense Reports in eGMS

Periodic Expense Reports (PERs) are open at the end of each quarter. CNLAs should ensure that internal team members responsible for interacting with eGMS are aware of and responsive to these dates.

- **December 31 - PER was due by January 15**
- March 31 - PER due by April 15
- June 30 - PER due by July 15
- September 30 - PER due by October 15

Please
prioritize PDG
funds, and *in
the future any
funds that have
ended that
quarter.*

PERs require all documentation to support the reimbursements submitted in that period. Even if no purchases were made, the PER is still required.

Early Childhood Updates and Reminders

Please contact devon.camarota@la.gov with questions.



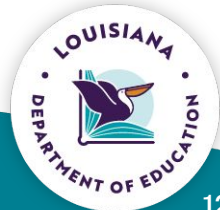
Super App and Coordinated Funding Request

CNLAs are encouraged to connect with School System Leadership Team to ensure a timely submission of the 2024-2025 Super App.

- Guidance can be found in the [School System Planning Library](#) on Louisiana Believes.
- Super App and the [Coordinated Funding Request](#) are both due on **Friday January 26.**

Early Childhood Updates and Reminders

Please contact devon.camarota@la.gov with questions.



February 1 Child Count and October 1 Child Count Audit

Per [Bulletin 140](#), Community Network Lead Agencies are required to count all publicly-funded children served at each publicly-funded site as of February 1 and submit to the LDOE by February 28 via the the process below.

- The Department will capture February 1 Child Count utilizing data templates. Data templates will be available via the [FTP site](#) by January 30, 2024. Completed templates should be submitted via the [FTP site](#) by February 28.
- The Department is in the process of finalizing the October 1 Child Count Audit. Upon completion, audit results will be provided via the [FTP site](#).



Spring 2024 CLASS[®] Observations

The [EC CLASS[®] Portal](#) is updated for Spring 2024. CNLAs are required to:

- update classroom information for all sites that were open on Oct. 1, 2023 including adding new opened classrooms
- schedule all spring observations by Feb. 1, 2024

Per [Bulletin 140](#), any site that was open on October 1 must have observations scheduled for all classrooms open on February 1.



Fall 2023 Data Kits

CNLAs can access Fall 2023 Data Kits via the [FTP site](#). These comprehensive spreadsheets contain graphs and tables that can be used to observe trends in quality, access, and demographics over the 2022-2023 academic year.

Data Kits are located in the Data Kits folder and have the following naming convention:

CNLA_DK_Fall 2023



Early Childhood Updates and Reminders

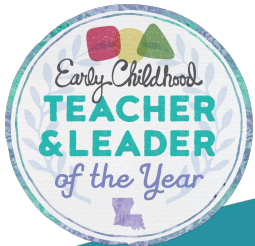
Please contact robert.jones4@la.gov with questions.



Early Childhood Teacher and Leader of the Year Representation

The LDOE received applications for the Early Childhood Teacher and Leader of the Year award from 24 networks. To ensure all 64 networks are represented next year, networks should begin encouraging teachers to consider applying next year.

Allen (2)	Franklin (1)	Ouachita (3)	Terrebonne (2)
Ascension (1)	Iberville (2)	Plaquemines (4)	Vermilion (2)
Assumption (1)	Jefferson (1)	Rapides (7)	Vernon (1)
Calcasieu (1)	Lafayette (3)	St. Bernard (1)	Washington (1)
DeSoto (1)	Lafourche (1)	St. John the Baptist (1)	West Baton Rouge (2)
East Baton Rouge (5)	Orleans (1)	St. Landry (1)	Zachary (1)



Early Childhood Updates and Reminders

Please contact shallan.jones@la.gov with questions.



Upcoming Events



Monthly Provider Update Webinar

CNLAs are encouraged to attend the monthly webinars for early childhood providers. These webinars will include important updates and reminders for all provider types.

Providers can access the next provider webinar using the information below:

Date: February 1, 2024 at 1:00 p.m.

Webinar Link: <https://ldoe.zoom.us/j/93597745872>

Phone Number: 1-312-626-6799

Meeting ID: 935 9774 5872

Passcode: 641464

Upcoming Events

Please contact earlychildhood@la.gov with questions.



New Directors Office Hours

CNLAs are asked to share this information with new directors. The LDOE team conducts webinars that focus on topics related to early childhood quality or operations. This month's topic is "An Overview of Type III Requirements".

Attendees can access the webinar using the information below:

- Date:** January 26, 2024 at 12:00 p.m.
Webinar Link: <https://ldoe.zoom.us/j/92298578944>
Phone Number: 1-346-248-7799
Meeting ID: 922 9857 8944

Upcoming Events

Please contact tella.henderson@la.gov with questions.



Teacher Leader Summit 2024 Registration

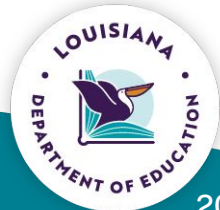
Teacher Leader Summit (TLS) 2024 will be held Tuesday, May 28 through Thursday, May 30 at the New Orleans Ernest N. Morial Convention Center.

- [Early Bird Registration](#) for TLS 2024 opened on **January 5, 2024**. Early Bird Registration will be on a first-come, first-served basis and will close on **February 2, 2024**. Regular registration will begin on **February 3, 2024**, and close on **March 15, 2024**, or at sellout. There will be no onsite registration. All registrations **must** be completed in advance of arriving at the event.
- Educators will use Cvent to register for the event. The LDOE strongly encourages the email address used for Cvent to be the participant's official professional email address.



Upcoming Events

Contact events@emergentmethod.com with questions.



Teacher Leader Summit 2024 Presentations

All CNLAs are strongly encouraged to present at Teacher Leader Summit 2024.

- [Applications](#) for external presentations for Teacher Leader Summit 2024 are due by February 2, 2024. Please note that applicants are required to submit their final presentation slides with this application.
- All applicants will receive notification of their application status via email from Cvent by March 20, 2024.
- If selected to lead a session, all FINAL session materials, including the final presentation, using the [session slide template](#), are to be uploaded to the event app. All final revisions must be submitted by April 12, 2024.
- All information regarding external presentation submissions can be found in this [document](#).

Upcoming Events

Contact events@emergentmethod.com with questions.



Early Childhood Conference 2024

The Early Childhood Conference is moving to Fall 2024!

- New this year, the 2024 Early Childhood Conference will be held at two locations, in order to make it easier for providers from across the state to be able to attend:
 - **Shreveport, LA event date: September 7th**
 - **Baton Rouge, LA event date: October 5th**
- At each site, ECC 2024 is expected to be held on one day only, a Saturday, to provide more opportunity for educators and providers to attend.

Upcoming Events

Contact events@emergentmethod.com with questions.





Events and Deadlines

January 26: Super App and Coordinated Funding Request Due

January 26: [Office Hours for New Directors](#)

January 28: [2024-2025 Coordinated Enrollment Plan](#) due

February 1: [Early Childhood Provider Update Webinar](#)

February 2: 2024 TLS [Presenter Application](#) due

February 2: 2024 TLS [Early Bird Registration](#) closes

February 10: LA4/NSECD/CCAP B-3 Attendance due

February 13: No Office Hours, Mardi Gras!

March 5: 2024 Teacher Leader Summit [Regular Registration](#) closes

Upcoming Events

Contact earlychildhood@la.gov with questions.





Family Child Care Outreach and Recruitment

Beginning in Spring 2024, the LDOE will focus heavily on outreach to rural parishes with limited child care options as an outreach priority through collaboration with CNLAs and CCR&Rs and individualized outreach to potential FCCs from the FCC Manager.

There are three components in which this plan will encompass:

- Recruitment of Registered FCCs that are not in Academic Approval
- Recruitment of CACFP Participants
- Technical Assistance as a Retention Strategy (sustain sites)



Family Child Care Retention in Academic Approval

In August 2023, BESE approved the FCC Environmental Enhancement Grant for FCC sites that opted into Academic Approval. FCC Sites in Academic Approval are receiving up to \$5,000 of materials to enhance learning outcomes for children in care.

Purchases with this grant include:

- Arts and Crafts materials
- Dramatic Play materials
- Infant and toddler care materials
- Language and literacy materials



Family Child Care Retention in Academic Approval

CNLAs and CCR&Rs are encouraged to utilize the FCC EE Grant as one of their recruiting tools. The EE Grant is a wonderful opportunity for new FCC sites that may not have materials, or FCC sites that are in need of updated materials.

A few benefits of opting into Academic Approval include:

- Becoming eligible to claim School Readiness Tax Credit (SRTC)
- Published Performance Profile on School Site Finder (Louisianaschools.com)
- CCAP Bonus Payments (issued quarterly based on star rating)
- Future community and/or state level grant opportunities and support

For detailed information regarding the FCC EE Grant, please email felicia.jackson3@la.gov and brandi.crowell@la.gov.



Community Network Lead Agency Office Hours



January 30, 2024

Notice: AI Recording on Zoom

Please be advised that LDOE does not permit artificial intelligence (AI) meeting recorders to join online meetings and does not consent to having this meeting recorded or transcribed.



Webinar Purpose and Objectives



Webinar Purpose and Objectives

Purpose: During the January 30, 2024 webinar, Community Network Lead Agencies (CNLAs) receive information from the LDOE EC Strategy Team regarding current and upcoming LDOE initiatives.

Objectives: Community Network Lead Agencies will:

- Learn strategies about supporting and recruiting Family Child Care sites into Academic Approval
- Receive information about TS GOLD® Checkpoint
- Receive reminders about upcoming deadlines
- Review available grant opportunities



Agenda

- I. Webinar Purpose and Objectives
- II. Family Child Care Outreach and Recruitment
- III. Teaching Strategies GOLD® Checkpoint
- IV. Early Childhood Updates
- V. Upcoming Events

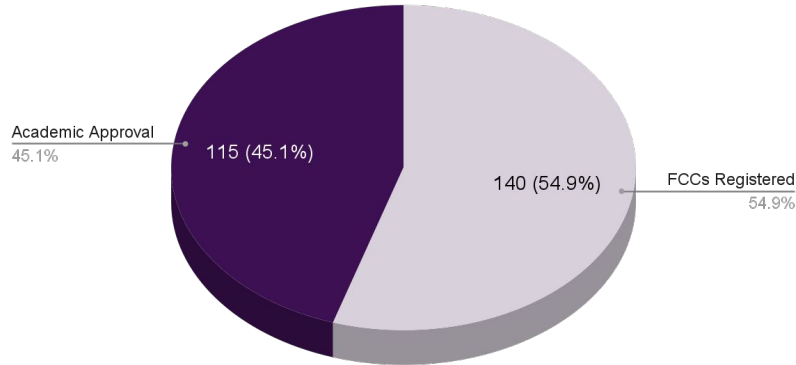


Family Child Care Outreach and Recruitment



Family Child Care Outreach and Recruitment

The Department will share strategies to recruit Family Child Care Educators as part of efforts to increase access to high-quality care for children and increase options for family choice within the community.



Family Child Care is an appealing option to many families for child care, and more are needed across the state. CNLAs can create more high-quality opportunities for care and education for children by working to recruit FCCs into academic approval.

The Department encourages CNLAs to ensure that any staff members working with FCCs attend the next Office Hours on February 6 to learn more.

Family Child Care Outreach and Recruitment

Contact felicia.jackson3@la.gov for an updated list of registered FCCs.



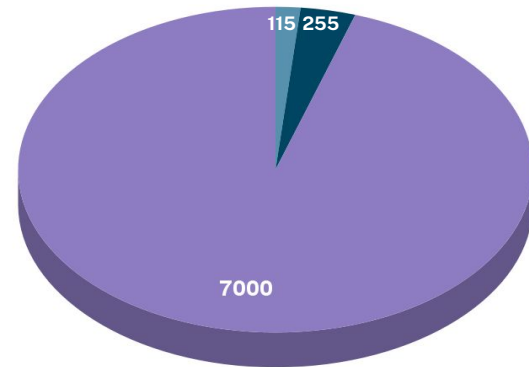
Family Child Care Outreach and Recruitment

CNLAs can also utilize the nutrition program database for a listing of local participants as one of their recruiting tools. There are currently over 7,000 participants in the Child and Adult Care Food Program (CACFP) in Louisiana.

Please use the link below to filter the database for a listing of CACFP Participants by network:

<https://cnp.doe.louisiana.gov/FDCH/SponProvReprt/SPReptSelection.asp>

● FCCs in AA ● FCCs Reg.'d ● CACFP Participants



Contact felicia.jackson3@la.gov with questions.



Family Child Care Outreach and Recruitment

CNLAs can recruit new Family Child Care educators by sharing the benefits of participating in Academic Approval with potential FCCs:

- Being a part of the Community Network
- CCR&R Coaching & Technical Assistance (TA)
- Becoming eligible to claim School Readiness Tax Credit (SRTC)
- CCAP Bonus Payments (Quarterly Payments)
- Future Grant Opportunities

CNLAs can share Academic Approval benefits with FCC Educators during enrollment/community events and other local collaboration opportunities:

- Book Drives
- Back-to-School Events
- Coats for Kids

Contact felicia.jackson3@la.gov for an updated list of registered FCCs.



Family Child Care Outreach and Recruitment

In August 2023, BESE approved the FCC Environmental Enhancement Grant for FCC sites that opted into Academic Approval. FCC Sites in Academic Approval may receive up to \$5,000 of materials to enhance learning outcomes for children in care. This grant is being administered by CCR&Rs.

Purchases with this grant include:

- Arts and Crafts materials
- Dramatic Play materials
- Infant and Toddler materials
- Language and Literacy materials

CNLAAs can share information about this grant to recruit FCC Educators.

For detailed information regarding the FCC EE Grant, please email felicia.jackson3@la.gov and brandi.crowell@la.gov.



Family Child Care Outreach and Recruitment

Since the release of the LDOE’s FCC Environmental Enhancement Grant, 22 new FCC sites have opted into Academic Approval across 11 parishes.

Network	Number of FCCs in Academic Approval	Network	Number of FCCs in Academic Approval
Acadia	7	Lincoln	5
Caddo	9	Ouachita	9
East Baton Rouge	18	St. Martin	3
Iberia	1	St. Tammany	3
Iberville	5	Union	3
Lafayette	8		

Contact felicia.jackson3@la.gov with questions.



Teaching Strategies GOLD® Checkpoint

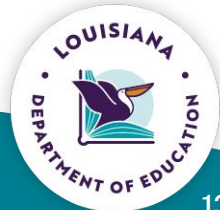


TS GOLD® Checkpoint Completion

The Department has set program expectations of completion for each checkpoint. Networks should monitor completion rates at the site and classroom levels. This assessment is mandated through program assurances and included within Bulletin 140:

Sites ensure all required information for classrooms containing children from birth to five years is entered in the GOLD® online system. Additionally, all child assessment results for publicly-funded infants, toddlers, and pre-K children must be entered and checkpoints finalized by October 31, February 28, and May 31.

Fall 2023 (October 31)	Winter 2024 (February 28)	Spring 2024 (May 31)
80%	85%	90%



TS GOLD® OSEP Monitoring

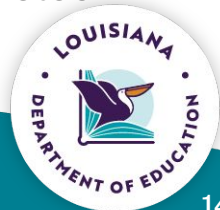
Program OSEP administrators should monitor sites, classrooms, and users to ensure checkpoint completion.

For each checkpoint, OSEP Administrators should:

- ensure all children have an entry date reported;
- ensure all current students that have an IEP are marked “yes” as having an IEP. OSEP administrators are encouraged to cross-check SER each month for children with new IEPs to ensure data for all children is accurately reported;
- ensure all children with an IEP have the 4 extra objectives. These objectives include 1c1, 1c2, 1c3, and 1c4. When the child’s profile is marked “yes” for IEP, the system adds these objectives to the child’s report and they are mandatory for OSEP reporting purposes. These objectives cannot be finalized unless they are leveled.

TS GOLD® Checkpoint Completion

Please contact ECAssessment@la.gov with questions.



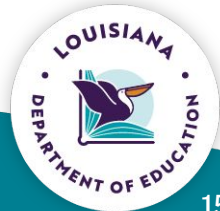
TS GOLD® OSEP Monitoring

For each checkpoint, OSEP Administrators should ensure that:

- children with an IEP do not have any objectives leveled with “Not Observed.” “Not Observed” is a null value. These children need to be leveled as “Not Yet” or leveled accordingly; and
- all children with an IEP that are being reported to OSEP will have to have at least two completed checkpoints by the end of the year or they will not be in your OSEP report.

TS GOLD® Checkpoint Completion

Please contact ECAssessment@la.gov with questions.



OSEP Reporting: Child-level Status Report



- In order to check for accuracy, OSEP Administrators should run the [Child Level OSEP Status Report](#) to determine how many children are eligible for exit and should be represented on the Federally Mandated Report. The OSEP Status Report will include both child records currently on an IEP or IFSP and child records on an IEP or IFSP who have been exited or transitioned.
- The entry date range will automatically default to the current year. It is recommended to set the entry date year to three years prior in order to see all children who may be eligible for exit completion.

OSEP Reporting: Federally Mandated Year-End Report

- The [OSEP Federally Mandated Year-End Report](#) will include child records on an IEP that have been exited or transitioned, have sufficient finalized checkpoint ratings for both their entry and exit checkpoints, and have or had been on their IEP for 183 or more days.
- When generated at the child level, the OSEP Federally Mandated Year-End Report will display entry scores, exit scores, and overall progress scores for each of the three OSEP outcomes as well as the child's category on the ECO Center Child Outcomes Summary Form for each outcome.

OSEP Federally Mandated Year-End

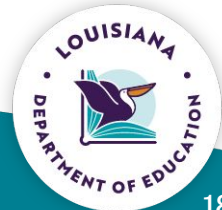


This report can be used for child level and program level reporting for children ages birth to 3 served in Early Intervention Programs or children ages 3-5 serv...

Comparing Data in the OSEP Status Report and OSEP Federally Mandated Year-End Report

- It's important to verify that the correct number of children are represented in the OSEP Federally Mandated Year-End Report. If the correct number of children is not populating, OSEP Administrators should use the OSEP Status Report to compare data and see where information may be missing.
- Below is an example of an OSEP Status Report that shows a child has been exited, but the child is missing completed data for entry and exit date finalized. Comparing these reports will help identify where missing data may exist and verify that the correct number of children are represented in the correct reports.

Number of Months Receiving Special Education Services	Exited?	Entry Date Finalized	Exit Date Finalized
6	Y	12/5/2020	6/1/2021
29	Y		
6	Y	12/5/2020	6/1/2021
34	Y	9/23/2018	6/1/2021
20	Y	10/6/2019	6/1/2021



Troubleshooting

- ***I am running the OSEP Federally Mandated Report and the report is showing as ‘no data’.***
 - This could indicate that the default dates are incorrect. It’s important to verify the entry and exit date range before running the report.
- ***Why is the entry date finalized showing the exit date rather than the entry date when I run the OSEP Status Report?***
 - This could indicate that the entry data is not complete and therefore the system is recognizing the exit assessment as the entry. OSEP Administrators should go back and verify that the entry date is finalized with complete data.

For more information, please use the [MyTeachingStrategies How to Guide for Administrators OSEP Reporting](#) and [Tips for Using OSEP Features and Reports](#).



Early Childhood Updates and Reminders



February 1 Child Count

Per [Bulletin 140](#), Community Network Lead Agencies are required to count all publicly-funded children served at each publicly-funded site as of February 1 and submit to the LDOE by February 28.

The Department will capture February 1 Child Count utilizing data templates. Data templates are available via the [FTP site](#) in the 2023-2024 subfolder in the Child Count folder.

Data templates will have the following naming conventions:

CNLA_February 2024_LDOE Child Count

Program Partners_February 2024_LDOE Child Count

Early Childhood Updates and Reminders

Please contact alicia.franklin@la.gov with questions.



Spring 2024 CLASS® Observations

The [EC CLASS® Portal](#) is updated for Spring 2024. CNLAs must:

- update classroom information for all sites that were open on Oct. 1, 2023 including adding new opened classrooms
- schedule all spring observations by Feb. 1, 2024

Per [Bulletin 140](#), any site that was open on October 1 must have observations scheduled for all classrooms open on February 1.



Early Childhood Education Fund

All CNLAs that submitted applications for the ECE Fund must submit their documentation of raised funds by 5 p.m. **today**, January 30 to devon.camarota@la.gov.

The Department will review submitted documents, and follow up with CNLAs for clarification as needed.

The Department will reach out to CNLAs with next steps for the ECE Fund in early Spring.

Please contact devon.camarota@la.gov with questions.



Upcoming Events



Upcoming Events

Monthly Provider Update Webinar

CNLAs are encouraged to attend the monthly webinars for early childhood providers. These webinars will include important updates and reminders for all provider types.

Providers can access the next provider webinar using the information below:

Date: February 1, 2024

Webinar Link: <https://ldoe.zoom.us/j/93597745872>

Phone Number: 1-312-626-6799

Meeting ID: 935 9774 5872

Passcode: 641464

Upcoming Events

Please contact earlychildhood@la.gov with questions.



Upcoming Events

New Directors Office Hours

CNLAs are asked to share this information with new directors. The LDOE team conducts webinars that focus on topics related to early childhood quality or operations. The topic for February is “LDOE Early Childhood & Navigators for a Healthy Louisiana Partnership: Affordable Health Insurance Options for Your ECE Educators & Staff.”

Attendees can access the webinar using the information below:

Date:	February 23, 2024
Webinar Link:	https://ldoe.zoom.us/j/92298578944
Phone Number:	1-346-248-7799
Meeting ID:	922 9857 8944

Upcoming Events

Please contact tella.henderson@la.gov with questions.



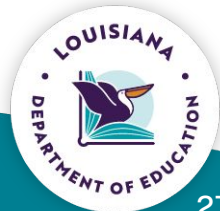
Teacher Leader Summit 2024 Registration

- Teacher Leader Summit (TLS) 2024 will be held Tuesday, May 28 through Thursday, May 30 at the New Orleans Ernest N. Morial Convention Center.
- [Early Bird Registration](#) for TLS 2024 opened on **January 5, 2024**. Early Bird Registration will be on a first-come, first-served basis and will close on **February 2, 2024**. Regular registration will begin on **February 3, 2024**, and close on **March 15, 2024**, or at sellout. There will be no onsite registration. All registrations **must** be completed in advance of arriving at the event.
- Educators will use Cvent to [register](#) for the event. The LDOE strongly encourages the email address used for Cvent to be the participant's professional email address.



Upcoming Events

Contact events@emergentmethod.com with questions.



Early Childhood Conference 2024

The Early Childhood Conference is moving to Fall 2024!

- New this year, the 2024 Early Childhood Conference will be held at two locations, in order to make it easier for providers from across the state to be able to attend:
 - **Baton Rouge, LA event date: October 5th**
 - **Shreveport, LA event date: September 7th**
- At each site, ECC 2024 is expected to be held on one day only, a Saturday, to provide more opportunity for educators and providers to attend.

Upcoming Events

Contact events@emergentmethod.com with questions.



Events and Deadlines



February 1: [Early Childhood Provider Update Webinar](#)

February 1: All spring observations scheduled in the [EC CLASS® Portal](#)

February 2: 2024 TLS [Presenter Application](#) due

February 2: 2024 TLS [Early Bird Registration](#) closes

February 10: LA4/NSECD/CCAP B-3 Attendance due

February 13: No Office Hours, Mardi Gras!

February 28: Winter TS Gold® Checkpoint

February 28: February 1 Child Count Due in the [FTP site](#)

March 5: 2024 Teacher Leader Summit [Regular Registration](#) closes

Contact earlychildhood@la.gov with questions

