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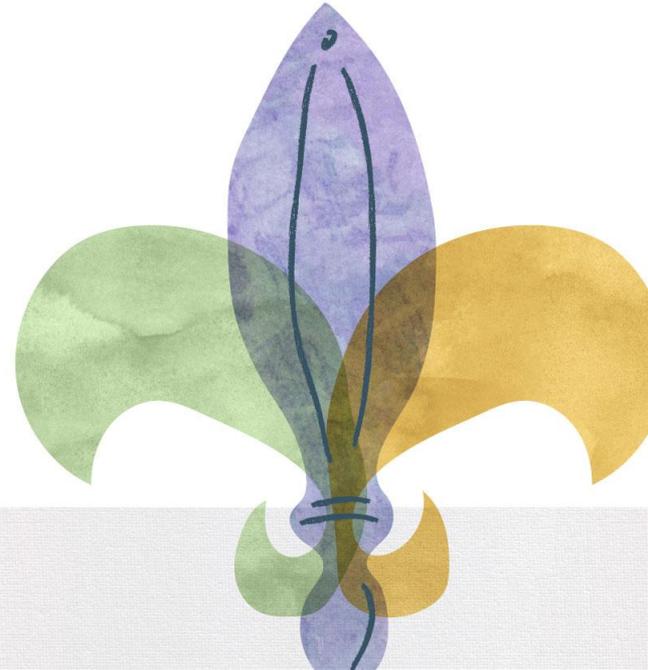
## All About Child Care Management Software (CCMS)

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# Agenda

- I. Understanding Child Care Management Software (CCMS)
- II. CCMS Supports
- III. Getting started with CCMS
- IV. Next steps and closing

# Understanding Child Care Management Software (CCMS)



# What is a Child Care Management Software (CCMS)?

According to [Opportunities Exchange](#), a CCMS is specifically designed to help child care providers automate their day-to-day operations so that staff have more time to spend with children and are able to monitor and manage their program proactively.

## A CCMS achieves this by:

- streamlining and help to manage waitlist
- track and report daily attendance
- generate invoices
- collect payments automatically and electronically
- manage and monitor classroom ratios
- manage staff records (CEU's, training and educational certificates)
- manage payroll
- communicate with families easily

Review these [FAQ's](#) for more information.

# Which companies provide CCMS products?

There are many companies who specialize in CCMS products. Some products are more popular than others. It is important that each program does their research to determine which product is best to fit the needs of their individual program. **Here are some examples of CCMS companies:**

- [Procare](#)
- [EZ ChildTrack](#)
- [SmartCare](#)

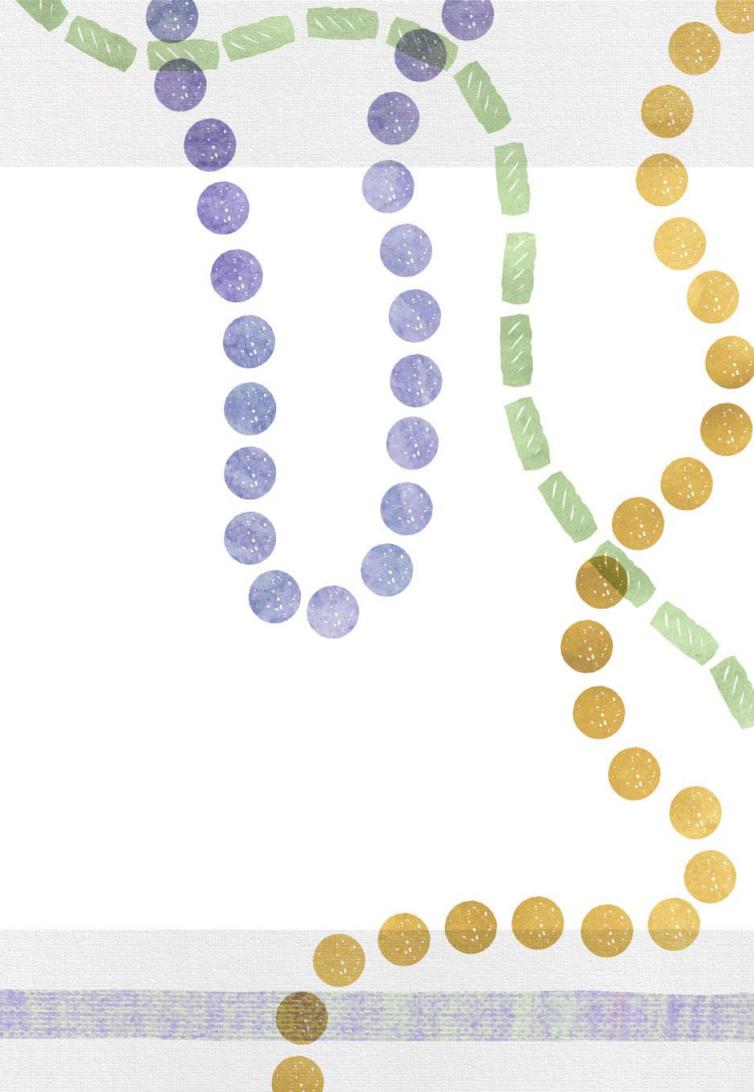
# What to look for in a CCMS

When preparing to purchase a CCMS, you want to be sure to do your research. You will want to compare product features and ratings to find the right CCMS for your organization. Here are some features to look for when researching software. **Does the CCMS offer:**

- Billing and invoicing
- Calendar management
- Daily reports
- Employee management
- A parent portal
- Registration management
- Check in and check out



# CCMS Supports

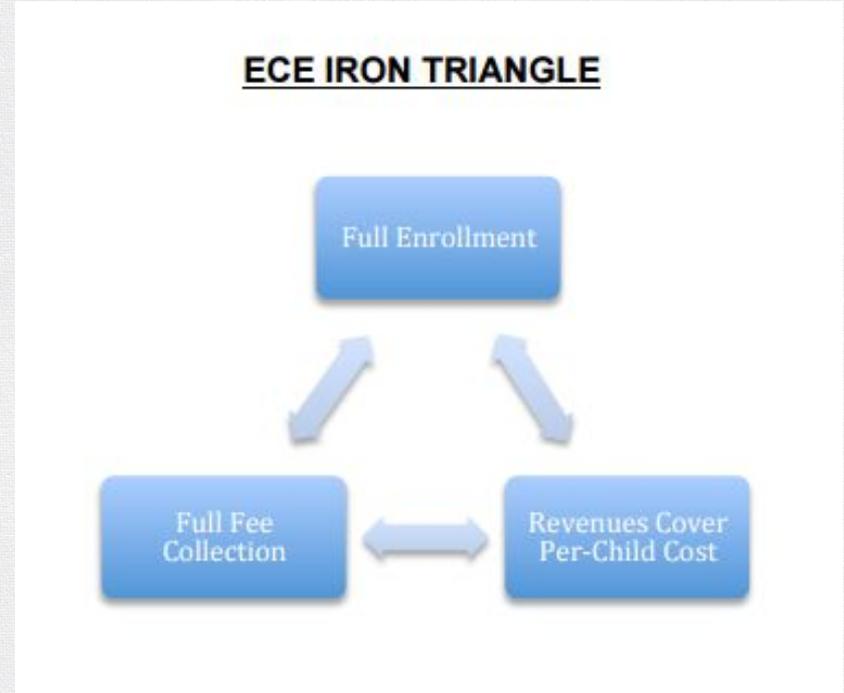


# Why do I need a CCMS?

A CCMS can help to strengthen your [ECE Iron Triangle](#).

The following **Bottom Line Issues for ECE Businesses** are addressed with the Iron Triangle

- Ensure full enrollment – every day, in every classroom
- Collect tuition and fees – in full and on-time (uncollected fees is bad debt)
- Know your cost-per-child and make sure revenue (tuition, fees + fundraising) covers the cost.





Although you might have been operating without a CCMS, **imagine** a world where technology can help to support your operations to make your job easier.

# CCMS Supports

There are many reasons to implement CCMS because it can:

- Save you time
- Automatically create lists and reminders
- Improve cash flow and revenue
- Increase revenue
- Help manage staff and build efficiency in scheduling
- Improve family communication





# Getting Started with CCMS



# Child Care Management Software Initiative (CCMSi)

*LDOE is currently designing a comprehensive strategy to transform Louisiana's early childhood systems to one that is increasingly web-based for greater streamlined efficiency.*

The Child Care Management Software (CCMS) Initiative Strategy will:

- Subsidize 80% of first year costs for up to \$1,000 for Type III providers to implement CCMS in their centers.
- Provide implementation support to enter data into the online system
- Provide technology support to utilize the platform

# Pilot opportunities

*The LDOE is launching a host of supports and pilots as early as Spring 2021 to support Early Learning Centers business operations.*

## **Eligible Automation Pilot Participants:**

- Eligible participants already utilize an eligible CCMS
- Providers without a CCMS may opt-in to participate using a CCMS selected by LDOE

## **Participants will:**

- Receive technology products and targeted technical support from vendors and contractors.
- Test access to two-way communications with LDOE systems (CCAP and Licensing).
- Share critical information and insights on the automation process with EdLink and the effectiveness and or pitfalls of the pilot.

*If interested in participating in the automation pilot, please complete this [form](#).*

# CCMS and EdLink

*If implemented properly, CCMS systems will patch to the LDOE's EdLink database as early as Spring 2021 (for some components).*

A properly patched CCMS will allow a site's CCMS to communicate seamlessly with LDOE's database, EdLink. This patch will allow for streamlined functions including:

- Sharing documents with Licensing and CCAP
- Facilitating subsidy payments
- Reducing paperwork
- More accurate and easily tracked child and attendance records
- Higher security measures to prevent fraud
- ...and more

# Next steps

## 1) Do your research

- ❑ visit [Opportunities Exchange](#) and the CCMS [FAQ's](#) to make an informed decision

## 2) Stay connected

- ❑ follow the Early Childhood Connection newsletter to stay informed of the LDOE's CCMS Initiative rollout.

## 3) Contact LDOE

- ❑ complete this [form](#) to express your interest in learning more about being a pilot participant *OR* contact [shallan.jones@la.gov](mailto:shallan.jones@la.gov) for more information

## 4) Enjoy your new freedom by letting your CCMS do the work