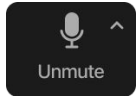
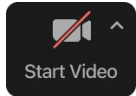


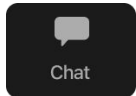
# Zoom Meeting Preparation



- Please make sure your phone or computer is muted to minimize background noise.
  - To do this, hover over the bottom left-hand side of your screen and click “Mute.”



- Please make sure you have turned off your camera to save bandwidth and prevent any connectivity issues.
  - To do this, hover over the bottom left-hand side of your screen and click “Stop Video.”



- Please submit questions during the presentation in the “Chat” function located on the bottom of your screen.

If you require an interpreter or have other accessibility needs for future LDOE meetings, please contact [LDOEcommunications@la.gov](mailto:LDOEcommunications@la.gov).



# Educator Certification and Credentialing Monthly Call

April 15, 2024



# Certification Processing by the Numbers

- February 2024
  - 2452 Applications Processed
  - 98.1% Processed within 15 Business Days
  - 881 Questions Answered
  - 93.9% Questions Answered within 5 Business Days
- March 2024
  - 2546 Applications Processed
  - 99% Processed within 15 Business Days
  - 1017 Questions Answered
  - 94.4% Questions Answered within 5 Business Days



# Certification Updates



# Teacher Leader Summit

The Certification team will have sessions at Teacher Leader Summit next month. Topics of sessions include:

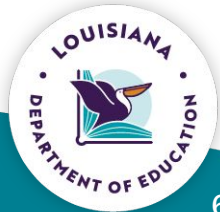
- Educational Leadership (including a session on the portfolio option)
- Filling Vacancies with Certified Teachers
- Background Credentialing
- Office Hours

May 28-30, 2024, New Orleans, LA.



# Document Alteration

Documents submitted are legal documents and submitted as evidence for certification. Sections of documents that are already signed by the educator should not be altered in any way after signatures are obtained. Documents that clearly indicate an alteration after a signature **will not** be accepted.



# Office Hours Protocol

The Certification Team offers [office hours](#) each week for human resource offices and program providers.

Office hours are held Mondays, Tuesdays, Wednesdays, and Thursdays from 9 a.m. to 10 a.m. and from 3 p.m. to 4 p.m. in 15-minute increments.

This service is offered to **HR office personnel and program providers only**. **Individuals** with questions should submit them through the online portal.



# Office Hours Protocol Update

Office hours are be staffed by a Senior Specialist and a novice Specialist.

As of **April 1, 2024** the following has been implemented for office hours:

- Submission of an office hours question is **required**
- If application processing time is **15 days or less**, justification for expediting is **required at the time of reservation** for consideration
- Expediting requests may be denied and are at the discretion of the LDOE





# Office Hours Protocol

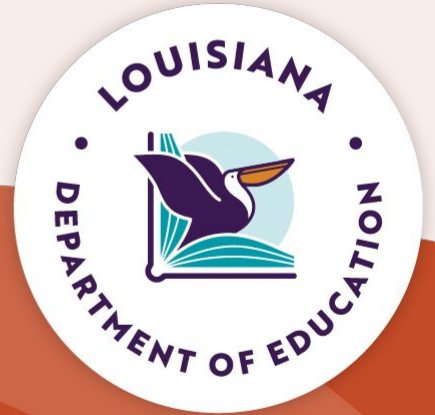
We ask that the following steps be followed to schedule an [office hours](#) call:

- Login to HR account in online teacher certification portal, TeachLA Live!
- Use the “**Ask a Question**” feature along the top ribbon of the page
- Choose “HR/Prep Provider Office Hours” in the drop down menu
- Indicate certification questions, cases, candidates and details around certification questions
- Submit the question case and **receive case #**
- Use **online scheduler** and indicate the “office hours” question case number in the reservation

[Step-by-Step Demonstration](#)



# Certification Reminders



# \*New\* EDL 1 Alternate Pathway 4: MPA, MBA, JD and US Military Officers

Eligibility for the EDL1 via Alternate Pathway 4 requires the following:

- Completion of the educational leader training coordinated by LDOE.
- Awarded a Master of Public Administration, Master of Business Administration, Juris Doctorate, or honorably discharged commissioned officer of the United States military with a pay grade of O3 or higher.
- Successful completion of the BESE-approved [School Leaders Licensure Assessment \(SLLA\)](#)
- Upon employment as a school leader, must be paired with an experienced school leader mentor. The school Instructional Leadership Team must include a member who holds a graduate degree *in education*.

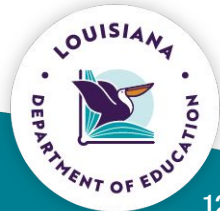
Approximate effective date July 20, 2024



# New Applications

In response to the newly adopted policy coming off of Notice of Intent around May 20, **all applications** will be updated. Expected timeline for all applications to be updated is **June 1, 2024**. Some applications will be posted **prior** to this date with a June 1 revision date.

Beginning **July 1, 2024**, all applications are **required** to be the June 1, 2024 version for processing.

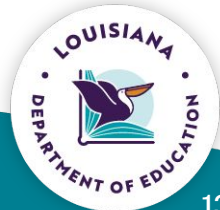


# Out-of-Field Authority to Teach (OFAT) Updates

OFAT renewal requirements are updated as follows:

- Renewal of the OFAT **will not be considered** for individuals who **lack 50 percent or more** of the requirements to fulfill the OFAT.
- Renewal is **only** authorized for areas outlined in [Bulletin 746](#).  
Academically Gifted, Significant Disabilities, Early Interventionist, Deaf or Hard of Hearing, and Visual Impairments/Blind (may receive up to **two years**) and Mild/Moderate (may receive up to **one year**).

Effective May 20, 2024



# Out of Field Praxis Support

LDOE is making funding available to reduce barriers for certified teachers teaching out of their field. LDOE will be covering:

- Praxis exam costs
- Certification costs (if exams completed by **August 16**)

Interested system leaders need to:

- Use Edlink to find OFAT teachers
- Send out [Out of Field Praxis Support Application](#)

Educators should complete the survey by **July 19**.

Please contact [louisianaleaders@la.gov](mailto:louisianaleaders@la.gov)

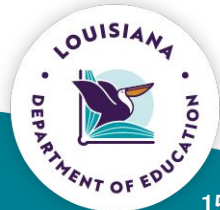


# Literacy Exam Requirements

Beginning **January 1, 2024**, **Out-of-State** applicants authorized to teach grades K-3 and Special education areas, not meeting exam requirements with experience will need to take the Teaching of Reading exam **in addition** to content and pedagogy exams.

**Initial applicants** completing **in-state** preparation programs already enrolled in the year-long residency and holding either the PL or R credential prior to **January 1, 2025**, are not subject to taking the Teaching of Reading exam.

Add-on policy is effective **September 1, 2024**.



# New Literacy Exam Option

BESE adopted the Louisiana Elementary Multiple-Subjects exam (**7001**), which includes the Teaching of Reading exam, as a part of the English Language Arts subtest.

- Allows for an option with the same number of exams as currently required
- Includes grades K-3 (PK-3, 1-5, Special Education areas)
- Passing score increases over time to gradually increase Science of Reading skill mastery for teacher candidates

Effective June 1, 2024





# Add-on Literacy Requirements (General)

For add-on purposes, general reading and literacy hours may be fulfilled with:

- The indicated semester hours
  - Successful completion of the BESE-approved [literacy foundations training](#) *may* be accepted for the number of hours approved per program
- Equivalent contact hours or
- Passing the adopted Teaching of Reading [exam](#)

LETRS completion certificates must be verified by [LouisianaLiteracy@la.gov](mailto:LouisianaLiteracy@la.gov) for add-on credit.

Effective September 1, 2024



# Add-on Literacy Requirements (Grades K-3, Special Education)

For add-on in areas **authorized to teach grades K-3 and special education** areas, educators must meet:

- General literacy contact or semester hour equivalent requirements

**AND\***

- Teaching of Reading exam requirements

\* Requirements cannot be fulfilled with two exams.

Effective September 1, 2024



# Foreign Equivalency Transcripts

New foreign equivalency transcript requirements include that a credentialing agency must be an endorsed member in good standing with either:

- [National Association of Credential Evaluation Services \(NACES\)](#)
- [Association of International Credential Evaluators \(AICE\)](#).

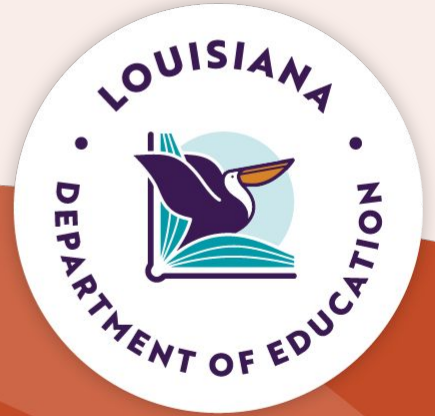
Policy is effective **May 20**.

An updated link to these entities is available on [teachlouisiana.net](#).

Effective May 20, 2024



# Dates of Importance, Supports and Resources



# Important Dates

**April 15:** BESE Meeting (rescheduled from April 10)

**April 24:** [Teacher Preparation Monthly Call](#)

**May 20:** [Certification Monthly Call](#)





# Supports and Resources

- [School System Support Calendar](#)
- [Educator Resource Guide](#)
- [School System Planning Resources](#)
- [Family Support Toolbox Library](#)
- [Certification Bulletin, Bulletin 746](#)
- [Online Teacher Certification Portal, Teach LA Live!](#)

