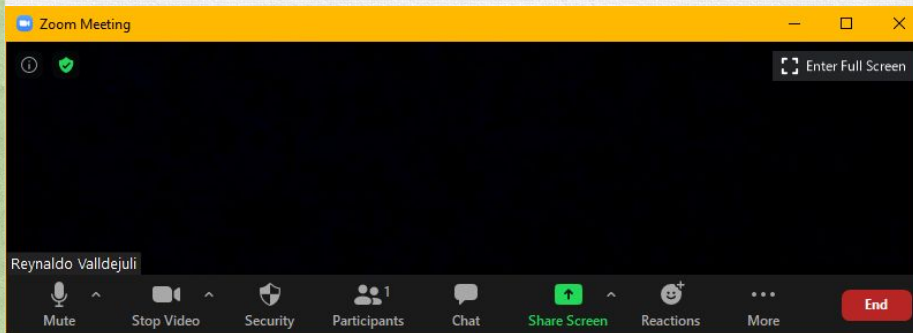


# Zoom Meeting Preparation

- Please make sure your phone or computer is muted to minimize background noise.
  - To do this, hover over the bottom left-hand side of your screen and click “Mute.”
- Please make sure you have turned off your camera to save bandwidth and prevent any connectivity issues.
  - To do this, hover over the bottom left-hand side of your screen and click “Stop Video.”
- Please submit questions during the presentation in the “Chat” function located on the bottom of your screen.



**NOTICE: In accordance with the Americans with Disabilities Act, if you need special assistance at this meeting please contact [Idoecommunications@la.gov](mailto:Idoecommunications@la.gov).**



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**Certification Monthly Call**  
October 16, 2023

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# Certification Processing by the Numbers

Current average processing time has been reduced to between 15-25 business days (or 3-4.5 weeks).

- August 2023
  - 4,297 Applications Processed
  - 66% Processed within 15 Business Days
  - 1332 Questions Answered
  - 94.7 % Questions Answered within 5 Business Days
- September 2023
  - 3,805 Applications Processed
  - 53% Processed within 15 Business Days
  - 1064 Questions Answered
  - 90% Questions Answered within 5 Business Days

# Agenda

**Certification Processing Updates**

Certification Processing Reminders

Call Summary/Important Dates

Certification Reminders/Appendix



# New Applications

In response to the newly adopted policy, **all** applications were updated on or before **October 1, 2023**.

- Beginning **November 1, 2023**, all applications are required to be the **October 1, 2023** version for processing.
- Beginning **November 1, 2023**, applications will **no longer be placed on hold** waiting for evidence of payment. Any applications not including evidence of payment and/or accurate payment amount **will be closed unprocessed**.
- Beginning **November 1, 2023**, we will **no longer** accept corrected application pages to modify an incorrect request as a 'Feedback Follow-up.'

# Mixing Evaluations

As a result of the policy changes, the experience verification form will be a **required** part of most applications.

- If an educator served in a public school, we will be looking for **Compass** evaluations.
- If an educator served in a nonpublic school, we will be looking for **local personnel** evaluations.
- If an educator is contracted to a public school, we will be looking for **employer evaluations** from a BESE-approved entity.

Nonpublic or asterisk (\*) certificates are no longer being issued.

Please use the [Method of Evaluation Guidance](#) document for more details.

# Experience Verification Form

- Format is changed - **landscape** format
- All fields must be completed for each school year or role (mm/yyyy)
- Employment setting is **required** (public/charter, nonpublic, or company)
- Evaluation method must be chosen:
  - Compass - [CIS verification](#)
  - Local Personnel - include [Local Evaluation Attestation](#)
  - Employer (contract company) - include [Employer Evaluation Attestation](#)
  - **Cannot** be evaluated - include **job description**

LA School System (Out of State Experience must be verified on form <a href="#">linked here</a> )	NAME OF SCHOOL	Type of School	Dates of Service MM/YYYY-MM/YYYY (e.g. 08/2018-06/2020 -or- 08/2019 - current)	Grade Level(s)	Subject Taught or Service Provided	Employee's Role/Job Title (e.g. Teacher, Substitute, Principal, District Leader, etc.) <i>If role is unique, include a job description.</i>	<a href="#">Method of Evaluation</a> <ul style="list-style-type: none"> <li>• <a href="#">Compass</a> - Verify in <a href="#">CIS</a></li> <li>• <a href="#">Local Evaluation</a></li> <li>• <a href="#">Employer Evaluation</a></li> <li>• Cannot Be Evaluated - include a <a href="#">job description</a></li> </ul>
		<Select> ▾					<SELECT EVAL METHOD>

## Local Evaluation Form

- Can only be used for:
  - Teachers or leaders in the **nonpublic** setting
  - **Leaders** at the **district** level (public)
- Must include:
  - **Role** - teacher, counselor, librarian, school level leader, district level leader, other (job description)
  - **Scale** - highest possible score & lowest possible score
  - Earned score
  - Effective/ineffective equivalent
  - Evaluator's name, email, title, and signature
- Up to **three years** can be listed on one form. Use multiple forms if necessary.



## Employer Verification Form

- Can only be used for educators contracted to BESE-approved entities providing instructional services to public school students
- Must be **completed by BESE-approved** entity that conducted evaluation
- Must include:
  - **Role** - teacher, counselor, librarian, school level leader, district level leader, other (job description)
  - **Scale** - highest possible score & lowest possible score
  - Earned score
  - Effective/ineffective equivalent
  - Evaluator's name, email, title, and signature
- Up to **three years** can be listed on one form. Use multiple forms if necessary.

# Temporary Employment Permit (TEP)

The Temporary Employment Permit (TEP) now has the following options:

- Graduate degree candidates (in subject teaching)
- BESE-approved teacher prep program completion except exams w/in 10%
- **Bachelor degree candidates** (in subject teaching)
  - In **secondary** shortage area only
  - Degree w/ 2.5 GPA from an accredited institution
  - Passed **all content exams** in alignment with degree and classes taught
- **Program completer w/ GPA less than 2.5**

**All** TEPs must be issued in a **shortage** area, and candidates must be **mentored** each year for renewal. After three successful evaluations on the TEP, mentoring is no longer required but encouraged. After **five** successful years on the TEP, a candidate may be granted a Level 1 standard teaching certificate.

# TEP Application (Initial)

TEP Pathway	TEP Graduate Degree Pathway	TEP Bachelor's Degree Pathway	TEP Preparation Pathway (lacking exams)*	TEP Preparation Pathway (lacking GPA)*
Documents Needed	IDs, Application, PC Form, Official Transcripts, Pre-Service Training Attestation, Payment Confirmation	IDs, Application, PC Form, Official Transcripts, Exam Score Reports, Pre-Service Training Attestation, Payment Confirmation	IDs, Application, PC Form, Official Transcripts, Program Completion Verification, Exam Attempt Section/Score Reports, Payment Confirmation	IDs, Application, PC Form, Official Transcripts, Program Completion Verification, Exam Score Reports, Payment Confirmation

\*For recent teacher preparation completers, the mentoring attestation is also required.

# TEP Application (Renewal)

TEP Pathway	TEP Graduate Degree Pathway	TEP Bachelor's Degree Pathway	TEP Preparation Pathway (lacking exams)	TEP Preparation Pathway (lacking GPA)
Documents Needed*	IDs, Application, PC Form, Mentoring Attestation, Payment Confirmation	IDs, Application, PC Form, Mentoring Attestation, Payment Confirmation	IDs, Application, PC Form, Mentoring Attestation, Exam Attempt Verification, Payment Confirmation	IDs, Application, PC Form, Mentoring Attestation, Payment Confirmation

\*Effectiveness ratings of Highly Effective or Effective Proficient are also required for renewal.

# GPA Flexibility

Conditional admittance into a teacher preparation program is now available to candidates with less than a **2.2 undergraduate GPA**.

**Conditional admittance** and the use of the flexible GPA option must be indicated on all PL applications for candidates with **less than a 2.2 GPA**.

- If the program **awards credit hours**, the applicant must obtain a **3.0 GPA** for the **first 12 semester hours** and must **complete** with a **2.5 GPA**.
- If the program **does not award** credit hours, the applicant must **demonstrate mastery** of competencies as **required by the program and the school system** in which clinical practice is completed.

# Practitioner's License (PL) Application

- Passing Content Exam scores (electronically or official score reports)
  - Program admission date **cannot precede** the passage of content exams
- **Official transcripts** indicating minimum of an undergraduate degree with **2.20** cumulative GPA at the time the degree was awarded/conferred
  - GPA flexibility permitted - **no interview** required
  - **No separate GPA flexibility form** - checkbox, attestation and initials required
- Intent to employ (area of assignment) and area of certification must **align**

<input type="text"/>	
Applicant's Undergraduate GPA on transcripts included: <input type="text"/>	
<input type="checkbox"/>	Applicant has an undergraduate GPA below 2.20 and has been <u>conditionally admitted</u> into the program.
<input type="checkbox"/>	I understand conditional admittance is contingent upon one of the following: Achieving a grade point average of 3.0 or higher on the first 12 semester hours (for credit-bearing programs); OR demonstrating mastery of competencies as required by the program and school system in which clinical practice is served (for non-credit bearing programs).
(applicant initials)	
Select Program Provider: <input type="text" value="---Select Program Provider--&gt;"/>	Program admission date (format MM/DD/YYYY): <input type="text"/>
<small>*Program admission date cannot precede the passage of required content exams.</small>	

# GPA Flexibility TAT

**GPA flexibility** is also now approved for issuance of a **TAT**. Any candidate with less than a **2.2 undergraduate GPA** , must submit to a **structured district interview** for issuance of the TAT.

[Structured Interview Guidance](#) remains *similar* to what was used for issuance of the PL and includes questions designed to determine the candidate's:

- Interest in the profession
- Aptitude for developing mastery of Louisiana's general teaching competencies

# Temporary Authority to Teach (TAT) Application

- Must be in a **shortage** area
- Must have a bachelor's degree w/ **2.2 GPA**
  - **GPA flexibility** allowed w/ structured interview
  - Includes employer verification of **completion of interview**
- Application choices include: initial, renewal, change of school system
  - **Change of area must be requested at renewal only**
- Exam verification form is for **renewal only**

Applicant's Undergraduate GPA on transcripts included:

Applicant has an undergraduate GPA below 2.20 and has satisfactorily completed a personal interview.

Indicate the certification request:  
(Verify if applicant has previously held a TAT)

Select the TAT Certification Area/C

-----Select TAT C

Louisiana Employing School System

Change Employing School System ONLY

-----Select TAT Request Type----->

Initial TAT

Renewal of TAT with Exam Verification

Change Employing School System ONLY



# Educational Leader Application

The [Educational Leader application](#) has been shortened as a part of the latest revisions. The application includes the basic documents needed and links to checklists for each pathway. The EDL checklists include the additional required documents specific to the selected pathway.


- [Master's Degree Path](#)
- [Alternate Path 1](#)
- [Alternate Path 2](#)
- [Alternate Path 3](#)

All pathways to the Educational Leader 1 license required the successful completion of either the [Praxis School Leaders Licensure Assessment \(SLLA\)](#) or the [Louisiana Leadership Assessment Series \(LLAS\)](#).

# Professional Conduct Form

The [Professional Conduct \(PC\) form](#) has been simplified to three questions. It is a required part of every certification application submission. The applicant **completes the top portion** of the form, **answers all three questions**, and **signs/dates the bottom** of the form.

- Review demographic information carefully.
- If the applicant indicates a “yes” answer, relevant/explanatory documents must be included.
- **Question #1** is regarding censure of a professional license.
- **Question #2** is regarding any possible investigation into a professional license censure.
- **Question #3** is referring to “convictions,” not simply arrests.




**Professional Conduct Form**

APPLICANT'S LEGAL NAME:	SSN (No Dashes):
ADDRESS (Street Address, Including City, State, Zip):	DATE OF BIRTH (MM/DD/YYYY):

<b>ANSWER ALL QUESTIONS</b>	Check YES NO	
1. Have you ever had a professional license or certificate denied, suspended, revoked, censured, or voluntarily surrendered?  If <b>YES</b> , what type of professional license/certificate? _____  If <b>YES</b> , in which state? _____	<input type="checkbox"/>	<input type="checkbox"/>
2. Are you currently being reviewed or investigated for purposes of such action as stated in #1 or is such action pending?	<input type="checkbox"/>	<input type="checkbox"/>
3. Have you ever been convicted of a criminal offense?  If <b>YES</b> , when was the date of conviction: _____	<input type="checkbox"/>	<input type="checkbox"/>

If you answered “YES” to any of the questions above, you must provide copies of any proceedings or other relevant explanatory documents that provide full disclosure of the nature and circumstances of **EACH** separate incident to be included with the application packet.



Pursuant to Louisiana law R.S. 15:587.1, background checks shall disclose **ALL CONVICTIONS**, (including but not limited to expungements, first offender pardons and pre-trial diversion). Criminal Background Checks (CBCs) are conducted in accordance with La. R.S. 17:15 and La. R.S. 15:587.1.

**BESE policy set forth in [Bulletin 746-Louisiana Standards for State Certification of School Personnel](#) addresses actions related to the suspension, denial, and revocation of Louisiana Certificates.**

I affirm and declare that all information given by me in the responses to items #1 through #3 above is true, correct, and complete to the best of my knowledge. I understand that any misrepresentation of facts, by omission or addition, may result in criminal prosecution and/or the denial or revocation of my teacher certificate. I agree that my electronic, typed signature as entered below is the legal equivalent of my manual signature on this document.

SIGNATURE OF APPLICANT:	DATE SIGNED:

# Reinstatement of Lifetime Certificates

Lifetime certificates **lapse for disuse** if the educator does not serve as a teacher for five consecutive years without being regularly employed for at least one semester, or 90 consecutive days, as a teacher.

Lapsed certificates may be **reinstated for a five-year** period at the request of an employing school system.

At least **three effective ratings during the five-year reactivation period** must be earned to reinstate **lifetime** validity.

# Literacy Add-on Policy

## Approved Literacy Foundations Providers

Vendor	LDOE Approved Training	IDEA Accredited	100+ hours or 2+ years of coursework	Approved Total of Literacy <b>Credit Hours Equivalent</b>
A+PEL	X			3
AIM	X	X		6
Keys to Literacy	X	X		6
Voyager Sopris (LETRS)	X	X	X	9

# Teacher Certification Appeals Council (TCAC)

Membership of **TCAC** is codified in law. Updates were made to allow for **equivalent associations** to be named by BESE, in the event one of the named nominating entities dissolves.

Louisiana Association of School Executives (LASE) is dissolving. The **Louisiana Association of Principals (LAP)** was named as a nominating entity for TCAC.

At the October meeting, BESE **approved** Hennessey Melancon to serve on TCAC.

The next appeals council meeting is scheduled for **October 26, 2023**.

# TCAC Meetings 2024

## TCAC 2024 Meeting Schedule:

- *March 14, 2024*
- *June 13, 2024*
- *August 29, 2024*
- *November 7, 2024*

To be able to be heard at a TCAC meeting, an applicant must first **apply**, be **denied** certification by our office, then appeal.

Appeals application packets should be sent to [CertificationAppeal@la.gov](mailto:CertificationAppeal@la.gov) **one month** prior to the TCAC meeting.

# Third Party Entities Application Process

All entities contracting educators to serve Louisiana students must be approved by BESE for those evaluations to be used.

Policy regarding the approval process will be going to BESE in the coming months.

For 'third party' entities interested in piloting the approval process, please contact [Christy.Bellue@la.gov](mailto:Christy.Bellue@la.gov) or [Arthur.Joffrion@la.gov](mailto:Arthur.Joffrion@la.gov) for more information.

# Ancillary Mentor and Content Teacher

Anyone holding the Ancillary Mentor Teacher and/or Content Leader certificate **and** holding a professional level teaching certificate (OS, Level 1, 2, 3, 2\*, 3\*, Type A, B, or C certificate) has had the endorsement added to his/her teaching certificate. The professional level certificate could be valid or expired for this automated endorsement clean-up.

This change **does not** apply to:

- Ancillary **Provisional** Certificates (these are only one-year certificates)
- Ancillary Certificate holders without a teaching certificate



# Agenda

Certification Processing Updates

**Certification Processing Reminders**

Call Summary/Important Dates

Certification Reminders/Appendix



# OFAT Processing Update

After stakeholder feedback, we updated processing procedures for Out-of-Field-Authority-to-Teach (OFAT) certificates. Previously, OFATs were valid for a ***school session***, which sometimes was retroactive to the beginning of a school year and reduced the actual time a teacher candidate had to complete OFAT requirements.

As of **July 1, 2023**, OFATs will be issued for a ***year from the date issued***.

Best practice is to check [teachlouisiana.net](https://teachlouisiana.net) to see if an educator previously held an OFAT before submitting an application.

# TAT Processing Update

After stakeholder feedback, have updated processing procedures for Temporary Authority to Teach (TAT) certificates. TATs currently are issued for a year; however, the TAT area was not allowed to be changed.

Since the TAT is a workforce shortage certificate, **effective July 1, 2023, at the time of renewal/extension**, the certification area and/or the LEA can be changed.

**Three years** is the **maximum** amount of time a person can serve on any TAT no matter of area or LEA changes. Every year on the TAT counts towards the maximum allowable three years.

# School Nurse Policy

At January BESE, School Nurse policy was updated. The policy now states:

A. *Beginning **August 1, 2023**, a registered nurse who holds a current, valid license in good standing with the Louisiana State Board of Nursing is considered certified by BESE.*

Use the [School Nurse guidance document](#) for frequently asked questions regarding this change.

Important steps:

- [Verify a license](#) - the certificate number will be the same as the license number
- Provide [School Nurse training](#)
- Review existing local policy

# Contact and Communicate with Certification Experts

- Submit a question via the [Online Teacher Certification Portal, Teach LA Live!](#)
  - Responses are provided, in writing, in less than five business days.
  - Using the online portal provides transparency and accountability for which responses can be referred to through the user's online history.
  - Providing details in the question will allow responses that are specific to educators' cases.
- Schedule an office hours appointment through an HR or Program Provider account
  - Complex questions can be asked/answered verbally during the call and with follow-up email.
  - Certification applications may be expedited during the call.
  - If more than 15-minutes is needed, please schedule multiple appointments.

# Processing Updates

We are working with **additional resources** to process applications. Applications may be processed **out of date order** for some applications during the next few months. You may see applications in the following categories processed before other categories:

- Early Childhood Ancillary Certificate (ECAC)
- Temporary Authority to Teach (TATs)
- Renewal Higher (RH)
- Mentor Teacher/Content Leader (MT/CL)
- Residents (Rs)
- Practitioner Licenses (PLs)
- Initials
- Teaching Authorizations (TAs) - will no longer be issued

# Processing Updates

To increase our efficiency, we ran an **automated** process. During this process, some cases were flagged with a 'first line review (FLR)' as a case owner. If a case submitted is placed into this category, results only indicate what the **automated** tool has **determined**. **A subsequent review by a certification specialist will be completed and communication will be forwarded in response to the case.**

An analysis of the certification applications received indicate a significant number are **incomplete**, **inaccurate**, or **incorrectly** submitted. All of these issues contribute to the increased processing time for **all** applications. We are asking for your **partnership** in reviewing **all** applications before submitting them.

Please **review** the following 'best practices' slides in the Certification Reminders Section to assist in your preparation of applications before submitting.

# Application Submission Best Practices

- **Read and follow** all instructions included in each application packet
- **Do not** include parts of other applications with an application, i.e. including other requests (from the EV form) in the RH form or vice versa
- When scanning, scan **upright** and in the **order** on the application checklist, **combining** all pieces into a single PDF file. A physical scanner may have settings to allow scanning to a single PDF file or use a scanning app (Genius Scan, CamScanner, the scan feature included on some phones or camera apps, or Print to PDF tool).
- **Choose** the appropriate category for the application that is uploaded when submitting; if submitting a document as a feedback/follow-up to a previous application, select “Feedback/Follow-up” as the application type
- Please ensure that questions submissions are actually questions and application submissions are actually applications and not vice versa



# Application Submission Best Practices

- When submitting self-evaluations (now required), ensure that **course titles & course numbers** are included
- If licenses are required (i.e. speech pathologist, etc.), please ensure they have a current validity
- When a graduate degree is a **qualifying requirement** for the issuance of a certificate (e.g. Level 3), eligibility (e.g. EDL eligibility), or endorsement (e.g. Academically Gifted), the degree will be placed on the certificate at the time of the add-on, issuance, or eligibility. **There is no need to apply for the degree to be added separately or to pay an additional fee for the degree to be placed on the certificate.**

**Please note: eligibility letters submitted for issuance of a certificate also require a picture ID and copy of SS card as stated in the eligibility letter.**

Q&A



# Agenda

Certification Processing Updates

Certification Processing Reminders

**Call Summary/Important Dates**

Certification Reminders/Appendix



# Important Dates

## Key Dates:

- **October 16: Early Childhood Care and Education Commission Task Force**
- **October 19: Advisory Council on Student Behavior and Discipline**
- **October 23: Louisiana Literacy Advisory Commission**
- **October 26: Teacher Certification Appeals Council (TCAC)**
- **November 16: Superintendents' Advisory Council**
- **November 20: Certification Monthly Call**

## Supports and Resources:

- [2021-2022 School System Support Calendar](#)
- [Educator Resource Guide](#)
- [School System Planning Resources](#)
- [Family Support Toolbox Library](#)
- [Certification Bulletin, Bulletin 746](#)
- [Online Teacher Certification Portal, Teach LA Live!](#)

# Agenda

Certification Processing Updates

Certification Processing Reminders

Call Summary/Important Dates

**Certification Reminders/Appendix**





## Legislative Update Reminders



## HB 191 - Jefferson (ACT 63)

- Updates literacy requirements-- Aligns literacy options for traditional and alternately prepared teacher candidates
- Allows for the use of successful evaluations in a variety of settings:
  - Out-of-State (OS)
  - in-state nonpublic
  - contracted (or third party)educators
  - allows for 'mixing' of evaluation types
  - BESE to define rules and process for these approvals and evaluations

## SB 81 - McMath (ACT 99)

Associate teacher pathway--Individual must:

- Have an associate's degree from an accredited college or university
- Be continuously enrolled in an undergraduate teacher education program at an accredited college or university for the purpose of obtaining a bachelor's degree
- Be at least 25 years of age
- Individual cannot participate in the program for more than 5 years
- Can be employed to teach only in the content area related to the participant's associate's degree
- Cannot teach special education classes
- Hours spent teaching shall count towards the student teaching hours
- Cannot be paid more than 75% of average yearly teacher salary for employing LEA
- Shall have a mentor (subject to funding)
- Shall participate in weekly teacher collaborations
- Have a clear CBC



## HB 472 - Mincey (ACT 371)

Interstate Teacher Mobility Compact - Substituted w/ Military and Military Spouse provision

- LDOE to grant a 5 - year certification to Military or Military Spouses serving in LA
- Eligibility determination made within 20 days of receipt of complete application

## SB 197- Peacock (ACT 392)

- Redesignates portions of certification law and makes technical changes
- Allows for conditional acceptance with GPA flexibility
- Updates literacy requirements-- Aligns literacy options for traditional and alternately prepared teacher candidates
- Applicant shall have completed at least 180 hours in actual teaching--and a substantial portion of the 180 hours on an all-day basis.
- Effective 1/1/2024--applicants applying for initial certification to teach K-3 shall pass a rigorous TOR exam

## SB 197- Peacock (ACT 392)

- OS - must have three years of OS experience prior to LA teacher certification for exam exemption
- Exams required are pedagogy and applicant area of specialization
- Provides for exemptions and issuance of a provisional certificate for
  - Foreign Language Immersion Program teachers
  - OS candidates not meeting exam exclusion
  - Teacher Preparation completer lacking exams by 10%
- Defines OS exam exclusion
- Requires exam reporting on LDOE website

## SB 197- Peacock (ACT 392)

Temporary Employment Permit (TEP) pathway expansion:

- graduate degree candidates (in subject teaching)
- bachelor degree candidates (in subject teaching)
  - in secondary shortage area only
  - degree from accredited institution w/ 2.5 GPA
  - passed all content exams
- teacher prep program completion except exams w/in 10%
- program completer w/ GPA less than 2.5

## SB 197- Peacock (ACT 392)

- OS principal - defines exam exclusion and changes certificate validity
- School Psychologist - qualifications shall be not less than NASP and the board may deem School Psych certified
- TCAC - provides for options for membership when an entity named in law dissolves
- Updates Criminal history requirements and prohibitions
- Defines appeals options to the Board for specific situations

## SB 197- Peacock (ACT 392)

- Prohibits certification of individuals with certain offenses
- Provides for a 'grandfather' clause for those issued a credential or having an appeal pending prior to July 1, 2023, with certain prohibited offenses
- Beginning **January 1, 2025**, an applicant for initial certification shall undergo a background check for certification.
- The LDOE will check rap backs for anyone already certified when an educator tries to advance, renew, or otherwise modify a credential. The LDOE may obtain a criminal history check if needed.
- Educators, administrators or other credentialed personnel must notify the LDOE of any felonies or 15.587.1 offenses within 2 business days

## SB 197- Peacock (ACT 392)

- The Board shall revoke any educator's credential for conviction of an offense listed in R.S. 15:587.1 or any felony offense.
- The LDOE shall notify the last known school that employed the person of the revocation of a credential.
- The LDOE will make available on its website the identities of any person whose credential has been denied, suspended, or revoked for:
  - felony convictions or convictions of offenses listed in R.S. 15:587.1
  - any person who has submitted fraudulent documentation to the Board or Dept
  - any person who has been found to have facilitated cheating on any state assessment

## SB 197- Peacock (ACT 392)

- An employing school system may determine that an individual with a credential issued by the LDOE has not been convicted of a criminal offense.
- A CBC is **not required** for an applicant with a teaching credential issued by the Board (unless it has been denied, suspended or revoked).
- An administrator, teacher or other school employee must **notify** of final conviction or no contest plea to any criminal offense, excluding traffic offenses, to his employer and to the LDOE within **2 business days**.
- **Repeals** the requirement for the issuance of a teaching authorization
- Updates R.S. 15:587.1 to include newly redesignated sections of law

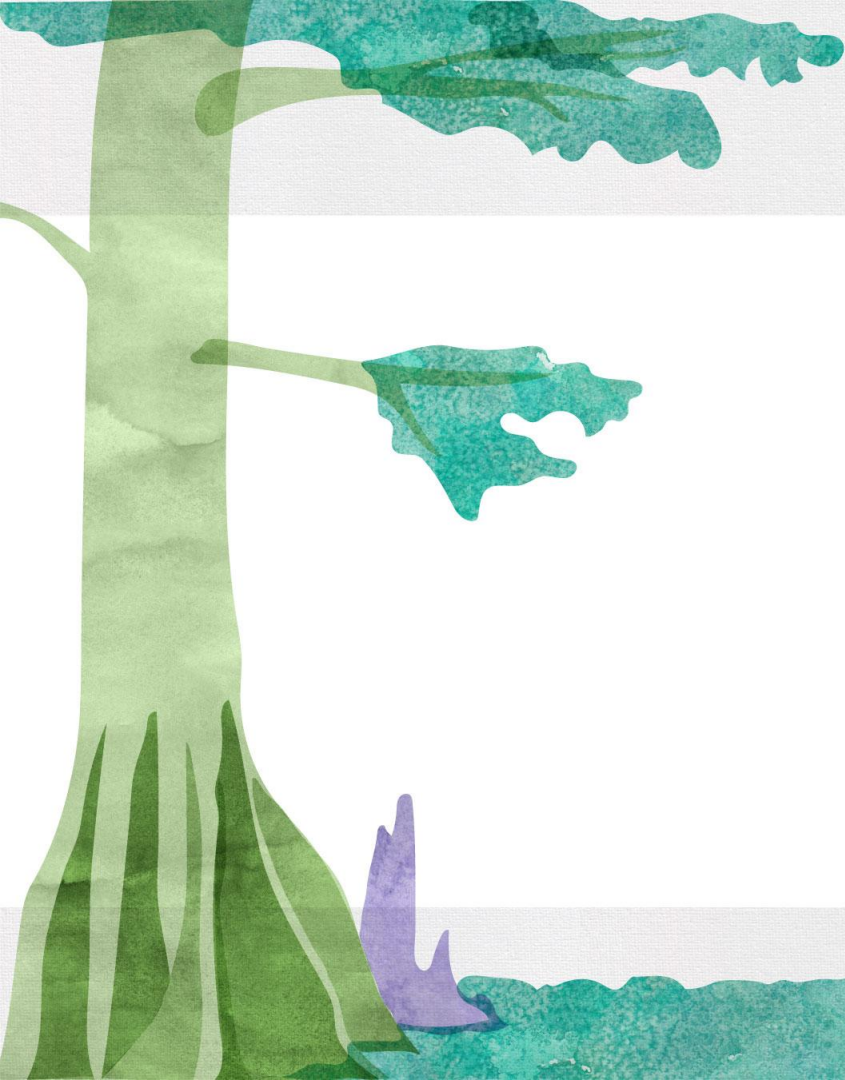


## HB 326-Nelson

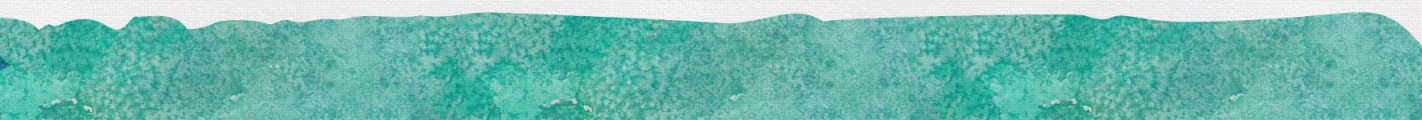
ACT 347 requires that a teacher preparation program include instruction on foundational numeracy skills that include, but are not limited to:

- effectively teaching foundational mathematics skills explicitly and systematically
- implementing effective mathematics instruction using high-quality instructional materials
- providing effective instruction and interventions for students who have difficulty with mathematics
- understanding and using student data to make instructional decisions

The Act requires that BESE **revise teacher certification requirements and the requirements of teacher education programs** to require instruction on foundational numeracy skills standards for candidates seeking certification to teach students by **12/31/2023**.



# Policy Update Reminders



# Approved Policy Updates

In an effort to align with **law**, the LDOE proposed policy updates at **August BESE**. Adopted revisions related to legislation include:

- Literacy policy alignment
- GPA flexibility
- TEP expansion-bachelor degree option for shortage areas, GPA not met
- Third party vendor and nonpublic evaluation/ evaluation mixing
- TA removal
- CBC updates
- Military Certificate update
- Associate Teacher Program

# Bulletin 741 Associate Teacher Program ([Act 99](#))

The authorization for the associate teacher to be a teacher of record is issued by the LEA, not the LDOE.

- **Local permit:** issued by LEA to serve as teacher of record for up to five years in content area related to the associate degree
- **Criteria:** at least 25 years of age, hold associate degree, enrolled in undergraduate teacher education program, clear background check
- **Support provided:** mentor teacher, weekly teacher collaboration
- Maintain documentation of permit

[Template for Permit Documentation](#)

Please contact [Arthur.Joffrion@la.gov](mailto:Arthur.Joffrion@la.gov) with questions.

# Bulletin 746 Certification

[ACT 63](#) of the 2023 Legislative Session provides for the following updates to certification/evaluation regulations:

- Allows for the use of successful evaluations in a variety of settings:
  - Out-of-State (OS)
  - In-state nonpublic
  - Contracted or third party educators
  - Allows for 'mixing' of evaluation types
  - BESE to define rules and process for these approvals and evaluations

Updates regarding these changes are included in sections 103, 507, and 519 of Bulletin 746.

# Bulletin 746 Certification

[ACT 371](#) of the 2023 Legislative Session amends regulations regarding military families. Certification policy will be updated to include:

- Five-year certification to active Military or Military Spouses serving in LA
- Eligibility determination made within 20 days of receipt of complete application

These changes are found in sections 507 and 511 of Bulletin 746.

# Bulletin 746 Certification

[ACT 392](#) of the 2023 Legislative Session amends certification law to:

- Redesignate and restructure the law
- Allow for conditional acceptance into a teacher preparation program with GPA flexibility (sections 507, 515, 527)
- Update literacy requirements (sections 1301, 1305, 1307, 1309, 1311, 1323, 1325, 1327, 1329, and 1331)
- Update Out-of-State reciprocity (sections 507 and 511)
- Update TCAC membership (section 1701)
- Expand the Temporary Employment Permit (TEP) pathway (sections 507 and 531)
- Remove the requirement for issuance of a Teaching Authorization (TA) for uncertified teachers, administrators and substitutes (sections 525 and 536)

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Educational Testing Services (ETS) has redesigned and will be phasing out the currently adopted **Special Education exams**.

- Policy adopted the newly designed exams for replacement to include the one-year implementation, as required by BESE policy

Additional revisions regarding teacher candidates serving as a resident teacher **removed the limitation** of days that can be served as a **substitute teacher**, provided such service does not impede residency performance or ability to successfully complete the preparation program.

Service as a long-term substitute would likely impede the residency requirements as outlined in Bulletin 996 and is **not recommended**.