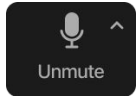
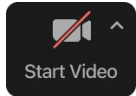


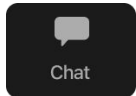
# Zoom Meeting Preparation



- Please make sure your phone or computer is muted to minimize background noise.
  - To do this, hover over the bottom left-hand side of your screen and click “Mute.”



- Please make sure you have turned off your camera to save bandwidth and prevent any connectivity issues.
  - To do this, hover over the bottom left-hand side of your screen and click “Stop Video.”



- Please submit questions during the presentation in the “Chat” function located on the bottom of your screen.

If you require an interpreter or have other accessibility needs for future LDOE meetings, please contact [LDOEcommunications@la.gov](mailto:LDOEcommunications@la.gov).



# Office of Career and College Readiness Monthly Call

December 19, 2024



# Office of Career and College Readiness

Dr. Ernise Singleton, Assistant Superintendent  
Dr Tireka Cobb, Chief of Staff

## Attendance & Student Support: *Angela Jordan, Executive Director*

- Attendance, Child Welfare and Attendance, Transitional 9th Grade, Counselor Institutes, Professional School Counselor liaison, Individual Graduation Plan, High School Planning Guides, Counselor Connect Newsletter, Pupil Progression Plans, Alternative Education, PBIS, Discipline

## Business & Industry Partnerships: *Stephanie Marcum, Executive Director*

- Business and industry outreach, assisting school systems with opportunities with business and industry, Extension Academy, Diploma Orders, Community Service Diploma Endorsement, April Dunn Jump Start Pathways, Financial Aid Planning, U.S. Senate Youth Program, Credit Recovery, Proficiency Exams, Transcripts

## Fast Forward: *Dr. Timberly Monaghan, Executive Director*

- Jump Start, Jump Start Convention, Jump Start Summers, Super Summer Institute, CTTIE, Career Development Fund, Quest for Success, Supplemental Course Academy, U.S. Presidential Scholar, Advanced Coursework: AP, Dual Enrollment, IB and CLEP Testing, Graduation Requirements

## Safe and Healthy Schools: *Michael Comeaux, Executive Director*

- AWARE grants, School Social Work, School Health Profiles, Health & PE, Transportation, Nursing, School-Based Medicaid, Suicide Prevention, Trauma Recovery Demonstration Grant, and School Safety



# Attendance and Student Support

Angela Jordan, Executive Director



# Counselor Evaluation

The LEADS evaluation process for Professional School Counselors includes a [Beginning-of-Year \(BOY\) Conference](#), [Middle-of-Year \(MOY\) Conference](#), and [End-of-Year \(EOY\) Conference](#).

For more information on the counselor evaluation process, please see the [Counselor Webinar Deck](#). An asynchronous [training module for counselors](#) and their evaluators is now available in the [LEADS Public Collections](#) section of the [Professional Learning Platform](#).

Please contact [leads@la.gov](mailto:leads@la.gov) with questions.



# Alternative Education Authorization Timeline

December 12, 2024	<a href="#"><u>2025-2026 AE Submission Portal</u></a> Opens
January 30, 2025	Submission Portal Closes
February 17 -19, 2025	Interviews for 2025 -2026 new site authorization
April 9, 2025	AE Site Recommendations presented to BESE Board

Please contact [terran.perry@la.gov](mailto:terran.perry@la.gov) with questions.



# SAVE THE DATE: Spring 2025 Counselor Institute

Spring 2025 Counselor Institute is scheduled for early February 2025, session locations are listed below. Registration links will be shared in the January Counselor Connect newsletter and CCR Monthly Call. Please share with your school counselors and CTE colleagues.

<b>Date</b>	<b>8 a.m. - 11 a.m.</b>	<b>1 p.m. - 4 p.m.</b>
<b>February 4</b>	Bossier City	Ruston
<b>February 5</b>	Alexandria	Lafayette
<b>February 6</b>	Luling	Walker

Please contact [angela.iordan@la.gov](mailto:angela.iordan@la.gov) with questions.



# Business and Industry Partnerships

Stephanie Marcum, Executive Director





# Community Service Diploma Seal Endorsement

Students can work towards earning the [Community Service Endorsement](#) by completing and documenting 80 service hours prior to graduation. Please refer students to the [Community Service Opportunities Document](#) for ways they can volunteer in their community.

Please contact [suzette.rabalais@la.gov](mailto:suzette.rabalais@la.gov) with questions.



# 2024-2025 High School Diplomas

The [Diploma and Seal Order Form](#) is now open to request diplomas for 2025 high school graduates.

The electronic form should be submitted by Friday, February 7, 2025.

Only one form should be submitted for each school system. The Department of Education will cover the cost of the initial order and distribution.

Each school system should order 10% over the number of diplomas needed. This overage will take care of misprints, late enrolled students, etc.

If you find an error after submitting, contact [suzette.rabalais@la.gov](mailto:suzette.rabalais@la.gov)

Please contact [suzette.rabalais@la.gov](mailto:suzette.rabalais@la.gov) with questions.



# Financial Aid Planning

The U.S. Department of Education has revamped the FAFSA application. The 2025-2026 application is now open.

Students and families will need to create and/or reset usernames and passwords (FSA IDs) before they will have access the website.

Fill out the [2025-2026 FAFSA](#) application (if you want to apply for the federal Pell grant, federal student loans, the Louisiana GO Grant, and TOPS).

Fill out a [TOPS application](#) is on the LOSFA website (if you want TOPS only).

Please contact [ldefinancialaid@la.gov](mailto:ldefinancialaid@la.gov) with questions.

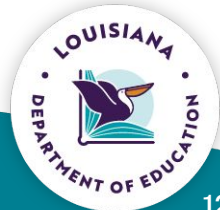


# Work-Based Learning Technical Assistance

Intensive technical assistance is available for school systems trying to innovate and create opportunities for students concerning work-based learning and relationships with business and industry to provide these experiences.

Interested school systems should contact [stephanie.marcum@la.gov](mailto:stephanie.marcum@la.gov) to schedule time to level set and create a plan of action.

Contact [stephanie.marcum@la.gov](mailto:stephanie.marcum@la.gov) with questions.



# Fast Forward

Dr. Timberly Monaghan, Executive Director

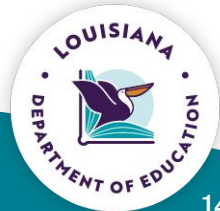


# **SAVE THE DATE - 2025 Fast Forward Convention and Child Welfare and Attendance Summit**

Registration for the 2025 Fast Forward Convention and Child Welfare and Attendance Summit will now open January 2025. This one-day event will be held on Tuesday, February 25, 2025 at the Cajundome and Convention Center in Lafayette, LA.

This year's conference will provide professional development opportunities around career and technical education, workforce readiness, and child welfare and attendance.

Please contact [jumpstart@la.gov](mailto:jumpstart@la.gov) with questions



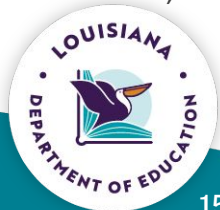
# Application to Employ Minors Form

Students between 14 and 17 years old, need to complete the [Application to Employ Minors Form](#) , which is required for obtaining an employment certificate. Be aware that there are certain hourly restrictions for minors, so it's important to discuss these with the issuing officer at your school district.

- Students participating in an internship require a CTE Minor Employment Form, which uses the same application and is issued by the Certifying Officer.
- The Certifying Officer must be either the school's work-based learning teacher or its Career and Technical Education (CTE) teacher.

For more information, please visit the [Louisiana Workforce Commission's](#) website, and their [jobs page](#).

Please contact [troy.borne@la.gov](mailto:troy.borne@la.gov) with questions.



# 2025 Louisiana ACT Summit

Registration is currently open for the [2025 Louisiana ACT Summit](#). This engaging event is designed to help your team navigate challenges and celebrate achievements. The event will provide attendees with opportunity to gain new perspectives, expand their knowledge, and find solutions to problems facing the education and workforce landscape.

- **When:** February 6; 8:00 a.m. - 3:30 p.m.
- **Where:** Pennington Biomedical Research Facility (Baton Rouge)
- **Cost:** \$130-\$150 (depending on membership type)

Please contact [charmaine.cureton@la.gov](mailto:charmaine.cureton@la.gov) with questions.





# Spring 2025 Federal Grants Management Training

Registration is open for the virtual Federal Grants Management Training held by the BruMan Group on behalf of the Louisiana Community and Technical College System (LCTCS). The Federal Grant Management exam will be administered after the training.

- **Deadline to register:** February 28
- **When:** March 19 -20
- **Where:** Virtual
- **Audience:** all programmatic and fiscal personnel

Please contact [careerandtech@lctcs.edu](mailto:careerandtech@lctcs.edu) with questions.



# College Board Updates and Deadlines

## Deadlines and Reminders:

- **January 24:** Deadline to submit [accommodations requests](#) to Services for Students with Disabilities.
- **January 31:** The final deadline to submit [AP Course Audit](#) Materials for Course Authorization and Renewal.
- **March 14:** Deadline for AP coordinators to submit final updates for [AP Exam Orders](#).
- Please check out the [AP One Pager](#) for more information on test dates, resources, and common links.

## Updates and Events:

- [Weekly Office Hours](#)
  - **Webinar Date and Time:** Tuesdays; 10 a.m.
  - **Webinar ID (Teams):** 232 293 189 414
  - **Passcode:** 7VQcYk

Contact [fhordge@collegeboard.org](mailto:fhordge@collegeboard.org) with questions.



# ACT Discount on Question & Answer Key

[ACT Test Information Release \(TIR\)](#) is offering a discount of \$9 for ordering a copy of individual student answers along with the questions and correct answers from the test. This discount is for the February national testing date. This is the last test of the school year to take advantage of this opportunity to build your Superscore.

- **Deadline:** January 3
- **Discount Code:** FEBTIR

Please contact [charmaine.cureton@la.gov](mailto:charmaine.cureton@la.gov) with questions.



# Safe and Healthy Schools

Michael Comeaux, Executive Director



# Medicaid Eligibility Matching

## Instructions to Download Medicaid Files from eScholar and locate Medicaid ID number

Only DirectMatch district authorized users can access the [eScholar DirectMatch](#) application.

District Direct Match data managers will be able to download the matched records using the instructions below.

- The download files will have Student PII, LASID, and Medicaid ID.
- Student first, last and middle name (if given), DOB, SSN (if it is available in eScholar and valid on LDH file), and gender were used in the matching criteria to provide the student Medicaid number.

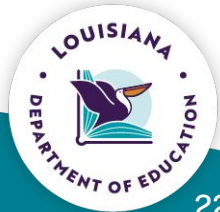
Contact [healthyschools@la.gov](mailto:healthyschools@la.gov) for more information



# School Based Nursing Services

The [School Based Nursing Services Handbook](#) has been updated and can be found on the LDOE [Coordinated School Health](#) webpage.

Please contact [Susan.Dupont@la.gov](mailto:Susan.Dupont@la.gov) with questions.



# Awards/Recognition



# Purple Star School

This award shows recognition to schools that show a major commitment to serving students and families connected to the United States Armed Forces.

To earn the recognition, schools shall designate a staff member to serve as a military liaison and engage in the following activities:

- Serve as the primary point of contact for military connected students and families
- Work to identify special considerations needed by military-connected students and families
- Develop training to inform teachers and other school personnel of those special considerations
- Create a dedicated page on its website featuring resources for military-connected students and families
- Create a student-led transition program to provide peer support for military-connected students

Other criteria and information can be found by visiting the [LDOE Awards page](#).



Please contact [highschoolacademics@la.gov](mailto:highschoolacademics@la.gov) with questions.





# Connect with Our Office



# Office of Career and College Readiness Monthly Calls

<b>Child Welfare and Attendance</b>	<u><a href="#">January 9 at 8 a.m.</a></u>
<b>Alternative Education</b>	<u><a href="#">January 9 at 10 a.m.</a></u>
<b>Office of Career and College Readiness</b>	<u><a href="#">January 16 at 3 p.m.</a></u>
<b>Safe and Healthy Schools</b>	<u><a href="#">January 23 at 2 p.m.</a></u>

Contact [tireka.cobb2@la.gov](mailto:tireka.cobb2@la.gov) with questions.



# Helpful Information

Schedules, access links and information for the Department's webinars can be found in the [LDOE Weekly Newsletter](#) and [School System Support Calendar](#). Please reach out to the following contacts with questions:

Graduation Requirements; Dual Enrollment; Advanced Placement; General Information	<a href="mailto:highschoolacademics@la.gov">highschoolacademics@la.gov</a>
Jump Start 2.0	<a href="mailto:jumpstart@la.gov">jumpstart@la.gov</a>
Financial Aid; FAFSA Assistance	<a href="mailto:ldefinancialaid@la.gov">ldefinancialaid@la.gov</a>
Course Choice / SCA	<a href="mailto:SCA@la.gov">SCA@la.gov</a>
Healthy Schools	<a href="mailto:healthyschools@la.gov">healthyschools@la.gov</a>
Pupil Progression Plans	<a href="mailto:PPP@la.gov">PPP@la.gov</a>

Contact [tireka.cobb2@la.gov](mailto:tireka.cobb2@la.gov) with questions.



# Questions?

