

2023-2024 CCAP B-3 Seats Program Assurances

CCAP B-3 Seats Program Overview

The CCAP B-3 Seats Pilot program aims to ensure the continuing or expanded provision of high-quality care and education for young children. Network Lead Agencies must determine which sites in their network will be partners this year and receive allocated seats.

These assurances cover the requirements that must be implemented for the funding recipients, i.e., Network Lead Agencies. These assurances assist networks in completing the goal of enrolling eligible children into high-quality child care sites so that these children may enter Kindergarten ready to succeed in school and beyond.

Please initial each of the following:

Initials	Assurance
	I understand that the network is to pay participating program sites at the rate of \$10,670 per three-year-old child, \$11,700 per toddler child (1 or 2 year olds), and \$18,940 per infant child, provided the child meets eligibility requirements as subsequently outlined.
	I understand that the network should make payments to participating program sites either prospectively on a monthly basis or at least on a bimonthly basis.
	I understand that enrollment numbers may impact future allocations of funds and that Network Lead Agencies must achieve full enrollment or future allocation amounts may be amended or withheld.
	I understand that funds are available to serve families with children who meet age requirements, work/school/training/actively seeking work, and income eligibility requirements.
	I will ensure that accurate enrollment and attendance records are kept for each child.
	I will submit monthly enrollment and attendance reports for each child funded with CCAP B-3 Seats funds by the 10th day of each month for the preceding month and understand that failure to submit timely data may result in a forfeiture of payment to the LDOE that cannot be recouped in subsequent months.
	I assure that individual children will not be funded by more than one program (example: the same child cannot be funded as both NSECD and CCAP B-3 Seats; the same child cannot be funded as both a CCAP B-3 Seat and a CCAP Voucher Seat).

	<p>I will maintain documentation of child eligibility as outlined in the Eligibility Training shared by the LDOE and in the Guidance on Administering CCAP B-3 Seats 2023-2024.</p>
	<p>I will confer with the LDOE program manager of CCAP B-3 Seats if and when confusion arises about any eligibility determination and keep record of that communication regarding the family’s eligibility documentation.</p>
	<p>I will not deny access, participation or funding to children on the basis of race, color, or national origin (Title VI of the Civil Rights Act of 1964); gender (Title IX of the Educational Amendments of 1972 and Title II of the Vocational Education Amendments of 1976); or disability (Section 504 of the Rehabilitation Act of 1973 and The Americans with Disabilities Act of 1990) in education programs.</p>
	<p>I understand that participating program sites must meet all of the following eligibility criteria:</p> <ul style="list-style-type: none"> ● Possessing a score of “Proficient” or higher on the site’s Performance Profile Rating for the 2022-2023 Academic Year <ul style="list-style-type: none"> ○ If a site is new for the 2023-2024 Academic Year, <ul style="list-style-type: none"> ■ a robust plan should be included in this Planning Document to demonstrate how the network will effectively support the site to achieve a “Proficient” or higher Performance Profile Rating for 2023-2024, ■ along with an explanation of why it is important for this site to participate in 2023-2024 CCAP B-3 Seats in its first year (e.g., meeting a geographic or other need identified by network data gathering) ● Possessing CCAP certification ● Offering, or able to offer through CCAP B-3 Seats funding, infant seats ● Offering full-time, year-round seats (at least 30 hours per week, at least six hours of continuous care minimum per weekday) ● Meeting the ECAC requirement for Lead Teachers <ul style="list-style-type: none"> ○ Lead Teachers in classrooms where CCAP B-3 seats will be placed should have their ECAC or be working with an ECAC program to enroll during the 2023-2024 academic year

I, the undersigned, am authorized to sign and submit this application on behalf of the Network Lead Agency identified below. I assure and certify that the network will comply with the assurances, regulations, policies, guidelines, and/or requirements, as they relate to the application, acceptance, and use of funds for the program(s) for which this application is made. This agreement, including the assurances contained herein, is binding on the institution, its successors, transferees, and assignees as long as it receives financial assistance to fund the program(s) for which this application is made. This agreement, including the assurances contained herein, is given in consideration of and for the purpose of

obtaining any and all financial assistance to operate the program(s) for which this application is made. The information in this agreement is true and correct to the best of my knowledge, including the name and mailing address. I understand that this information is hereby given in connection with the receipt of funds for the program(s) for which this application is made. I understand that State Agency personnel may, for cause, verify information, and that deliberate misrepresentation may subject me to prosecution under applicable Federal and State criminal statutes.

Name of Authorized Representative

Name of Network Lead Agency

Date

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Enrollment and Payment

Please initial each of the following:

- I understand that the network is to pay participating program sites at the rate of \$10,670 per three-year-old child, \$11,700 per toddler child (1 or 2 year olds), and \$18,940 per infant child, provided the child meets eligibility requirements as subsequently outlined.
- I understand that the network should make payments to participating program sites either prospectively on a monthly basis or at least on a bimonthly basis.
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 - a robust plan should be included in this Planning Document to demonstrate how the network will effectively support the site to achieve a “Proficient” or higher Performance Profile Rating for 2023-2024,
 - along with an explanation of why it is important for this site to participate in 2023-2024 CCAP B-3 Seats in its first year (e.g., meeting a geographic or other need identified by network data gathering)
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agreement, including the assurances contained herein, is given in consideration of and for the purpose of obtaining any and all financial assistance to operate the program(s) for which this application is made. The information in this agreement is true and correct to the best of my knowledge, including the name and mailing address. I understand that this information is hereby given in connection with the receipt of funds for the program(s) for which this application is made. I understand that State Agency personnel may, for cause, verify information, and that deliberate misrepresentation may subject me to prosecution under applicable Federal and State criminal statutes.

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