

## Become a Louisiana Jump Start Micro-Enterprise Credential Mentor

(Updated: August 1, 2018)

***Nepris is seeking mentors willing to spend as little as one hour a semester to help Louisiana students earn their Micro-Enterprise Credential.***

Louisiana requires public high school students who seek to graduate with a Jump Start Career Diploma to earn one or more industry-based credentials (IBCs).

There are over 40 Jump Start graduation pathways, representing a broad variety of career opportunities. Each pathway requires students to attain one or more relevant IBCs.

The Jump Start graduation pathway for students interested in entrepreneurship and small business success is the Micro-Enterprise pathway.

The Micro-Enterprise Credential provides students of all abilities and interests with the workplace behaviors and communication skills they need to be effective small business employees and (one day) small business owners/entrepreneurs.

One of the five modules that a student must complete to earn the Micro-Enterprise Credential is a Self-Assessment Presentation to an unfamiliar workplace adult (see next page).

Micro-Enterprise Credential mentors can have a transformational positive impact on students seeking this IBC, with a limited, easy-to-schedule time commitment.

It is easy to be a Micro-Enterprise Credential mentor:

- sign up for virtual or live Micro-Enterprise Credential mentor training;
- review the attached documents;
- indicate you are available to serve as a Micro-Enterprise Credential mentor.

Louisiana teachers will contact you via Nepris to serve as a mentor to one or more students seeking their Micro-Enterprise Credential. You will listen to the Self-Assessment Presentations of these students and provide feedback by completing and emailing back to the teacher the Student Presentation Checklist (see last page). Some teachers may also ask you to make a presentation to their entire class.

Thank you in advance for considering being a Jump Start mentor.

# Micro-Enterprise Credential Overview

The Micro-Enterprise Credential provides students of all abilities and interests with the workplace behaviors and communication skills they need to be effective small business employees and (one day) small business owners/entrepreneurs.

Students must complete five modules to attain the Micro-Enterprise Credential.

1 Self-Assessment	Behaviors and skills that lead to business and life success				
2 Self-Assessment Presentation	Determination, Self-Motivation, Self-Discipline and Grit	Problem Solving and Teamwork	Communication Skills, Comfort Engaging with Strangers	Financial and Computer Literacy	Personal Capabilities and Support Systems
3a Key Financial Concepts	Learning the financial concepts essential to the success of every small business and start-up				
3b Credit Applications	Completing bank and online credit applications that small business owners and entrepreneurs need to master				
4 Company Registration	Using the <i>geauxBIZ</i> student portal to complete actual company registration forms				
5 Micro-Enterprise Credential Exam	Demonstrating mastery of the skills necessary to be a successful small business employee and owner/entrepreneur				

The Micro-Enterprise Credential emphasizes the development of each student’s writing and verbal communication skills . . . practical skills like the completion of credit applications and actual company registration documents . . . and mastery of key financial concepts.

Students who graduate with the Micro-Enterprise Credential will enter the workplace prepared to succeed in entry-level jobs, with the academic foundation necessary to continue their education in a community or technical college.

<b>Micro-Enterprise Mentor: Student Presentation Checklist</b>				
Student		Date		Length of Presentation (minutes)
Mentor			Mentor Email	

Please indicate Yes or No for each criterion below and return this one-pager to the teacher when the presentation is over. Please also provide any additional feedback or guidance you think will benefit the student.

<b>The student presentation covered four required topics:</b>	<b>Yes</b>	<b>No</b>
1. How one or more of the behaviors, skills or capabilities are used in his/her personal life, school, or work:		
➤ Determination, Self-Motivation, Self-Discipline and Grit	<input type="radio"/>	<input type="radio"/>
➤ Problem Solving and Teamwork	<input type="radio"/>	<input type="radio"/>
➤ Communication Skills, Comfort Engaging with Strangers	<input type="radio"/>	<input type="radio"/>
➤ Financial and Computer Literacy	<input type="radio"/>	<input type="radio"/>
➤ Personal Capabilities and Support Systems	<input type="radio"/>	<input type="radio"/>
2. His/her Self-Assessment results:		
➤ Strengths	<input type="radio"/>	<input type="radio"/>
➤ Areas for Improvement (plus steps he/she will take to improve)	<input type="radio"/>	<input type="radio"/>
3. Overall lesson learned from completing his/her Self-Assessment	<input type="radio"/>	<input type="radio"/>
4. Career interest(s) and initial thoughts on he/she will achieve personal career goals	<input type="radio"/>	<input type="radio"/>
<b>The student made an honest effort at self-reflection</b>	<input type="radio"/>	<input type="radio"/>
<b>The student asked at least one engaging question</b> <i>ex. regarding the mentor's industry, industry employment requirements, company or career path, and/or asked the mentor's opinion</i>	<input type="radio"/>	<input type="radio"/>
<b>The student demonstrated appropriate:</b>		
1. Eye contact	<input type="radio"/>	<input type="radio"/>
2. Voice volume and clarity of speech	<input type="radio"/>	<input type="radio"/>
3. Use of notes, handouts, and/or presentation	<input type="radio"/>	<input type="radio"/>
4. Body language	<input type="radio"/>	<input type="radio"/>

<b>Mentor Feedback for Student</b> (please include any additional comments, suggestions or guidance)