



# DIAGNOSTIC ASSESSMENT QUICK START GUIDE



LOUISIANA DEPARTMENT OF  
**EDUCATION**

## 1. Introduction

LEAP 360 Diagnostic Assessments in English language arts (ELA) and mathematics (Math) are available for grades 3-8, English I, English II, Algebra I, and Geometry. These optional diagnostic assessments can help provide a sense of whether students are prepared for grade-level content or whether they need additional support to access grade-level content.

Computer-based diagnostic assessments are administered through the Data Recognition Corporation (DRC) INSIGHT testing platform. Paper versions of the diagnostic assessments are also available in the [DRC INSIGHT Portal](#) under “Teacher Access.” These paper-based diagnostic assessments can be downloaded and incorporated into classroom instruction throughout the school year.

## 2. Diagnostic Assessment Guidance

For information about best practices before, during, and after administering the LEAP 360 Diagnostic Assessments, refer to [Using LEAP 360 Diagnostic Assessments](#), located in the [LEAP 360 library](#) of the LDOE website.

Teachers may view the online diagnostic tests using Google Chrome and the [Teacher Access link](#). Below are the user names and passwords to access the grade-level tests.

LEAP 360 English Language Arts Diagnostic Assessment Teacher Access				
Reading & Writing Forms				
Grade	User Name			Password
	Option A	Option B	Option C	
3	DIAG_ELA1A3	DIAG_ELA1B3	DIAG_ELA1C3	LEAP360
4	DIAG_ELA1A4	DIAG_ELA1B4	DIAG_ELA1C4	LEAP360
5	DIAG_ELA1A5	DIAG_ELA1B5	DIAG_ELA1C5	LEAP360
6	DIAG_ELA1A6	DIAG_ELA1B6	DIAG_ELA1C6	LEAP360
7	DIAG_ELA1A7	DIAG_ELA1B7	DIAG_ELA1C7	LEAP360
8	DIAG_ELA1A8	DIAG_ELA1B8	DIAG_ELA1C8	LEAP360
English I	DIAG_ENG1A1	DIAG_ENG1B1	DIAG_ENG1C1	LEAP360
English II	DIAG_ENG2A1	DIAG_ENG2B1	DIAG_ENG2C1	LEAP360
Writing Forms Only				
Grade	User Name			Password
	Option A	Option B	Option C	
3	DIAG_ELA2A3	DIAG_ELA2B3	DIAG_ELA2C3	LEAP360
4	DIAG_ELA2A4	DIAG_ELA2B4	DIAG_ELA2C4	LEAP360
5	DIAG_ELA2A5	DIAG_ELA2B5	DIAG_ELA2C5	LEAP360
6	DIAG_ELA2A6	DIAG_ELA2B6	DIAG_ELA2C6	LEAP360
7	DIAG_ELA2A7	DIAG_ELA2B7	DIAG_ELA2C7	LEAP360
8	DIAG_ELA2A8	DIAG_ELA2B8	DIAG_ELA2C8	LEAP360
English I	DIAG_ENG1A2	DIAG_ENG1B2	DIAG_ENG1C2	LEAP360
English II	DIAG_ENG2A2	DIAG_ENG2B2	DIAG_ENG2C2	LEAP360

LEAP 360 Mathematics Diagnostic Assessment Teacher Access					
Grade	User Name	Password	Grade	User Name	Password
3	DIAG_MATH3	LEAP360	7	DIAG_MATH7	LEAP360
4	DIAG_MATH4	LEAP360	8	DIAG_MATH8	LEAP360
5	DIAG_MATH5	LEAP360	Algebra I	DIAG_ALG1	LEAP360
6	DIAG_MATH6	LEAP360	Geometry	DIAG_GEOM	LEAP360

### 3. Test Administration

The [DRC INSIGHT Portal User Guide](#) provides directions for administration of the computer-based diagnostic assessments. The following tasks must be completed in the [DRC INSIGHT Portal](#) prior to administering the diagnostic assessments: upload users, create test sessions, verify accommodations, generate and print test tickets, and review resources.

Remote Access Option: The LEAP 360 Diagnostic Assessments can be accessed remotely. Schools must continue to create all test sessions and assign test tickets. Reporting is only available to schools in DRC INSIGHT. For more information, refer to the [LEAP 360 Remote Access and Administration](#) guidance document.

### 4. Scoring

#### General Scoring Information

Computer-based diagnostic assessments are scored using a combination of automated and teacher scoring. Multiple-choice and evidence-based selected-response items are automatically scored. Written responses to constructed-response (Math) and extended-response (ELA) questions are scored by teachers. All items on the paper-based diagnostic assessments are scored by teachers using the answer keys in the grade-level Teacher Study Guides.

#### Teacher Study Guide

For each diagnostic assessment, an answer key with alignment information, a scoring guide, and a copy of the test are available in the appropriate Teacher Study Guide, posted in [DRC INSIGHT Portal](#) in the General Information tab under Documents. The answer keys include answers to multiple-choice and evidence-based selected response items, as well as alignment information. The scoring guides include rubrics for scoring written responses and sample student responses (when applicable). The copy of the test includes an analysis of answer options for each selected-response item.

#### Scoring Student Responses to ELA Writing Items in the DRC INSIGHT Portal

The Educator Scoring section of the [DRC INSIGHT Portal User Guide](#) explains how to access and use the Educator Scoring application to score student responses to constructed- and extended-response items for the computer-based diagnostic tests.

### 5. Reporting

The Interactive Reporting Menu section of the [DRC INSIGHT Portal User Guide](#) explains how to access the computer-based test reports and explains the reports provided. The following reports will be available for the diagnostic assessments:

● Student Response Maps	● Test Session Summary Reports	● School Summary Reports
● Student Summary Reports	● Test Session List Reports	● School List Reports
● Test Session Response Maps	● Test Session Roster Reports	● School & School System Data Files

If schools or school systems have questions about online test setup or administration, please contact Louisiana Customer Service at 888-718-4836 or [LAHelpDesk@datarecognitioncorp.com](mailto:LAHelpDesk@datarecognitioncorp.com). Questions can also be sent to the LDOE by calling the Assessment Hotline at 844-268-7320 or emailing [assessment@la.gov](mailto:assessment@la.gov).