

Appendix D

April Dunn Act Goal Summary Form Instructions

This document provides guidance for completing the Goal Summary Form for students eligible for the April Dunn Act. The Goal Summary Form is used to indicate if the student is meeting the goals and objectives established by the IEP team and found on each Instructional Plan page.

When the April Dunn Act is applied, the “Educational Need Area”, “Content Area”, and “Course” areas on the Goal Summary Form will automatically populate from the content on the Instructional Plan page. For each Instructional Plan page wherein the April Dunn act has been applied, there will be an “Educational Need Area” on the Goal Summary Form.

IMPORTANT: The Goal Summary Form **must** be completed before a new IEP can be submitted to SER. A new IEP **cannot be submitted to SER** until the Goal Summary questions are answered on the previous IEP. Additionally, this form **must be completed prior** to certifying a graduating student’s transcript in STS.

Directions for completing the Goal Summary Form

- Indicate if the goal for which April Dunn Act was applied was met by marking **Yes** or **No** and clicking the Save button.
 - A mark of **Yes** indicates the student successfully met the goals and objectives on the IEP.
 - A mark of **No** indicates the student did not successfully meet the goals and objectives on the IEP.
- If neither **Yes** or **No** is applicable, select **N/A**.
 - There are multiple reasons why **Yes** or **No** may not be applicable.
 - Examples of when **N/A** can be used:
 - An instructional plan was mistakenly created and April Dunn Act applied was selected. The LEA can delete the Instructional Plan page.
 - **N/A** is checked as the reason why April Dunn Act was not met for the deleted page, (in other words the page will not be deleted).
 - A student transferred out of the class.
 - A student dropped the class.
 - The student did not use the provisions provided on the IEP and completed the course via the traditional method or standard.