



Inspire. Innovate. Impact.

The [2021 Teacher Leader Summit](#) is an annual professional development conference which brings together Louisiana birth to grade 12 educators and content experts who inspire, innovate, and impact meaningful growth for every student. Educators participating in the event will share their knowledge, learn new skills, and prepare for the 2021-2022 school year.

- The in-person Teacher Leader Summit will take place from **May 25 - 27, 2021** at the **New Orleans Ernest N. Morial Convention Center (NOENMCC)**. As space is limited, seats for this event are being allocated to school systems.
- The Teacher Leader Summit: The Virtual Series will take place from **June 1 - 11, 2021**, and sessions will be accessed remotely. Registration for this event will be on a first come, first served basis with an overall maximum capacity of 8,000 participants.

Participants who [register](#) for the in-person Summit will *also* have access to the Virtual Series, though a separate registration will be required in order to participate. Attending the in-person Summit does not mean you must attend the Virtual Series; it is an additional option. Participants who register for the Teacher Leader Summit: The Virtual Series will only have access to the virtual content.

The purpose of this document is to outline the specifics of the in-person Teacher Leader Summit. Information pertaining to the Teacher Leader Summit: The Virtual Series can be found in that event's [Overview](#).

Summit Objectives

- **Improve the everyday practice of educators in Louisiana** by building their knowledge and skill in key areas related to their role.
- **Provide opportunities for educators to collaborate and share best practices.**
- **Introduce high-quality resources and professional development** that can be adopted and scaled in schools and school systems across Louisiana.
- **Foster a culture that celebrates and engages** educators and **empowers and inspires** them to take on an even greater leadership role within their classrooms, schools, and school systems.

Summit Schedule

Date	Time
Tuesday, May 25*	9:00-5:30 <i>Check-in begins at 7:15</i>
Wednesday, May 26*	8:00-4:45 <i>Check-in begins at 7:00</i>
Thursday, May 27	8:00-12:30 <i>Check-in begins at 7:00</i>

* Lunch provided



Seat Allocation

[Registration](#) for the Summit will occur in three phases: **early bird registration via allocation** (January 8 through March 1, 2021), **regular registration via allocation** (March 2 through April 12, 2021), and **first-come, first-serve registration** for any remaining tickets (opens April 13, 2021). **Note:** Due to capacity constraints, there will be **no** onsite registration this year. All registrations **must** be completed in advance of arriving at the event.

Due to social distancing parameters, the Department will allocate a specific allotment of seats to each school system and each early childhood lead agency for the in-person event. The Department has notified each school system of their total number of seats during the week of December 14 via an email to the Superintendent/CAO.

Each school system will be issued a unique registration code for all tickets during the registration process. It is up to each school system to determine the best path for disbursing seats across their schools and educators. It is also a school system's choice to take advantage of early bird registration or wait until the session lists are publicly released on April 9, which is during the regular registration window.

All allocated seats must be used to purchase tickets by **April 12**. Should any unused seats remain, the Department will open a first come, first served registration window on April 13.

School systems may receive additional seats for Department-led pilot programs and initiatives, as necessary.

Educators should direct all questions regarding seat disbursements to their school system, not the Department.

Content Offered and Appropriate Attendance

To best assist schools systems and school leaders in determining to whom they should distribute their allocated seats, the Department has released a [one-pager](#) outlining which content will be delivered in-person and which content to expect to be delivered virtually.

Registration

Educators will use the same systems—[EventBrite](#) and Sched—to [register](#) and build their schedules for the 2021 Summit as they did in previous years. **To ensure a smooth experience, it is crucial that educators use the same email address across both systems.** The Department strongly encourages the email address used to be the participant's official school email address. Both Yahoo! and Gmail have a history of blocking emails from both EventBrite and Sched and/or marking them as SPAM.

Group Registration: School system supervisors and support staff may purchase tickets for up to 10 of their educators in one transaction. School system supervisors who elect this option should be prepared to answer questions specific to each registrant (e.g. email address, content area) at the time of purchase. The supervisor will receive a receipt showing 10 ticket purchases, and each individual registrant will receive an email confirmation with their ticket information.



Registration Fees

To help offset the cost of running a high-quality, multi-day event for thousands of Louisiana educators, the LDOE will charge a registration fee for the 2021 Teacher Leader Summit. This fee will cover:

- Admission to conference
- Conference sessions
- Lunch

Educators can receive a discount by registering early and by registering for all three days at once. Educators can elect to not eat the provided lunch meal, but no discount will be given.

Description	Per Day	3-Day Package
Early Bird Registration (January 8 - March 1)	\$60	\$118
Regular Registration (March 2 - April 12)	\$77	\$152
First-Come, First Serve Registration* (April 13 - May 10)	\$77	\$152

**if seats are available*

Participants can pay for their registration fee in EventBrite using Visa, MasterCard, Discover, or AMEX. The Department does not accept cash, checks, money orders, or purchase orders for this event.

Cancellations, Refunds, Transfers, and Exchanges

Individuals may cancel their registration at any time through EventBrite. To receive a refund of registration fees, individuals must cancel their registration no later than May 10, 2021, ten business days before the Summit begins. No refunds will be issued after May 10, 2021. The refund will automatically be credited to registrants' accounts within 5–7 business days.

All Teacher Leader Summit tickets are non-transferable. This means only the person whose name is on the original registration confirmation may use that ticket. Should this person not be able to attend, he/she should request a refund via EventBrite. Another educator *cannot* attend in their place using the same ticket. A completely new and separate ticket must be purchased at the prevailing rate using the registration code shared with the school system. School systems run into complications with this process they are encouraged to reach out to the Show Managers at LDOEEvents@la.gov.

To exchange a 3-day ticket for a 1-day ticket or vice versa, registrants must cancel their original registration and re-register for the desired ticket. The cancellation policy described above still applies.



Waitlist

Because seats are being allocated and social distancing is a factor, there will be no waitlist for the 2021 Teacher Leader Summit. Should any unused seats remain after registration ends for allocated seats on April 12, the Department will open a first come, first served registration window on April 13. The first come, first served registration will allow any educator to register for the event regardless of how many seats their school system was originally allocated.

Sessions

Educators will have the opportunity to choose from more than 200 sessions led by content experts including but not limited to LDOE staff, partner organizations, and Louisiana Teacher Leaders. LDOE will release the full session list and open session selection via Sched on April 7, 2021 to early bird ticket purchasers. On April 9, 2021, Sched will open to all ticket holders for session selection.

Registered participants will reserve seats in sessions in advance via the Sched app. To ensure a smooth experience, it is crucial that educators use the same email address to register for Sched that they used to register for the event via EventBrite.

Parking

Ample [parking](#) is available at and around the Convention Center for a daily fee. Some parking lots only accept cash. All overnight parking is prohibited. We encourage attendees to walk, utilize ridesharing services, use [public transportation](#), or carpool.

Health and Safety

Creating a healthy and safe environment for all participants is of utmost importance and concern to LDOE and NOENMCC. NOENMCC has been rated Global Biohazard Advisory Council (GBAC) STAR Facility. This means NOENMCC has implemented a comprehensive system of cleaning, disinfection, and infectious disease prevention for their staff and their building. At present, it is the only outbreak prevention certification offered by the cleaning industry.

Following STAR protocol means that a facility has:

- Established and maintained a cleaning, disinfection, and infectious disease prevention program to minimize risks associated with infectious agents like the novel coronavirus (SARS-CoV-2).
- The proper cleaning protocols, disinfection techniques, and work practices in place to combat biohazards and infectious disease.
- Highly informed cleaning professionals who are trained for outbreak and infectious disease preparation and response.

On their [website](#), NOENMCC outlines the health and safety steps they have put into place. Additionally, LDOE requires all participants to:

- wear a [CDC approved](#) facial covering
- maintain a safe 6-foot social distance at all times
- wash hands frequently



- make use of hand sanitizing stations
- adhere to temperature checks (100.3 and lower are safe) and screen questions

The Department has outlined the requirements of all participants, presenters, and staff as it pertains to health and safety measures related to the Teacher Leader Summit in the [COVID Safety Protocols](#).

What to Bring

We understand the Summit will look a bit differently this year. We appreciate your flexibility and willingness to persevere. To aid you in the planning of your attendance, LDOE encourages you to bring with you the following items:

- personal hand sanitizer with at least 60% alcohol
- several cloth masks
- Lysol/Clorox wipes should you desire
- full water bottle(s) - drinking fountains will be turned off and no water coolers will be available
- sweater or other long-sleeved covering
- chargers for mobile devices, tablets, and laptops
- notepad and paper for notetaking
- umbrella in case of inclement weather
- comfortable walking shoes
- large tote, purse, caring bag, or backpack for your belongings

Social Media

The Department encourages all attendees of the Summit to share your experiences on social media using the hashtag #LATEacherLeaders. Be sure to tag the Department in your posts:

- Facebook: @LaEducation
- Twitter: @La_Believes
- Instagram: @la_believes

New this year, upon successful registration, educators will receive access to graphics to share across their social media platforms to celebrate attending the 2021 Teacher Leader Summit.

Contact Us

The Department will share additional information about the Summit throughout the 2020–2021 school year via the monthly Academic Content and Educator Development calls and the Department’s newsletters.

Click [here](#) to sign up to receive the Teacher Leader newsletter.

Please contact LDOEEvents@la.gov with questions regarding the 2021 Teacher Leader Summit.



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Lodging

The Department has worked with hotels near the Convention Center to hold reduced-rate rooms for participants. Refer to the [map](#) of the Convention Center and the surrounding area including hotels and parking.

Hotel	Distance from Convention Ctr.	Daily Rate	Additional Notes
Hampton Inn & Suites- Convention Center 1201 Convention Center Blvd New Orleans, La 70130 504-566-9990	0.1 miles	\$157/\$207	Booking Link Reservation Deadline: 4/24/2021 Valet Parking Rate: \$39 Check-in time: 3:00pm
Residence Inn New Orleans Downtown/Convention Center 345 St. Joseph Street New Orleans, La 70130 504-522-1300	0.1 miles	\$158	Booking Link Reservation Deadline: 5/03/2021 Valet Parking Rate: \$38.50 Check-in time: 4:00 pm
SpringHill Suites New Orleans Downtown/Convention Center 301 St. Joseph Street New Orleans, La 70130 504-522-3100	0.2 miles	\$158	Booking Link Reservation Deadline: 5/04/2021 Valet Parking Rate: \$15 Check-in time: 4:00 pm
Hilton Garden Inn- NOLA Convention Center 1001 South Peters Street New Orleans, La 70130 504-525-0044	0.2 miles	\$129	Booking Link Reservation Deadline: 4/09/2021 Valet Parking Rate: \$39 Check -in time: 3:00pm
Hilton New Orleans Riverside Two Poydras Street New Orleans, La 70130 504-561-0500	0.3 miles	\$132	Booking Link Reservation Deadline: 5/3/2021 Self-Parking: \$25.00 Check-in time: 4:00pm
Embassy Suites 315 Julia Street New Orleans, La 70130 504-525-1993	0.3 miles	\$158	Booking Link Reservation Deadline: 5/02/2021 Valet Parking Rate: \$44 Check- in time: 4:00pm



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Omni Riverfront Hotel 701 Convention Center Blvd New Orleans, La 70130 504-542-8200	0.3 miles	\$139	Booking Link Reservation Deadline: 4/23/2021 Valet Parking Rate: \$36 Check-in time: 3:00pm
Courtyard New Orleans Downtown/Convention Center 300 Julia Street New Orleans, La 70130 504-598-9898	0.5 miles	\$158	Booking Link Reservation Deadline: 5/03/2021 Valet Parking Rate: \$35 Check-in time: 4:00pm
Renaissance New Orleans Arts Warehouse District 700 Tchoupitoulas Street New Orleans, La 70130 504-613-2330	0.5 miles	\$158	Booking Link Reservation Deadline: 5/03/2021 Offsite Parking Rate: \$22.50 Check-in time: 4:00pm
The Old No. 77 Hotel 535 Tchoupitoulas Street New Orleans, La 70130 504.527.5271	0.5 miles	\$129	Booking Link Reservation Deadline: 4/23/2021 Valet Parking Rate: \$42 Check-in time: 4:00pm
Loews New Orleans Hotel 300 Poydras Street New Orleans, La 70130 866-211-6411	0.6 miles	\$135	Booking Link Reservation Deadline: 4/23/2021 Valet Parking Rate: \$47 Check-in time: 4:00 pm
Le Meridien 333 Poydras Street New Orleans, La 70130 504-568-9312	0.6 miles	\$158	Booking Link Reservation Deadline: 5/03/2021 Valet Parking Rate: \$45 Check-in time: 4:00pm
St. James Hotel 330 Magazine Street New Orleans, La 70130 504-304-4000	0.7 miles	\$89	Booking Link Reservation Deadline: 4/23/2021 Valet Parking Rate: \$39.90 Check-in time: 4:00pm
Doubletree by Hilton 300 Canal Street New Orleans, La 70130 501.581.1300	0.7 miles	\$129	Booking Link Reservation Deadline: 4/23/2021 Self Parking Rate: \$25.00 Check-in time: 4:00pm



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Sheraton New Orleans 500 Canal Street New Orleans, La 70130 504-525-2500	0.8 miles	\$158	Booking Link Reservation Deadline: 5/03/2021 Valet Parking Rate: \$46 Check-in time: 4:00pm
International House 221 Camp St New Orleans, La 70130 504-553-9550	0.8 miles	\$151.20 -\$167.20	Booking Link Reservation Deadline: 5/24/2021 Valet Parking Rate: \$42 Check-in time: 4:00pm
Q&C Hotel 344 Camp Street New Orleans, La 70130 504-587-9700	0.8 miles	\$111	Booking Link Reservation Deadline: 4/23/2021 Valet Parking Rate: \$29 Check-in time: 4:00pm
Intercontinental Hotel 444 St. Charles Avenue New Orleans, La 70130 504-525-5566	0.8 miles	\$145	Booking Link Reservation Deadline: 4/26/2021 Valet Parking Rate: \$47 Check-in time: 4:00pm
Westin Canal Place 100 Rue Iberville St New Orleans, La 70130 504-566-7006	0.8 miles	\$148-\$158	Booking Link Reservation Deadline: 5/08/2021 Valet Parking Rate: \$33 Check-in time: 3:00pm
New Orleans Marriott 555 Canal Street New Orleans, La 70130 504-581-1000	0.9 miles	\$158	Booking Link Reservation Deadline: 5/03/2021 Valet Parking Rate: \$50.72 Check-in time: 4:00pm
Aloft New Orleans Downtown 225 Baronne Street New Orleans, La 70130 504-581-9225	1.1 miles	\$119	Booking Link Reservation Deadline: 4/23/2021 Valet Parking Rate: \$39 Check-in time: 4:00pm
AC Hotel 221 Carondelet Street New Orleans, La 70130 504-962-0700	1.1 miles	\$129	Booking Link Reservation Deadline: 4/23/2021 Valet Parking Rate: \$39 Check-in time: 3:00pm
Roosevelt New Orleans 130 Roosevelt Way New Orleans, LA 70130 504-648-1200	1.2 miles	\$157	Booking Link Reservation Deadline: 4/23/2021 Valet Parking Rate: \$47 Check-in time: 3:00pm