



## 2019 Teacher Leader Summit Session Application

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The Louisiana Department of Education (LDOE) is looking for knowledgeable educators to share resources and best practices with others around the state by designing and facilitating sessions at the 2019 Teacher Leader Summit. This is a great way to expand your impact and showcase the great work you are doing in your classrooms, schools, and school systems.

All types of Louisiana educators – classroom teachers, school/childcare center administrators, LEA/lead agency administrators – are welcome to apply to lead sessions at the Summit.

**Interested parties must submit their applications [online](#) on or before Monday, April 1.**

### I. Summit Overview

The 2019 Teacher Leader Summit will take place June 26–28 at the Morial Convention Center in New Orleans. This inspiring event, held annually, will bring together 6,500 educators and content experts who are focused on creating meaningful growth for every student, every day. Educators will share their knowledge, learn new skills, and prepare for the 2019-2020 school year.

#### *Summit Objectives*

- **Improve the everyday practice of educators in Louisiana** by building their knowledge and skill in key areas related to their role
- **Provide opportunities for educators to collaborate and share best practices**
- **Introduce high-quality resources and professional development** that can be adopted and scaled in schools and school systems across Louisiana
- **Foster a culture that celebrates and engages** educators and **empowers** and **inspires** them to take on an even greater leadership role within their classrooms, schools and school systems

Schedule:

Date	Time	Session Offerings
Wednesday, June 26*	9:00-5:00	<ul style="list-style-type: none"> <li>• School system/LEA supervisors</li> <li>• School counselors</li> <li>• Early childhood lead agency supervisors</li> <li>• Principals</li> </ul>
Thursday, June 27*	8:00-5:00	<ul style="list-style-type: none"> <li>• Teacher Leaders               <ul style="list-style-type: none"> <li>○ ELA</li> <li>○ Math</li> <li>○ Social studies</li> <li>○ Science</li> </ul> </li> </ul>
Friday, June 28	8:00-12:30	<ul style="list-style-type: none"> <li>○ English language learners</li> <li>○ Special education</li> <li>• <b>Teacher Leader-led sessions</b></li> </ul>

\* Lunch provided

**Terms and Guidelines**

- **Applications must be submitted [online](#) on or before Monday, April 1.** Applications that are submitted by other means or applications that are submitted after the April 1 deadline will not be considered.
- **Presenters and/or their employer are responsible for all costs associated with attending and presenting at the Teacher Leader Summit.** The LDOE will not cover any costs associated with attending or presenting at the Summit. These costs include but are not limited to travel, materials, and substitute teachers.
- **Presenters must receive permission from their employer before submitting an application.**
- The LDOE reserves the right to cancel the sessions of presenters who do not meet the deadlines outlined in the chart below.
- Presenters may apply to lead more than one session at the Summit. Each session requires a separate [online application](#).
- Session length: 80 minutes
- Sessions will repeat no more than three (3) times across no more than two (2) days.
- Each session will have 50-125 participants.
- Presenters will be responsible for creating, printing, and purchasing all session materials such as handouts and manipulatives.

**Timeline\***

Date	Event
<b>Monday, April 1</b>	<a href="#">Online application due</a>
<b>Thursday, April 18</b>	Applicants selected and notified
<b>Tuesday, April 30</b> 3:00-4:00 p.m. <i>OR</i> <b>Wednesday, May 1</b> 5:00-6:00 p.m.	<b>Mandatory kickoff webinar for all presenters</b>
<b>Monday, May 13</b>	First draft of all session materials due
<b>Monday, June 10</b>	Final presentations and associated materials due

\* The LDOE reserves the right to cancel the sessions of presenters who do not meet the deadlines outlined in the chart above.

Contact [LouisianaTeacherLeaders@la.gov](mailto:LouisianaTeacherLeaders@la.gov) with questions about applying to lead a session at the 2019 Teacher Leader Summit.

**THIS DOCUMENT IS FOR BRAINSTORMING PURPOSES ONLY.  
APPLICATIONS MUST BE SUBMITTED [ONLINE](#) BY MONDAY, APRIL 1.**

**III. Session Brainstorm Form**

**Applications must be submitted [online](#) by Monday, April 1.** Applications that are submitted by other means or applications that are submitted after the April 1 deadline will not be considered. However, the Department recommends that applicants use this form to brainstorm ideas for their session.

**1. Select the primary audience(s) for your session:**

- Early childhood teachers (birth to age 5)
- K-12 classroom teachers
- Principals or child care center directors
- Other school-based administrators (asst. principals, curriculum specialists, instructional coaches, counselors, etc.)
- District/LEA administrators or early childhood lead agency representatives
- Other: \_\_\_\_\_

**2. Select the content area(s) your session most closely addresses**

- Early childhood (birth to age 5)
- ELA instruction
- Math instruction
- Social studies instruction
- Science instruction
- English language learner instruction
- Special education instruction
- Other: \_\_\_\_\_

**3. Select the grade level(s) your session most closely addresses**

- Early childhood (birth to age 5)
- Grades K-2
- Grades 3-5
- Grades 6-8
- Grades 9-12
- Other: \_\_\_\_\_

**4. Is there anything else you would like us to know about your session's target audience? (Limit 100 characters, including spaces)**

**5. Proposed session title (Limit 50 characters, including spaces)**

6. **List the 2-4 main objectives of your session.** Please make sure your objectives are specific, concrete and actionable. (Limit 500 characters, including spaces)

7. **Describe what participants will do differently in their everyday work as a result of your session.** (Limit 300 characters, including spaces)

8. **Briefly outline the agenda for your session. How will you use the 90 minutes available?** (Limit 300 characters, including spaces)

9. **Sessions should be actionable and hands-on. What will your audience members produce, create or practice during your 90-minute session?** (Limit 300 characters, including spaces)

10. **Draft a brief summary of your session that will appear in the Summit app.** Your summary should make it clear who the intended audience for your session is and how they will benefit by attending. (Limit 550 characters, including spaces)